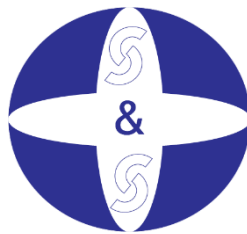
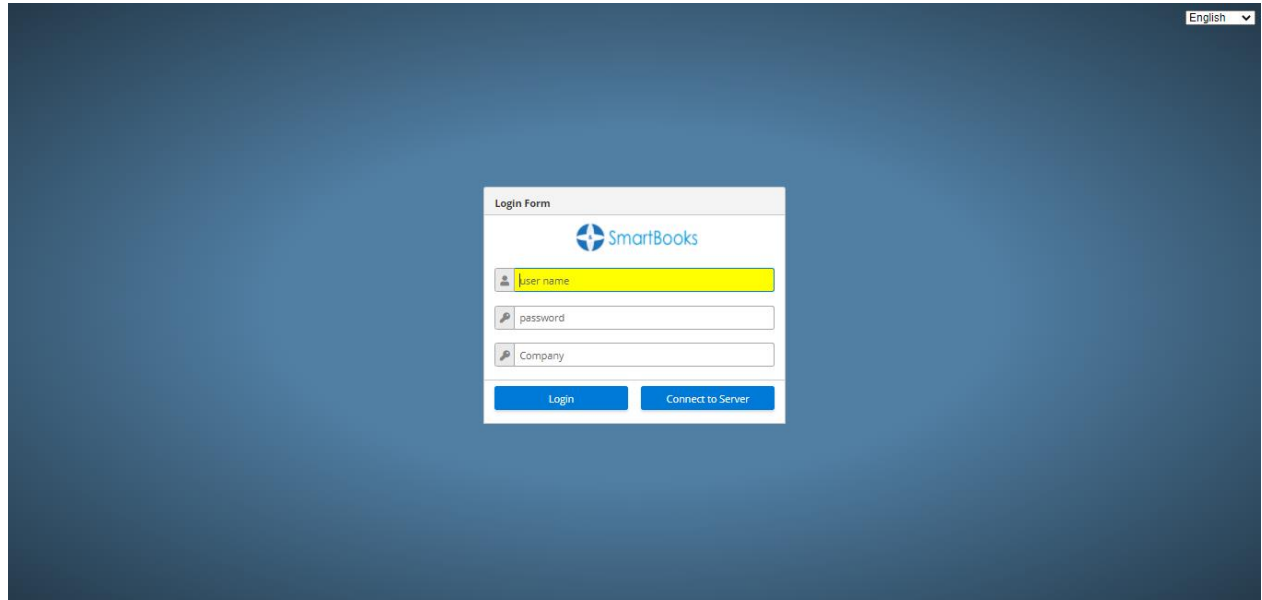


SMARTBOOK SOFTWARE WEB VERSION *USER GUIDE*



S&S Auditing & Consulting Co., Ltd

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INTRODUCTION

Smartbooks accounting software comprises of 13 main systems: **General Ledger (GL), Account Receivable (AR), Account Payable (AP), Cash Management (CA), Fixed Asset (FA), Inventory, Tax Invoice, Purchase Order (PO), Sale Order (SO), E-Invoice, Shared Informations, Usefull, Setup Tool.**

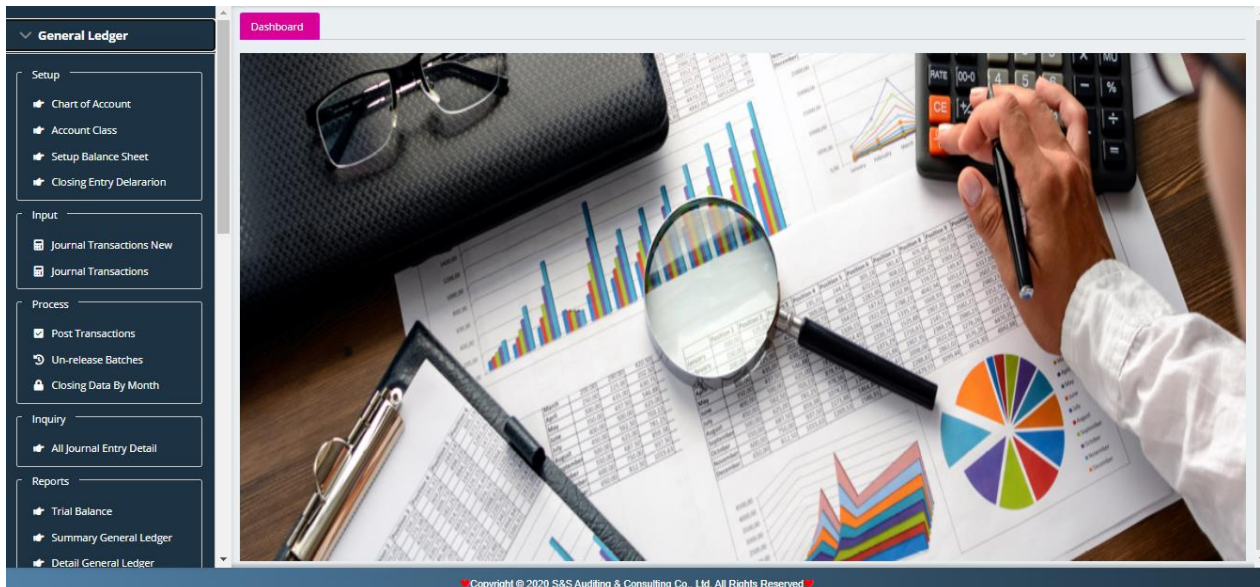
- General Ledger: This module enables you to track actual financial data and budget in order to produce the financial statements.
- Account Payable: This module enables you to track vendor payment and invoice.
- Account Receivable: This module enables you to track customer payment and invoice.
- Cash Management: This module enables you to track Cash in and Cash out
- Fixed Asset: This module enables you to track Asset and Distributive Costs.
- Inventory: This modlue following inventory movement, caculated costing, caculated cost of good sold.
- Output Invoice: This module enables you to print self-printed invoice or exported invoice if the enterprise registers self-printing invoice.
- Purchase Order: This module enables you to manage raw material which is need to purchase, purchased and raw material requisition waiting for purchase.
- Sale Order: This module enables you to manage sale orders which customers ordered, SO finised and delivered, and orders waiting for delivery
- E-Invoice: Used to enter sales invoices, issue automatic invoices
- Shared information: Allows users to create categories such as tax rates, rates, entering balance at the beginning of the period, account access, payment term, ...
- Usefull: Used to check false and duplicate invoices. Rearrange the number of vouchers in order.
- Setup Tool: Used to set up some general information such as: System configuration, module access, Change password, Company information, Access screen, Form access ...

I. GENERAL LEDGER



General Ledger (abbreviation as GL) is the key task among any types of tasks performed in this software. All transactions that the user input into receivables account, payables account, fixed assets will proceedingly record into the general ledger (as a progressive record book). From this program, the user can set up, enter the information of an account, finalize for further transfer and state into a financial statement

Right from the menu, the GL can be divided into 5 sections: **Set up, Input, Process, Inquiry, Reports**



1. Set up an account, do accounting transfer (Set up):

The section of **Set up** contains 4 itemized contents:

a) Chart of accounts:

Smartbook will provide a ready-made List of key accounts as stipulated in Circular No.200/TT-BTC issued by Ministry of Finance dated 22 December, 2014.

Smartbook allows the user to set up more subsidiary accounts of level 2, level 3... (Maximum up to level 5) based on the List of key accounts.

Account No	Account Name (VN)	Account Name (EN)	Account Name (KR)	DescrCN	DescrJP	Account Type	Class ID	St
1110000	Tiền mặt	Cash in Hand	현금	0	0	1A	111	
1111000	Tiền Việt Nam	Vietnamese dong	현금 - 베트남 동화	0	0	1A	111	
1112000	Ngoại tệ	Foreign currencies	외환	0	0	1A	111	
1113000	Vàng tiền tệ	Gold currencies	금, 은, 보석	0	0	1A	111	
1120000	Tiền gửi Ngân hàng	Cash at Bank	예금	0	0	1A	112	
1121000	Tiền Việt Nam	Vietnamese dong	베트남통	0	0	1A	112	
1121100	Korean Exchange banks648...	Korean Exchange banks648...		0	0	1A	112	
1121200	Ngân hàng TMCP Đầu tư và ...	Ngân hàng TMCP Đầu tư và ...		0	0	1A	112	
1121300	Ngân hàng TMCP Kỹ thương...	Ngân hàng TMCP Kỹ thương...		0	0	1A	112	

Guidance on how to create an account:

- At the Code of account: input the level code of account (*)

Note: Smartbook defines code of account to have 7 digits.

- Account name (VN): Type in the description of an account in Vietnamese.
- Account name (EN): Type in the description of an account in English.
- Account name (KR): Type in the description of an account in Korean.
- Type of account: Select Type of account by its characteristics.
 - ✓ Asset
 - ✓ Liability
 - ✓ Income
 - ✓ Expense
- Group of account: Select the key Group of accounts (3 initials)
- Status: set up the status of an account:
 - ✓ Active

✓ Inactive

- Enter Save to save the account newly set.
- Enter New to create a new account.
- Enter Close to close the active screen.

In the lists of set up allows a delete action to any account be set:

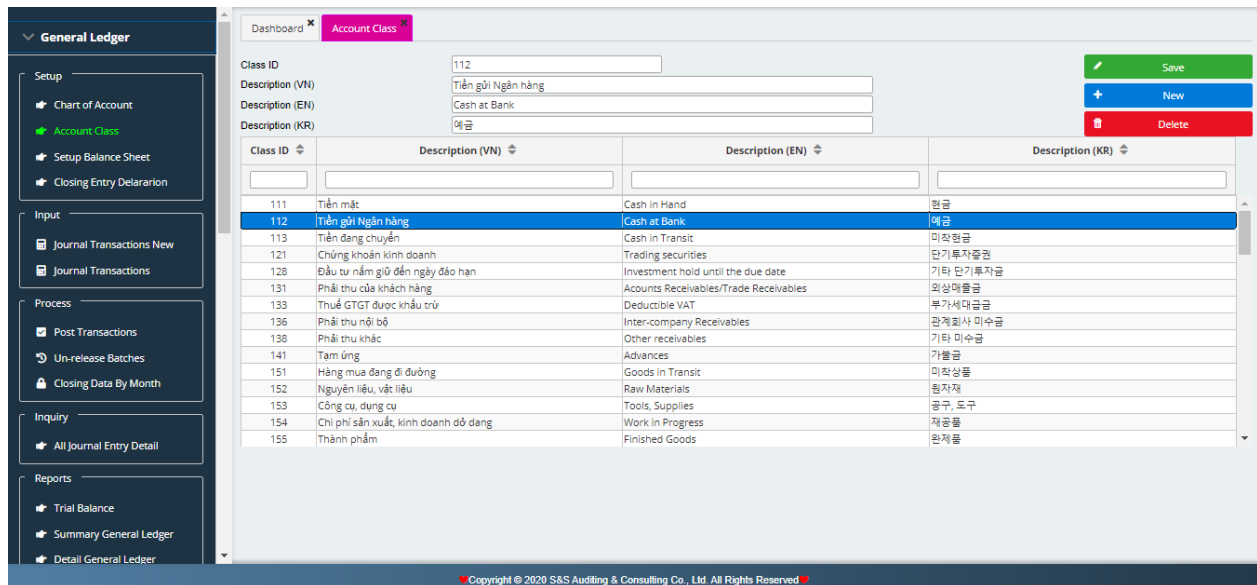
- Select the account in need of a deletion.
- Enter Delete.

Note: The ‘Chart of accounts’ set up will directly impact on the general ledger, journals and financial statements, therefore the user must comprehensively study any impacts before deleting an account. If it did, any accounting tasks related to the account in deletion would result into an inaccuracy of statements.

b) Chart of group of accounts:

Smartbook provides a ready-made chart of group of accounts at level 1 and level 2 as stipulated in Circular No. 200/TT-BTC dated 22 December, 2014.

The user can set up any extra group of accounts at level 1 and level 2 upon the approval from Ministry of Finance.



Guidance on creating group of accounts:

- Code for the chart: Type in code of account level 1 in need of creation.
- Name (VN): Description in Vietnamese.
- Name (EN): Description in English.
- Name (KR): Description in Korean.
- Select Save to save an account newly set.
- Select New to create a new account.
- Select Close to close the active screen.

c) Set up the reconciliation:

Smartbook sets up ready all items which reflect on the reconciliation (BS) as stated in Circular No. 200/TT-BTC dated 22 December, 2014.

The user can omit the unnecessary items on reconciliation (BS) by highlight the cell in need of action.

Step 1: Set up features: code, description (VN, EN, KR), IsTotal (the overall code), InActive (will be shown on the balance sheet or not)

No.	Code	Description (VN)	Description (EN)	Description (KR)	Total	InActive
1	100	A/ TÀI SẢN NGẮN HẠN	A/ CUR.ASSETS & SHORT-TERM INVESTMENTS	A/ 유동 자산 및 단기 투자자산	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	110	I/ Tiền và các khoản tương đương tiền	I/ Cash and cash equivalents	I/ 현금 및 현금성자산	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	111	1. Tiền	1. Cash	1. 현금 - 베트남 동화	<input type="checkbox"/>	<input type="checkbox"/>
4	112	2. Các khoản tương đương tiền	2. Cash equivalents	2. 현금성자산	<input type="checkbox"/>	<input type="checkbox"/>
5	120	II/ Các khoản đầu tư tài chính ngắn hạn	II/ Short-term investments	II/ 단기 투자자산	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	121	1. Chứng khoán kinh doanh	1. Trading securities	1. 단기투자증권	<input type="checkbox"/>	<input type="checkbox"/>
7	122	2. Dự phòng giảm giá chứng khoán kinh doanh (*)	2. Provision for impairment of trading securities	2. 투자증권 감소 상당금 (*)	<input type="checkbox"/>	<input type="checkbox"/>
8	123	3. Đầu tư nắm giữ đến ngày đáo hạn	3. Provision for diminution in value of short-term investments	3. 유동성 보유투자	<input type="checkbox"/>	<input type="checkbox"/>
9	130	III/ Các khoản phải thu ngắn hạn	III/ Short-term receivables	III/ 단기외상매출금	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	131	1. Phải thu ngắn hạn của khách hàng	1. Short-term Trade accounts receivable	1. 외상매출금	<input type="checkbox"/>	<input type="checkbox"/>

Step 2: Indicate balance of an account in reference to the code itemized on the BS

- BalType: either of 2 types, D or C
 - D: Balance of Debit
 - C: Balance of Credit
- Acct: enter F3 to select an account
- AmtType: reflect the balanced figures on the BS is a negative (-) or a positive (+)
- Code: Code of BS
- BegAmt, EndAmt: balance of beginning, ending of the last BS work (enable user to examine the data)

Dashboard x Setup Balance Sheet x Setup Balance 2 x

Balance Type: C
 Account: <Account> F3
 Amt Type: +
 Code: <Code> F3
 BegAmt: 0
 EndAmt: 0

+ New + Save
 ← Previous Step Next step →

No.	Balance Type	Account	Amt Type	Code	BegAmt	EndAmt	
1	D	1110000	----->	+	111	94,726	342,029,829
2	D	1190000	----->	+	111	0	0
3	D	1280000	----->	+	112	0	0
4	D	1210000	----->	+	121	0	0
5	D	1282100	----->	+	123	0	0
6	D	3310000	----->	+	132	7,277,474,800	1,792,655,270.9
7	D	2422000	----->	+	261	17,587,152,427	17,528,190,000
8	D	2430000	----->	+	262	0	0
9	D	1534200	----->	+	263	0	0
10	D	1281200	----->	+	255	0	0
11	D	1282200	----->	+	255	0	0
12	D	1288200	----->	+	255	0	0
13	C	2294000	----->	+	263	0	0
14	C	3381000	----->	+	319	0	0
15	C	3387100	----->	+	318	400,000,000	200,000,002

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Step3: Set up Subsidiary BS codes on the higher level of BS code.

Dashboard x Setup Balance Sheet x Setup Balance 2 x Setup Balance 3 x

Code: <Code> F3
 Amt Type: +
 BegAmt: 0
 BSCode2: <BSCode2> F3
 IsMinor:
 EndAmt: 0

+ New + Save
 ← Previous Step Next step →

No.	Code	Amt Type	BSCode2	Minor(-)	BegAmt	EndAmt	
1	111	----->	+	110	<input type="checkbox"/>	21,869,713,061	15,247,459,825
2	112	----->	+	110	<input type="checkbox"/>	0	0
3	121	----->	+	120	<input type="checkbox"/>	0	0
4	122	----->	+	120	<input checked="" type="checkbox"/>	0	0
5	131	----->	+	130	<input type="checkbox"/>	28,928,269,562,422	31,893,111,790,422
6	132	----->	+	130	<input type="checkbox"/>	7,277,474,800	1,792,655,270.9
7	133	----->	+	130	<input type="checkbox"/>	0	0
8	136	----->	+	130	<input type="checkbox"/>	9,066,768	36,901,787
9	134	----->	+	130	<input type="checkbox"/>	0	0
10	135	----->	+	130	<input type="checkbox"/>	0	0

Step 4: Set up major BS codes on the highest level of all key BS codes (these Codes will not have account balance)

No.	BSCode2	Amt Type	BSCode1	BegAmt	EndAmt	EndTotal
1	110	+	100	21,869,713,061	15,247,459,825	
2	120	+	100	0	0	
3	130	+	100	36,214,811,130.422	33,722,668,848.322	
4	140	+	100	16,302,086,111	17,810,983,408	
5	150	+	100	2,379,950,956.584	3,956,322,912.024	
6	210	+	200	3,000,000	3,000,000	
7	220	+	200	126,876,889,914.2	119,565,911,691.2	
8	230	+	200	0	0	
9	240	+	200	20,597,228,845	53,443,539,029	
10	250	+	200	0	0	
11	310	+	300	56,255,277,314.024	62,299,351,237.364	
12	330	+	300	55,494,672,948	63,131,708,154	
13	410	+	400	130,080,882,183.181	135,847,016,322.181	

c) Declare an entry to display onto the balance of account:

This function helps the user to set up the mode of automatic closing at the end of a period.

Account	Amount Type	To Account	Step Code	Description (VN)	Description (EN)	Description (KR)
5110000	C	9110000	1	KC 5110000-9110000	POST 5110000-9110000	TF
5150000	C	9110000	1	KC 5150000-9110000	POST 5150000-9110000	TF
6270000	D	1540000	1	KC 6270000-1540000	POST 6270000-1540000	TF
6320000	D	9110000	1	KC 6320000-9110000	POST 6320000-9110000	TF
6350000	D	9110000	1	KC 6350000-9110000	POST 6350000-9110000	TF
6420000	D	9110000	1	KC 6420000-9110000	POST 6420000-9110000	TF
7110000	C	9110000	1	KC 7110000-9110000	POST 7110000-9110000	TF
8110000	D	9110000	1	KC 8110000-9110000	POST 8110000-9110000	TF
9110000	C	4212000	2	KC 9110000-4212000	POST 9110000-4212000	TF
6210000	D	1540000	1	KC 6210000-1540000	POST 6210000-1540000	TF
6220000	D	1540000	1	KC 6220000-1540000	POST 6220000-1540000	TF
6410000	D	9110000	1	KC 6410000-9110000	POST 6410000-9110000	TF
8210000	D	9110000	1	KC 8210000-9110000	POST 8210000-9110000	TF
5210000	D	5112000	1	KC 5210000-5110000		

Guidance on set up:

- Acct: Type in Sourcing account (Press F3 to select an account or type in directly)
- AmtType: balance mode of sourcing account
 - + C: Crediting at sourcing account
 - + D: Debiting at sourcing account
- Step Code: The Steps of processing (for example from account ref. 5, 6, 7, 8 into 911 is done at Step1 and from 911 balanced into 4212 will be done at Step 2)

2. Data Input:

GL allows user to manually type in a general entry (Journal Ledger) or do any other typical accounting tasks.

The screenshot displays the 'General Ledger' software interface. On the left is a navigation menu with sections: Setup (Chart of Account, Account Class, Setup Balance Sheet, Closing Entry Delaration), Input (Journal Transactions New, Journal Transactions), Process (Post Transactions, Un-release Batches, Closing Data By Month), and Inquiry (All Journal Entry Detail). The main area shows a 'Journal Transactions New' form with fields for Module (GL), Batch No. (002152), Date (31/07/2020), Number (GL20/070014), and Status (Hold). Below the form is a 'Table Cash Flow' section with a table showing Debit, Credit, Currency, Rate Exchange, CuryAmount, and Amount. The table has a total of 4,944.57. On the right side of the form are buttons for Save, New, Delete, Preview, Next, and UnRelease.

Debit	Credit	Currency	Rate Exchange	CuryAmount	Amount	Description (VN)	Description (EN)	Description (KR)
3342000	3335000	USD	23240	4,944.57	114,911,654	PIT người nước ngoài tháng 7/...	PIT of foreigner July	
				0.00	0			
SUM				4,944.57	114,911,654			
Total : 4,944.57								

Guidance on Data input:

Information of entry:

- **Sections:** GL: General ledger
- **Lot number:** Leave blank, the program will automatically define entries order. (Press F3 to overcheck entries done)
- **Date of the document:** Must categorize in the period of accounting
- **Number of the document:** The program will automatically set up
- **Status:** Always put-on hold
- **Period of accounting:** Select Period of accounting in a ledger
(For example, recorded on June, 2015: 06-2015)
- **Description (VN):** Key content in Vietnamese
- **Description (EN):** Key content in English
- **Description (EN):** Key content in English

Entry accounting:

- **An account:** Press F3 to select an account
- **Debit:** Type in the amount in relation with the account of Debit
- **Credit:** Type in the amount in relation with an account of Credit
- **Currency:** Select currency (VND, USD, KOR...)
- **Rate:** Type the accounting rate if it is different from VND
- **Money:** Type of the amount in VND or other currencies except in VND
- **Currency after conversion:** Equal to VND or equal to the currency multiply by the rate. The software shall be calculated itself.

- **Description (VN) and (EN):** regularly display in compliance with the entry description. The user can change description details by a manual typing.
- **Code of employees, of suppliers, of customers:** The user will not type in but press F3 to select the appropriate code as set up in the:
 - + List of employees (at Cash accounting)
 - + List of suppliers (at the Payables)
 - + List of customers (at the Receivables)
- **Invoice number, invoice date:** The user shall enter the invoice number and invoice date (if any) in order to the software shall run the list VAT invoices input and output respectively.

3. Data processing:

a) Post Transactions:

At the end of a year, general ledger will close all up onto an account balance of the following year.

- Select from the beginning date to the ending date.
- Select **Print review** to order a post transaction.

b) Un-release Batch:

This function helps the user recover the original status (Hold) for any locked entries (Post/Release).

Batch Number	RefNbr	Period	Entry Type	TranDate	Status	VendID	Acct	CuryID	CuryRate	CuryAmt
003591	AP20/010002	012020	VO	2020-01-06T00:00:00	R	DO DINH KHOI	3419000	VND	1	51
004637	AP20/010003	012020	VO	2020-01-01T00:00:00	R	VIETTEL THAI NGU...	3311000	VND	1	42
004638	AP20/010004	012020	VO	2020-01-01T00:00:00	R	VIETTEL THAI NGU...	3311000	VND	1	24
004639	AP20/010005	012020	VO	2020-01-02T00:00:00	R	SEOUL IN HANOI	3419000	VND	1	1,22
004640	AP20/010006	012020	VO	2020-01-04T00:00:00	R	MAT NA	3419000	VND	1	88
004641	AP20/010007	012020	VO	2020-01-04T00:00:00	R	PHOENIX	3419000	VND	1	5,40
004642	AP20/010008	012020	VO	2020-01-04T00:00:00	R	HUONGTRA	3311000	VND	1	4,00
004643	AP20/010009	012020	VO	2020-01-06T00:00:00	R	SBM	3311000	VND	1	144,47
004644	AP20/010010	012020	VO	2020-01-06T00:00:00	R	PHUNG HUNG	3311000	VND	1	18,05
004646	AP20/010012	012020	VO	2020-01-06T00:00:00	R	DO DINH KHOI	3419000	VND	1	35
004649	AP20/010015	012020	VO	2020-01-08T00:00:00	R	GLORIA	3311000	VND	1	55,56
004650	AP20/010016	012020	VO	2020-01-08T00:00:00	R	ANH THUY	3311000	VND	1	9,15

Instruction:

- **Module:** Select accounting in need of un-release
 - + GL: General ledger

- + AP: Payables
- + AR: Receivables
- + CA: Cash accounting
- + IN: Inventory
- + FA: Fixed Assets: in this module, there are FA depreciation, FA allocation.

Batch Number	RefNbr	Period	Entry Type	TranDate	TranDate	Accnt	CuryID	CuryRate	CuryAmt
003591	AP20/010002	012020	VO	2020-01-06T00:00:00	R	DO DINH KHOI	3413000	VND	51
004637	AP20/010003	012020	VO	2020-01-01T00:00:00	R	VIETTEL THAI NGU...	3311000	VND	42
004638	AP20/010004	012020	VO	2020-01-01T00:00:00	R	VIETTEL THAI NGU...	3311000	VND	24
004639	AP20/010005	012020	VO	2020-01-02T00:00:00	R	SEOUL IN HANOI	3413000	VND	1,22
004640	AP20/010006	012020	VO	2020-01-04T00:00:00	R	MAT NA	3413000	VND	88
004641	AP20/010007	012020	VO	2020-01-04T00:00:00	R	PHOENIX	3413000	VND	5,4C
004642	AP20/010008	012020	VO	2020-01-04T00:00:00	R	HUONGTRA	3311000	VND	4,0C
004643	AP20/010009	012020	VO	2020-01-06T00:00:00	R	SBM	3311000	VND	144,47
004644	AP20/010010	012020	VO	2020-01-06T00:00:00	R	PHUNG HUNG	3311000	VND	18,05
004646	AP20/010012	012020	VO	2020-01-06T00:00:00	R	DO DINH KHOI	3413000	VND	36
004649	AP20/010015	012020	VO	2020-01-08T00:00:00	R	GLORIA	3311000	VND	55,56
004650	AP20/010016	012020	VO	2020-01-08T00:00:00	R	ANH THUY	3311000	VND	9,15

- **Period:** Select Period of accounting and press download to show the lock entires.
- The lower part of screen will present all entries occurred in the chosen Period of locked accounting.
- Select an entry in need to **un-release**.
- Select **Execute** to proceed.

4. Inquiry:

The Inquiry section helps users check, study all transactions, entries before or after release. Select from date...to date...

Module	Batch N	Period	RefNbr	TranDate	Sta	Currer	Accnt	AccntRef	Amount	CuryRate	FCAmount	TranDescr	Vendor ID	VendName
SUM									0		0.00			

Select to export to excel file or excute to proceed.

	Module	Batch N	Period	RefNbr	TranDate	Sta	Curren	Acct	AcctRef	Amount	CuryRate	FCAmount	TranDescr	Vendor ID	VendNar
<input type="checkbox"/>	AP	003591	012020	AP20/010002	06/01/2020	P	VND	6428000	3413000	513,000	1	0.00	Chi phí tiếp...	DO DINH K...	Đồ Địn...
<input type="checkbox"/>	AP	004637	012020	AP20/010003	01/01/2020	P	VND	1331000	3311000	42,755	1	0.00	Cước điện t...	VIETTEL TH...	Viettel...
<input type="checkbox"/>	AP	004637	012020	AP20/010003	01/01/2020	P	VND	6427000	3311000	427,545	1	0.00	Cước điện t...	VIETTEL TH...	Viettel...
<input type="checkbox"/>	AP	004638	012020	AP20/010004	01/01/2020	P	VND	6427000	3311000	248,255	1	0.00	Cước điện t...	VIETTEL TH...	Viettel...
<input type="checkbox"/>	AP	004638	012020	AP20/010004	01/01/2020	P	VND	1331000	3311000	24,826	1	0.00	Cước điện t...	VIETTEL TH...	Viettel...
<input type="checkbox"/>	AP	004639	012020	AP20/010005	02/01/2020	P	VND	1331000	3413000	122,000	1	0.00	Chi phí tiếp...	SEOUL IN H...	CÔNG1
<input type="checkbox"/>	AP	004639	012020	AP20/010005	02/01/2020	P	VND	6428000	3413000	1,220,000	1	0.00	Chi phí tiếp...	SEOUL IN H...	CÔNG1
<input type="checkbox"/>	AP	004640	012020	AP20/010006	04/01/2020	P	VND	6428000	3413000	880,000	1	0.00	Chi phí tiếp...	MAT NA	Công ty
<input type="checkbox"/>	AP	004640	012020	AP20/010006	04/01/2020	P	VND	1331000	3413000	88,000	1	0.00	Chi phí tiếp...	MAT NA	Công ty
<input type="checkbox"/>	AP	004641	012020	AP20/010007	04/01/2020	P	VND	6429000	3413000	5,405,000	1	0.00	Gof theo H...	PHOENIX	Công ty
<input type="checkbox"/>	AP	004641	012020	AP20/010007	04/01/2020	P	VND	1331000	3413000	0	1	0.00	Gof theo H...	PHOENIX	Công ty
<input type="checkbox"/>	AP	004642	012020	AP20/010008	04/01/2020	P	VND	6277000	3311000	4,000,000	1	0.00	Chi phí hút...	HUONGTRA	Công ty
<input type="checkbox"/>	AP	004642	012020	AP20/010008	04/01/2020	P	VND	1331000	3311000	400,000	1	0.00	Chi phí hút...	HUONGTRA	Công ty
<input type="checkbox"/>	AP	004643	012020	AP20/010009	06/01/2020	P	VND	1331000	3311000	2,889,424	1	0.00	Tiền điện k...	SBM	Công ty

Instruction:

The user can screen an entry by:

Type in a “*” to select the relevant screen

- Module: Accounting (GL, CA, FA, AP, AR, FA...)
- BatNbr: Batch number of an entry
- Period: Period of accounting (For example: 012009 is January, 2009)
- RefNbr: Document reference
- Trandate: Date of transaction
- Status: Status of document (P: Post, H: Hold)
- CuryID: Currency identification
- CurryRate: Currency rate of exchange
- Acct: an account
- AcctRef: a counter- account
- Amount: A total amount

Similar to: TransDescr, VenID, CustID, TranType, TransDescrEN.

5. Reports:

After performing an entry, the user will do reporting:

a) Trial Balance:

The screenshot shows the 'Trial Balance Report' configuration screen. The 'From Date' field is highlighted in yellow. The 'Currency ID' is set to 'VND'. The 'Vietnamese' checkbox is checked. The interface includes a sidebar with navigation options and a main panel with report controls.

- Select Period of accounting in need of report (From date... To date...)
- Select Currency identification in need (Currency ID)
- Select Export to excel file in need of exporting a fully excel file.
- Select Print Preview to have a look prior to print out.
- Select Print review to check over prior to print out.

The screenshot displays the 'TRIAL BALANCE' report for the period from 01-01-2020 to 31-12-2020. The table lists various accounts and their balances in VND.

ACCT	ACCT NAME	BEGIN BALANCE		CURRENT		ENDING BALANCE	
		DEBIT	CREDIT	DEBIT	CREDIT	DEBIT	CREDIT
111	Cash In Hand	94,726	0	817,034,800	475,099,697	342,029,829	0
1111000	Vietnamese dong	94,726	0	817,034,800	475,099,697	342,029,829	0
112	Cash at Bank	21,869,618,335	0	143,176,218,349	150,401,190,232	14,644,646,452	0
1121100	Korean Exchange bank...	198,869	0	1,650,000	1,848,869	0	0
1121200	Ngân hàng TMCP Đầu t...	46,994,374	0	22,373,300	0	69,367,674	0
1121500	Shinhan Bank Vietnam...	7,070,127,300	0	97,974,333,847	95,527,279,931	9,517,181,216	0
1121700	TP Bank 2629999009	0	0	5,000,000,000	0	5,000,000,000	0
1122100	Korean Exchange bank...	0	0	9,676,463,214	9,675,908,190	555,024	0
1122200	Korean Exchange bank...	105,219	0	0	0	105,219	0
1122300	Korean Exchange bank...	12,342,077,652	0	7,821,741,324	20,416,505,122	0	252,686,146
1122400	Shinhan Bank Vietnam...	2,410,114,921	0	22,679,656,664	24,779,648,120	310,123,465	0

b) Ledger Account Listing Summary Report

Summary General Ledger Report

From date : Select Currency :

To date :

Option:

All

Account

- Select Period of accounting in need of report (From date...To date...)
- Select Currency identification (Currency ID)
- Select Type of account in need of report (Option)
 - + All
 - + Account (press F3 to select an account)
- Select Print Preview to check over prior to print out.
- Select Close to close the active screen.

Summary General Ledger Report

From date : 01/01/2020 Select Currency : VND

To date : 31/12/2020

Option:

All

Account

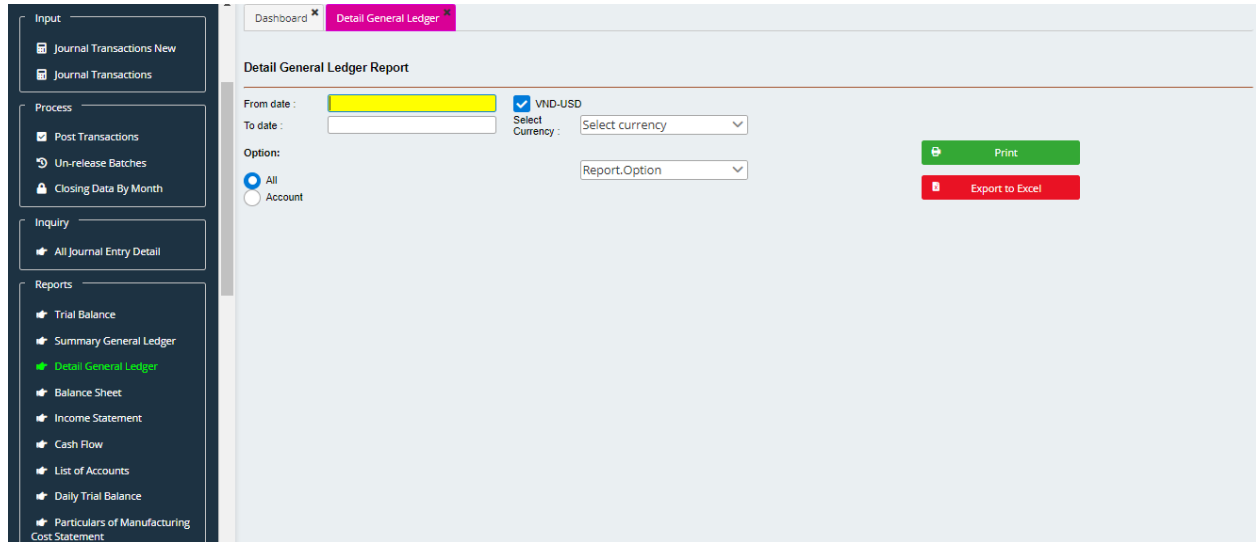
1 of 18 Automatic Zoom

LEDGER ACCOUNT LISTING - SUMMARY
(총계정원장-계정전체)
FromDate(기산일) 01/01/2020 ToDate(마감일) 31/12/2020

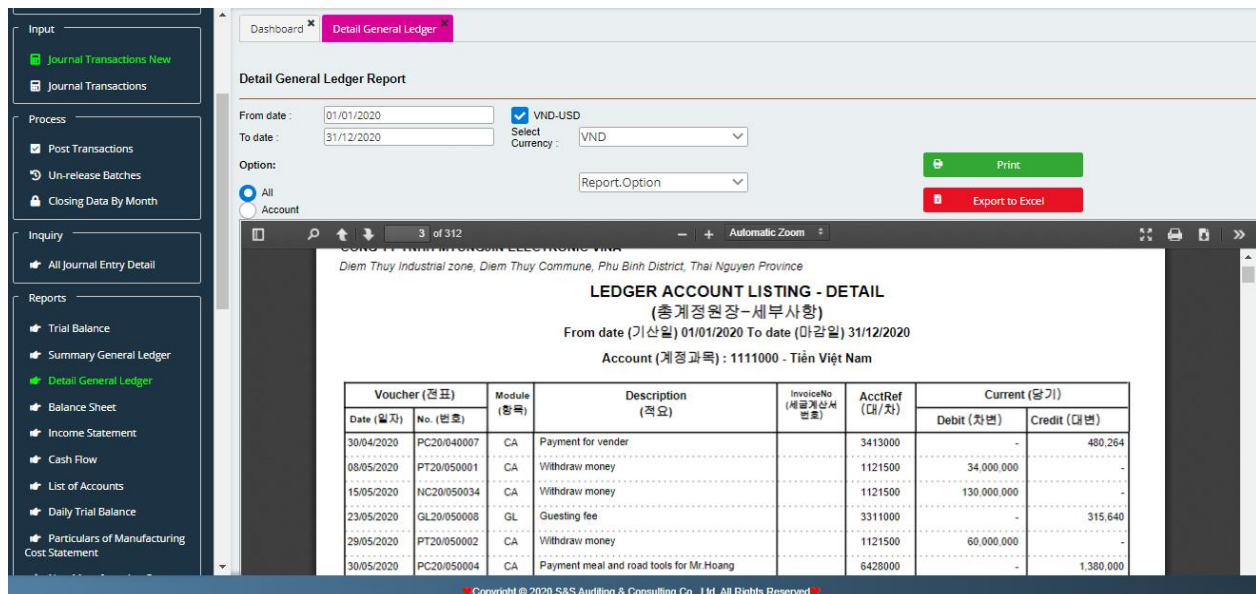
Account (계정과목)	Account Name (계정 이름)	C/D Account (대/차 계정)	Current (당좌계정)	
			Debit (차변)	Credit (대변)
1111000	Vietnamese dong		94,726	-
	Vietnamese dong	1111000	34,800	34,800
	Korean Exchange banks648102020808VND	1121100	-	650,000
	Shinhan Bank Vietnam70003013981VND	1121500	817,000,000	-
	Deductible VAT for Goods & Services	1331000	-	32,000
	Acquisition of fixed assets	2411000	-	2,160,000
	Account Payables/Trade Payables/Payables/shortterm	3311000	-	436,573,636

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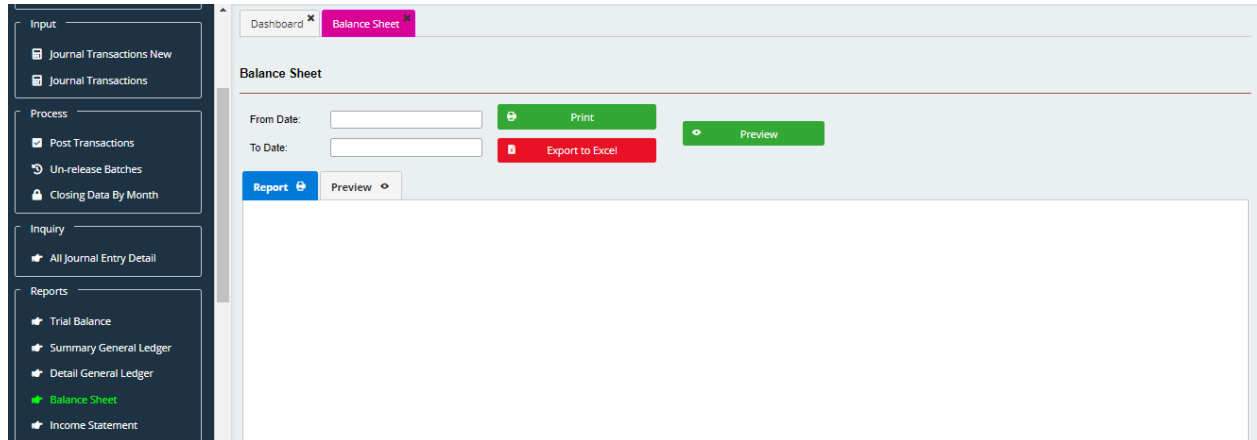
c) Ledger Account Listing Detail Report



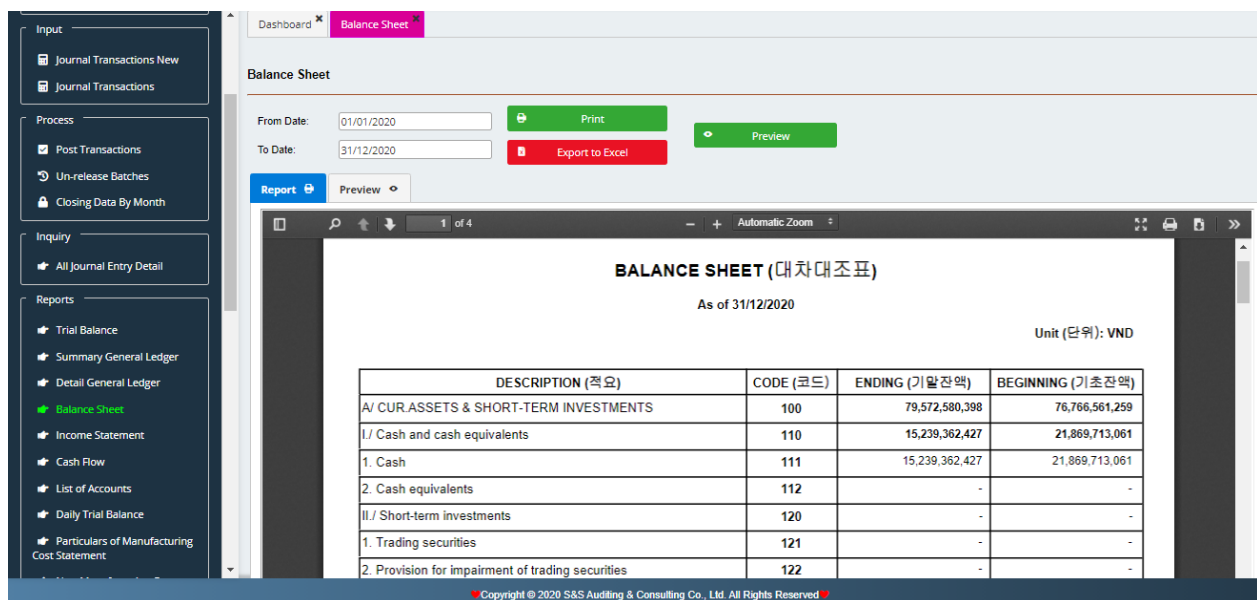
- Select Period of accounting in need of report (From date...To date...)
- Select Currency identification (Currency ID)
- Select type of account in need of report (Option)
 - + All
 - + Account (press F3 to select an account)
- Select Print Preview to check over prior to print out.
- Select Close to close the active screen.



d) Balance sheet:



- Select Period of accounting in need of report (From date...To date...)
- Select to export to excel file or excute to proceed.
- Select Print Preview to check over prior to print out.
- Select Print to print out the report.



e) Income Statement:

- Select Period of accounting in need of report (From date...To date...)
- Select to export to excel file or excute to proceed.
- Select Print Preview to check over prior to print out.
- Select Print to print out the report.

DESCRIPTION (적요)	Code (코드)	Comment (주석)	Current Period (당기)	Previous Period (전기)
1. Gross sales of merchandise and services ()	01	VI.1	100,659,110,554	172,003,144,895
2. Less deductions ()	02		-	-
3. Net sales of merchandise and services - (10 - 01-02)	10		100,659,110,554	172,003,144,895
4. Cost of sales ()	11		86,747,406,468	136,058,322,133
5. Gross margin from sales of merchandise and services - () (20=10-11)	20		13,911,704,086	35,944,822,762
6. Financial incomes ()	21	VI.2	181,475,719	385,885,082

Unit (단위) : VND

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f) Cash Flow:

- Select a period in need of report (From date...To date...)
- Select Print Preview to check over prior to print out.

Item	Code	Comment	Current	Beginning
I. CASH FLOWS FROM OPERATING ACTIVITIES				
1. Proceeds from sales	01		105,773,286,027	
2. Payment to suppliers	02		(71,778,743,267)	
3. Payment to employees	03		(31,325,748,642)	
4. Payment for loan interests	04		(1,053,806,959)	
5. Payment for Corporate Income Tax	05		-	
6. Proceeds from others	06		-	
7. Payment for others	07		(3,331,113,946)	

g) List of Account:

The screenshot displays the 'List of Accounts' window with a table containing the following data:

Account Class (구분 종류)	Account (계정번호)	Description English (적요)	Description Korea (적요)
111		Cash in Hand	
	1110000	Cash in Hand	
	1111000	Vietnamese dong	
	1112000	Foreign currencies	
112	1113000	Gold currencies	
		Cash at Bank	
	1120000	Cash at Bank	
	1121000	Vietnamese dong	
	1121100	Korean Exchange banks648102020808VND	
	1121200	Ngân hàng TMCP Đầu tư và Phát triển Việt Nam39810000154872VND	
	1121300	Ngân hàng TMCP Kỹ thương Việt Nam19028966822999VND	
	1121400	Ngân hàng TMCP Kỹ thương Việt Nam1013888813333333VND	

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- Select Print to print out the established chart of accounts.
- Select Export in need of exporting list of accounts into excel file.

h) Daily Trial Balance:

Dashboard × Daily Trial Balance ×

Daily Trial Balance Report

From Date:

To Date:

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- Select a period in need of report (From date...To date...)
- Select Print Preview to check over prior to print out.

Dashboard × Daily Trial Balance ×

Daily Trial Balance Report

From Date:

To Date:

1 of 230 Automatic Zoom

CÔNG TY TNHH MINHQUIN ELECTRONIC VINA

DAILY TRIAL BALANCE
()
From date (Từ ngày): 01/01/2020 To date (Đến ngày): 31/12/2020
Unit (Đơn vị): VND

Total (Tổng)	Debit (Nợ)		Credit (Có)		Total (Tổng)				
(Số tiền)	General (Tài khoản)	Voucher No. (Số chứng từ)	Debit In (Nợ)	Code (Mã)	Account Name (Tên tài khoản)	Cash Out (Số tiền)	Voucher No. (Số chứng từ)	General (Tài khoản)	Total (Số tiền)
17,208,248,307	-	-	17,208,248,307	111000	Beginning Balance (Số dư đầu kỳ)	476,040,000	-	17,208,248,307	476,040,000
817,248,000	-	-	-	-	4 817 14 02 Chi phí ăn uống (Mức lương HĐ nhân HĐ số 18847)	2,184,000	SL20-0300	-	2,184,000
-	-	-	-	-	Chi tiền ăn và phí nhà ở Lương tháng 01-03/20	2,832,000	PC20-0300	-	2,832,000
-	-	-	-	-	Chi tiền mua giấy văn phòng khác HĐ Lương số HĐ 03/2019	17,817,000	PC20-0301	-	17,817,000
-	-	-	-	-	Chi tiền mua giấy in và hàng hóa khác HĐ Lương số HĐ 03/2019	19,888,800	PC20-0302	-	19,888,800
-	-	-	-	-	Chi tiền mua giấy in hàng hóa khác HĐ Lương số HĐ 03/2019	1,840,000	PC20-0303	-	1,840,000
-	-	-	-	-	Chi tiền mua giấy in hàng hóa khác HĐ Lương số HĐ 03/2019	878,000	PC20-0302	-	878,000
-	-	-	-	-	Chi tiền ăn và phí nhà ở Lương tháng 12	2,870,000	PC20-0301	-	2,870,000
-	-	-	-	-	Chi tiền thuê nhà trọ tháng 01 số HĐ 01-1988	887,000	PC20-0300	-	887,000
-	-	-	-	-	Chi tiền thuê nhà số 0884/08/18 tin tức	373,200	PC20-0300	-	373,200
-	-	-	-	-	Chi tiền mua văn phòng HĐ 03/2019	19,358,000	PC20-0300	-	19,358,000
120,000,000	120,000,000	120,000,000	-	-	Rủi ro chi phí	-	-	-	-
-	-	-	-	-	Thanh toán Phí ăn uống Lương số HĐ 03/2019	2,180,000	PC20-0300	-	2,180,000
-	-	-	-	-	Tổng cộng chi phí lương HĐ số HĐ 03/2019	83,000,000	SL20-0300	-	83,000,000

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i) Manufacturing Cost Statement:

Particulars of Manufacturing Cost Statement Report

From date :

To date :

Include last year data

In Detail In Summary

- Select a period of accounting in need of report (From date...To date...)
- Select Print Preview to check over prior to print out.

CÔNG TY TNHH MYUNGJIN ELECTRONIC VINA - Fiscal Year : 2018

Particulars of Manufacturing Cost Statement Report

From date : 01/01/2020

To date : 31/12/2020

Include last year data

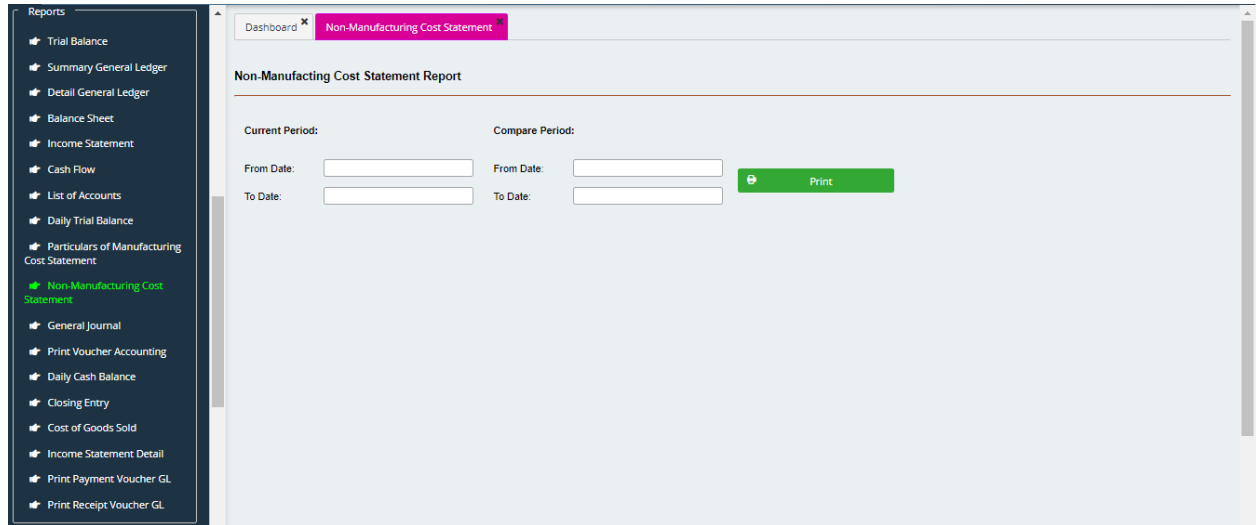
In Detail In Summary

PARTICULARS OF MANUFACTURING COST STATEMENT
(제조 원가 보고서)

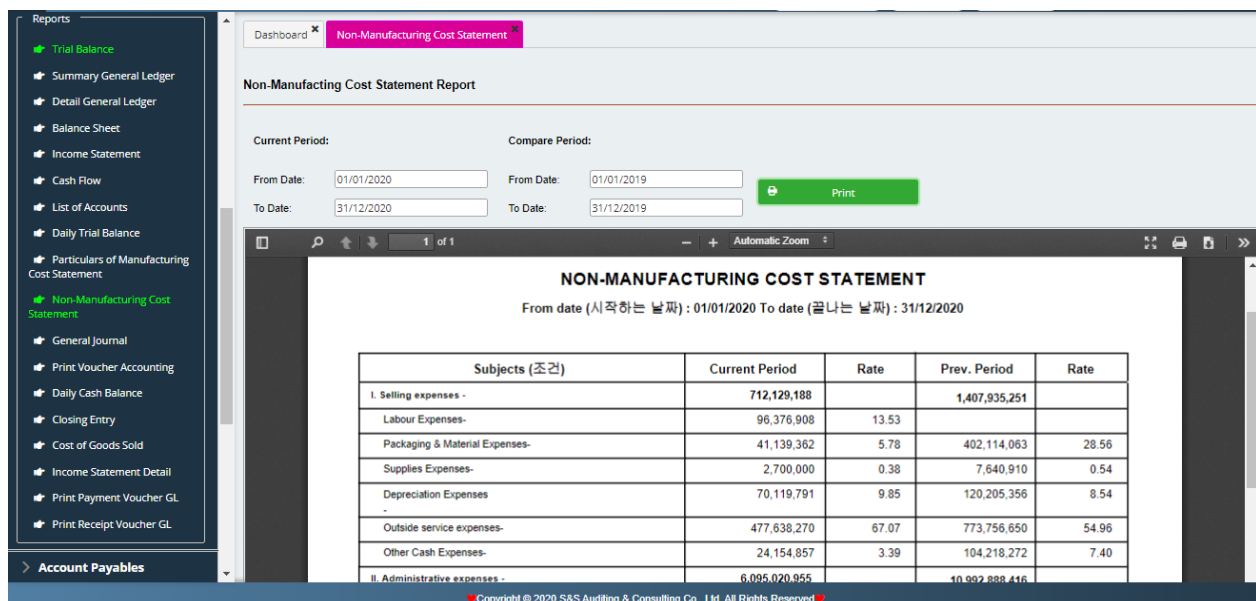
From date (시작하는 날짜) : 01/01/2020 To date (끝나는 날짜) : 31/12/2020

Subjects (조건)	Amount (총계)	%
I. Materials expenses	51,077,451,319	745,131,90
Chi phí vận chuyển, thuế nhập khẩu, phí NVL nhập khẩu	78,030,645	03,064,500.
Beginning	-	
Purchases	78,030,645	
Export	78,030,645	
Ending	-	
Nguyên liệu	50,999,420,674	942,067,40
Beginning	13,781,546,131	

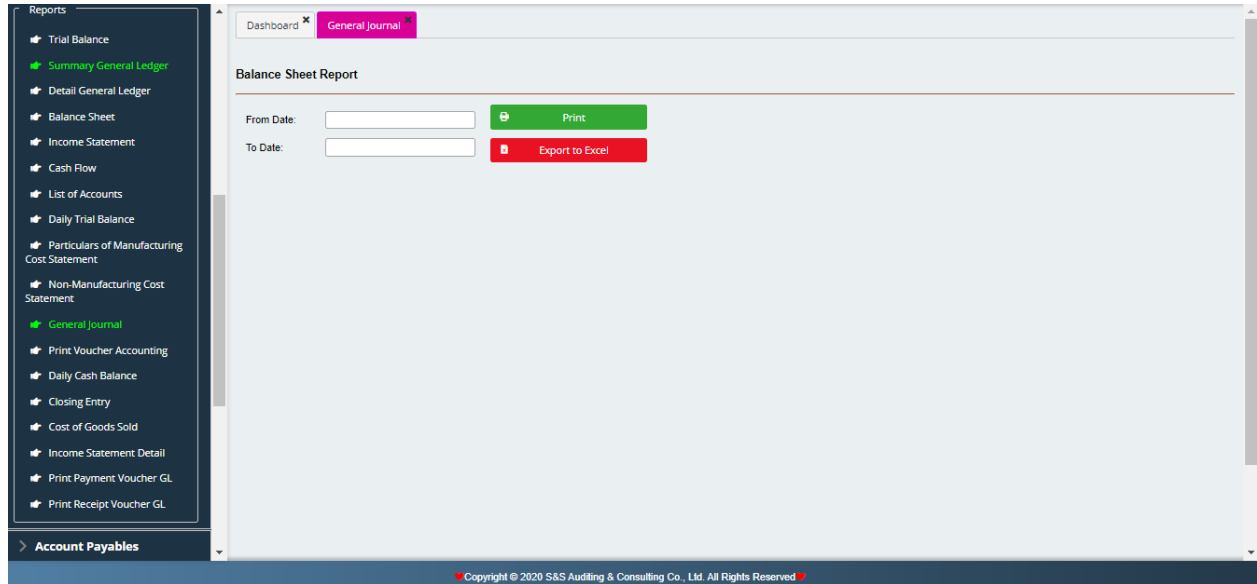
j) Non-Manufacturing Cost Statement:



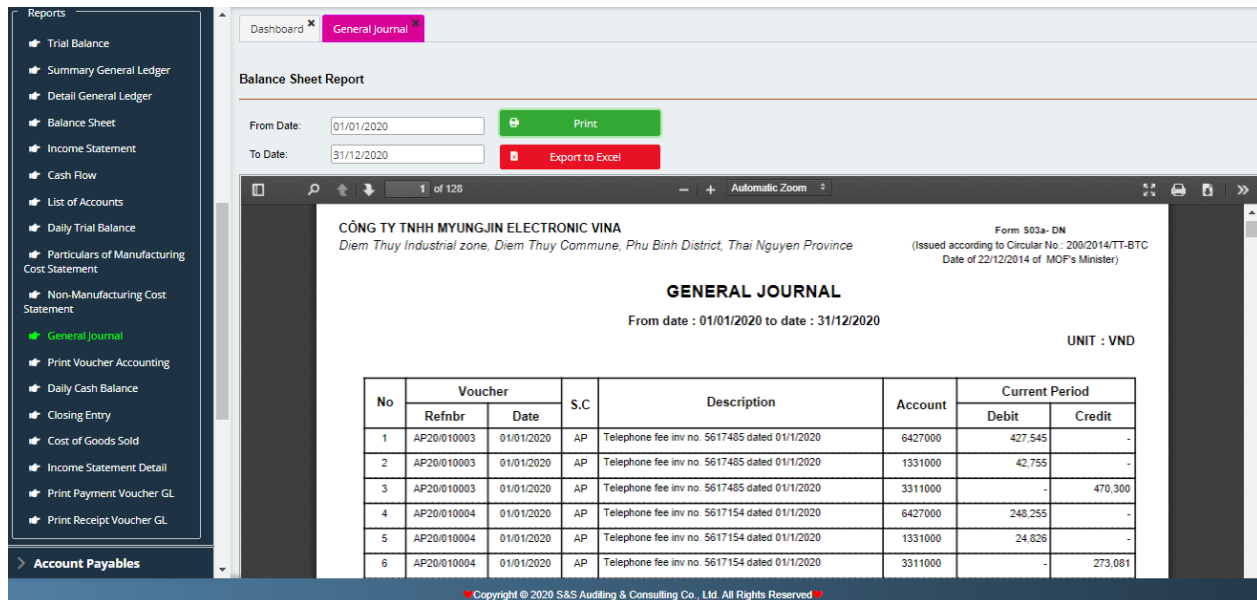
- Select Period of accounting in need of report (From date...To date...)
- Select Print Preview to check over prior to print out.



k) General Journal



- Select Period of accounting in need of report (From date...To date...)
- Select Print Preview to check over prior to print out.



l) Print Out Accounting Voucher

Dashboard × Print Voucher Accounting

Print Voucher Accounting Report

From date : IN

To date : Print

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- Select Period of accounting in need of printing out the accounting voucher (From date... to date...)
- Select Print Preview to check over prior to print out.

m) Cost of Goods Sold Report

Dashboard × Cost of Goods Sold

Cost of Goods Sold Report

Current Period: Compare Period:

From Date: From Date:

To Date: To Date: Print

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- Select current period of accounting in need of report (From date... to date...)
- Select compared period to compare (From date... to date...)
- Select Print Preview to check over prior to print out.

n) Detailed Income Statement

Dashboard x Income Statement Detail

Income Statement Detail Report

Current Period: Compare Period:

From Date: From Date: Print

To Date: To Date:

- Select current period of accounting in need of report (From date... to date...)
- Select compared period to compare (From date... to date...)
- Select Print Preview to check over prior to print out.

Dashboard x Income Statement Detail

Income Statement Detail Report

Current Period: Compare Period:

From Date: From Date: Print

To Date: To Date:

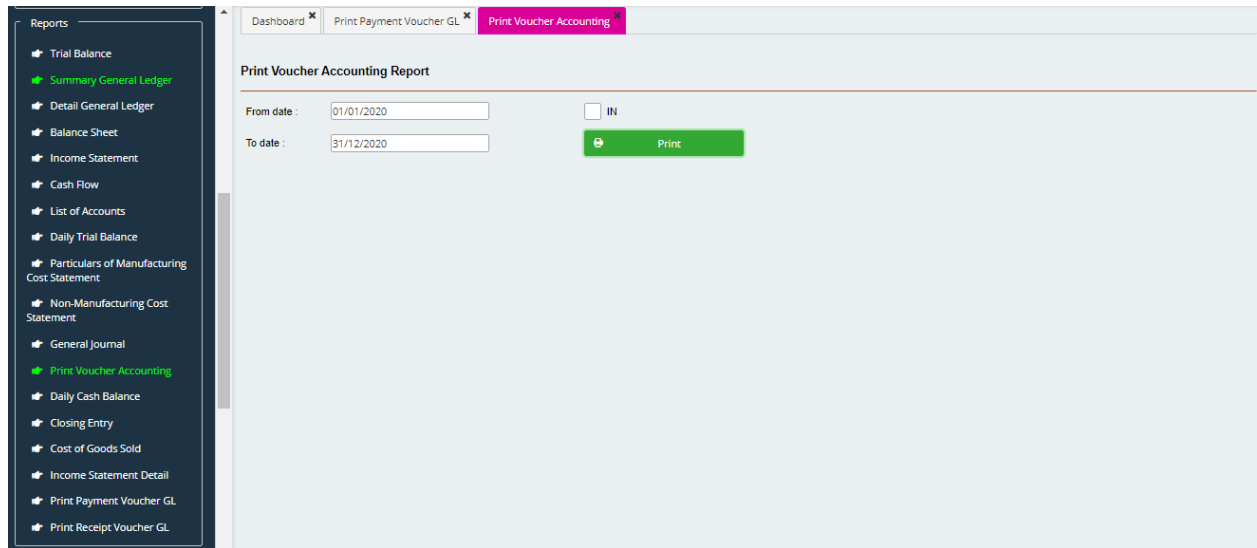
INCOME STATEMENT (손익계산서 명세)
From date (기산일) 01/01/2020 To date (마감일) 31/12/2020

Unit (단위) : VND

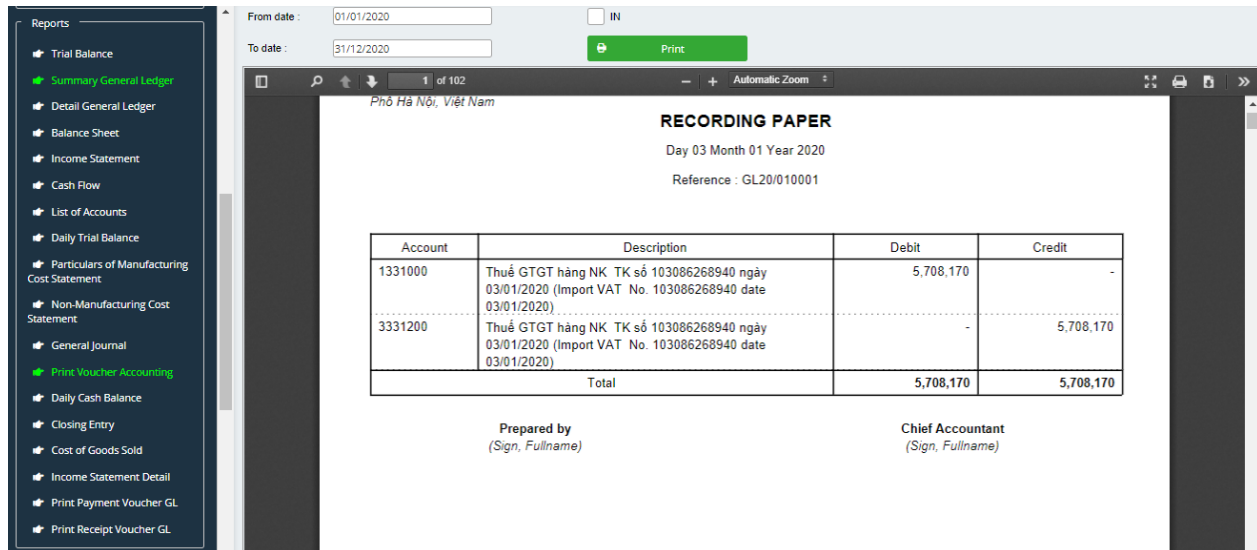
DESCRIPTION (적요)	Code (코드)	Current Period (달기)	Rate	Previous Period (전기)	Rate
1. Gross sale ()	01	6,599,295,567	100.00%	8,935,440,000	100.00%
2. Less deductions () (03=05+06+07)	02	-	0.00%	-	0.00%
- Sales discount ()	03	-	0.00%	-	0.00%
- Sales allowance ()	04	-	0.00%	-	0.00%
- Sales returns ()	05	-	0.00%	-	0.00%
- Special consumption taxes, export duty, VAT payable	06	-	0.00%	-	0.00%

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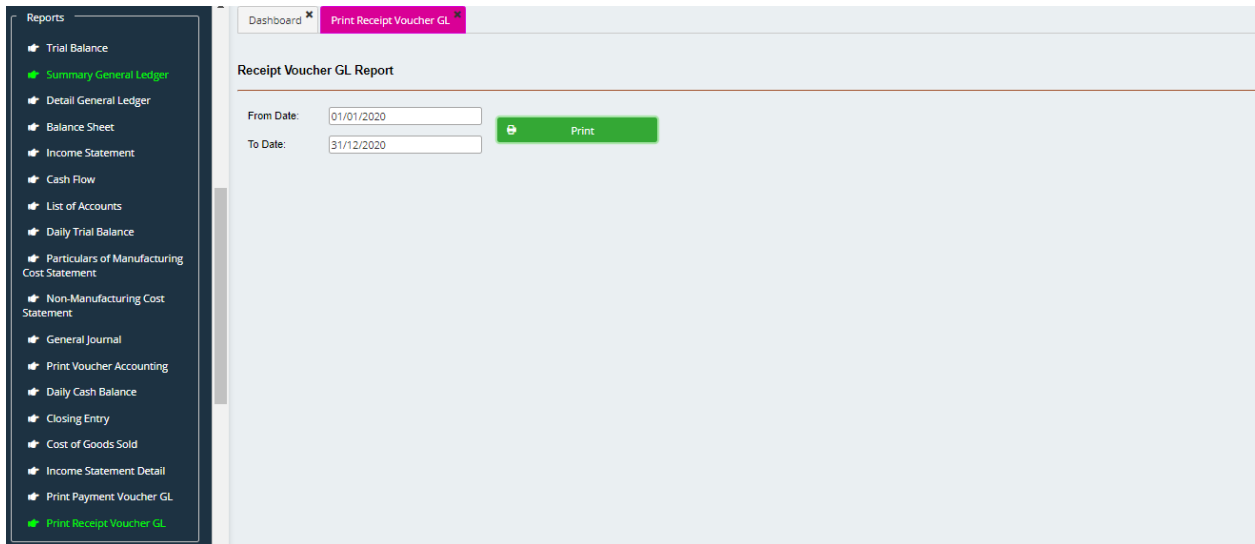
o) Print Out Payment Voucher



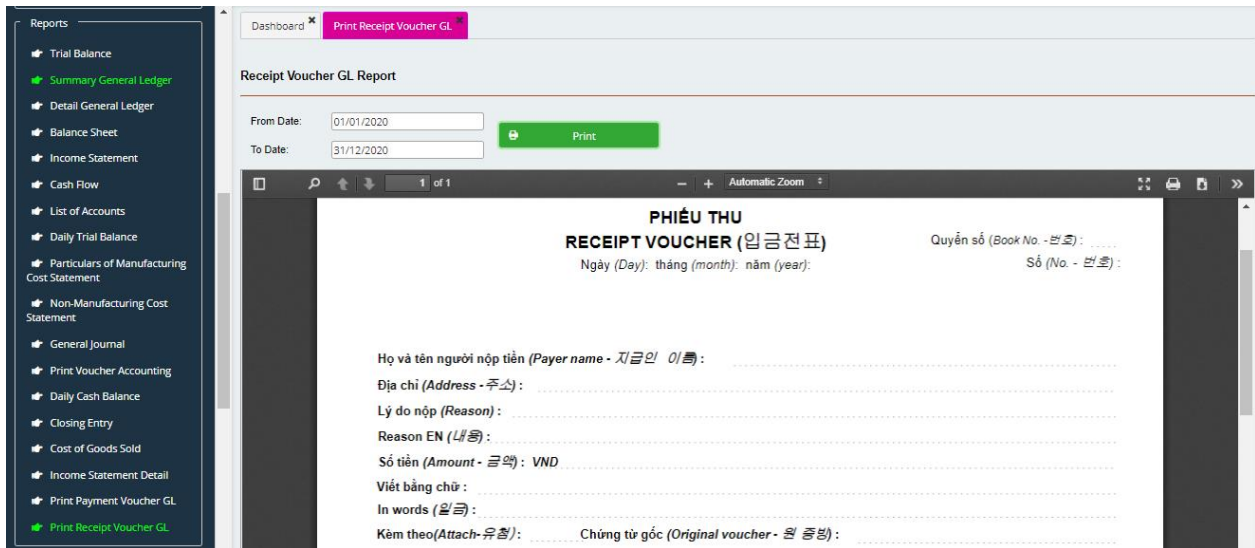
- Select from date... to date...
- Select Print Preview to check over prior to print out.



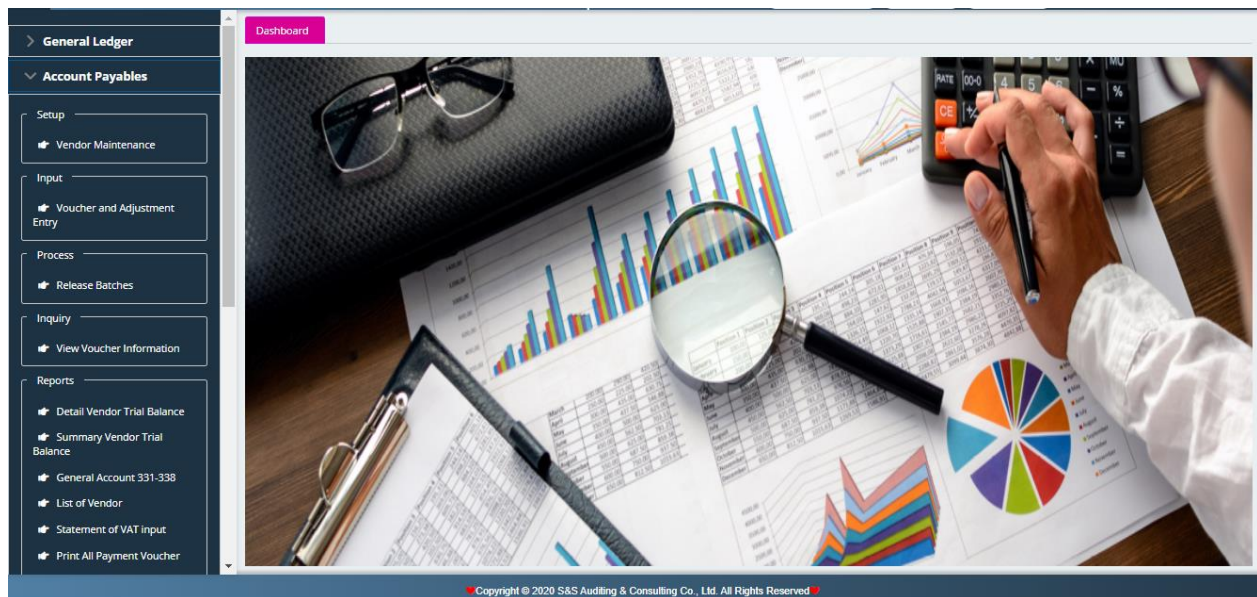
p) Print Out Receipt Voucher



- Select from date... to date...
- Select Print Preview to check over prior to print out.

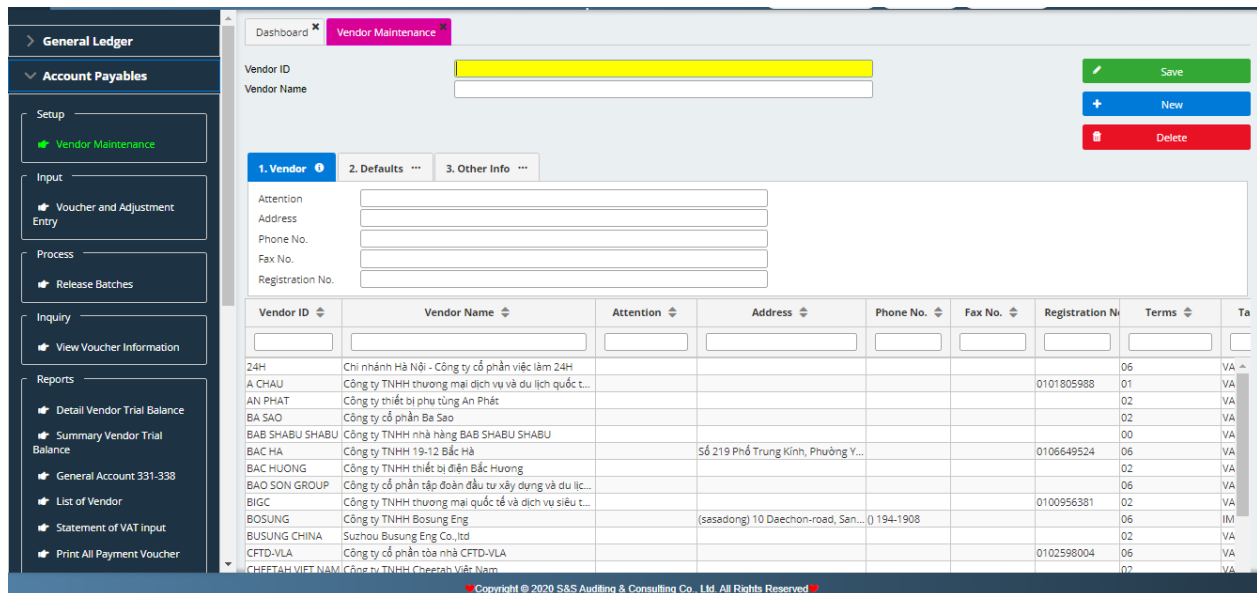


II. ACCOUNT PAYABLE



Right from the menu, Account Payable can be divided into 5 sections: Set up: List of vendors, Input: Input Invoices, Process: AP Release Batches, Inquiry: View AP Inquiry, Reports

1. Set up: List of vendors



To create a list of vendors which include Vendor ID and Vendor Name. There are 3 following modules:

- Vendor: Input address, tax code client
- Default: Select payment terms, VAT code, AP account, advance account, currency ID and exchange rate if there is currency.
- Information: Input account number, bank name, bank phone and bank fax.

After inputting then press Save. In case to create another vendor, select New.

2. Input: Invoice of Vendors

- The invoices which have tracked in the inventory movement and input into Inventory Management module. When it is done, it will be linked to Account Payables.
- Invoice for materials and raw materials and other service expenses: (namely fee for electricity, water, telephone, house for lease ...): These invoices will be input into Module Account Payables

The screenshot shows the 'Voucher and Adjustment Entry' form. The 'Voucher Info' section contains the following data:

- Batch No.: <NEW>
- Period: 11-2020
- Voucher No.: AP20/110001
- Currency: VND
- Serial No.:
- Handling: Hold
- Vendor:
- Voucher Date: 11/11/2020
- Rate Exchange: 1
- Invoice Date: 11/11/2020
- Status: Hold
- Voucher Type: Voucher
- Invoice No.: 0000001
- Bank Account:

The 'Voucher Detail' section is a table with the following data:

Account	Account Name	Currency IC	CuryRate	Amount	Domestic Amount	Tax Code	Tax Amount	Domestic Tax Amount	Des
		VND	1	0.00	0		0.00	0	
SUM				0.00	0		0.00	0	

Summary fields at the bottom right of the table:

- Total VAT Amount: 0.00
- Before Tax Amount: 0.00
- Total Amount: 0.00

Detailed process of Voucher Adjustment from the Vendor

There are 2 sections in the form of data input:

- ❖ **General:** These are general information and usually stated in the upper.
 - Batch No.: Leave blank, software will automatically arise.
 - Period of accounting: (For example recorded on July, 2015: 07-2015), the arising month.
 - Voucher No.: It shall be in the accounting period.
 - Voucher Type: Select Voucher Type as Voucher.
 - Vendor ID: Press F3 to select the vendor.
 - Description (VN-EN): Type description
 - PO Number: (type the number of purchasing order if any)
 - Term: Select Pay date
 - AP Account: Press F3 to select
- ❖ **Details:** The detail information of invoices, each detail is one line in Risk
 - Account: Press F3 to select the account expenses
 - Currency: Select currency for payment
 - Currency rate: Input Currency rate compared to VND

- For example: Currency in USD, the rate at the time of issuing invoice is 21500: Input 21500
- If currency is in VND: The rate is 1
- Amount: Type amount before tax or currency
- Domestic amount: the amount after multiplying by the rate
- Tax rate: Press F3 to select the corresponding tax rate
- Tax amount is the arising amount in reality. Domestic Tax Amount is the tax amount after multiplying by the rate (if any).
- Description (VN-EN): will automatically take the description which has inputed above.
- Input Invoice No.
- Input Invoice Date

3. Process: AP Release Batches

Batch No.	Month	Voucher No.	Voucher Date	Voucher Type	Vendor	Total Amount	Total Paid Amount	Status
006041	082020	AP20/080054	24/08/2020	VO	K&K	0.00		VO
006042	082020	AP20/080065	25/08/2020	VO	FORTUNE	0.00		VO
006043	082020	AP20/080066	26/08/2020	VO	KHI CN VIET NAM	0.00		VO
006044	082020	AP20/080067	26/08/2020	VO	XANG DAU	0.00		VO
006045	082020	AP20/080068	27/08/2020	VO	PHUNG HUNG	0.00		VO
006046	082020	AP20/080069	28/08/2020	VO	MAI LINH TN	0.00		VO
006047	092020	AP20/090008	01/09/2020	VO	VIETTEL THAI NGUYEN	0.00		VO
006048	082020	AP20/080070	27/08/2020	VO	SAMWON	0.00		VO
006049	092020	AP20/090009	01/09/2020	VO	PHUNG HUNG	0.00		VO
006050	092020	AP20/090010	02/09/2020	VO	OE GAS JIB	0.00		VO
006051	092020	AP20/090011	01/09/2020	VO	DAI THUAN	0.00		VO
006052	092020	AP20/090012	01/09/2020	VO	VIETTEL THAI NGUYEN	0.00		VO
006053	092020	AP20/090013	03/09/2020	VO	PHUNG HUNG	0.00		VO

This system is used to lock the entry and accounting liabilities were transferred to the book.

4. Inquiry: View AP Inquiry

- Select from date... to date...
- Select Summary module or Detail module to view
- Select View.

BatNbr	RefNbr	Period	Status	DocDate	S4Future02	SerialNo	CuryDocBal	DocBal	CuryTaxTot	TaxTot	VendID
003591	AP20/010002	012020	P	06-01-2020			513,000.00	513,000.00	0.00	0.00	DO C
004637	AP20/010003	012020	P	01-01-2020			427,545.00	427,545.00	42,754.50	42,755.00	VIETTEL TH
004638	AP20/010004	012020	P	01-01-2020			248,255.00	248,255.00	24,825.50	24,826.00	VIETTEL TH
004639	AP20/010005	012020	P	02-01-2020			1,220,000.00	1,220,000.00	122,000.00	122,000.00	SEOUL
004640	AP20/010006	012020	P	04-01-2020			880,000.00	880,000.00	88,000.00	88,000.00	
004641	AP20/010007	012020	P	04-01-2020			5,405,000.00	5,405,000.00	0.00	0.00	
004642	AP20/010008	012020	P	04-01-2020			4,000,000.00	4,000,000.00	400,000.00	400,000.00	HI
004643	AP20/010009	012020	P	06-01-2020			144,471,199.00	144,471,199.00	14,447,119.90	14,447,120.00	
004644	AP20/010010	012020	P	06-01-2020			18,052,000.00	18,052,000.00	1,805,200.00	1,805,200.00	PHU
004646	AP20/010012	012020	P	06-01-2020			390,000.00	390,000.00	0.00	0.00	DO C
004649	AP20/010015	012020	P	08-01-2020			55,560,000.00	55,560,000.00	5,556,000.00	5,556,000.00	
004650	AP20/010016	012020	P	08-01-2020			9,196,000.00	9,196,000.00	0.00	0.00	
004651	AP20/010017	012020	P	08-01-2020			4,000,000.00	4,000,000.00	400,000.00	400,000.00	SONG COI
004652	AP20/010018	012020	P	11-01-2020			540,000.00	540,000.00	54,000.00	54,000.00	
SUM							68,260,295,856...	102,394,711,39...	6,430,952,446.30	6,430,952,458.00	

5. Reports

a) Vendor Detail Trial Balance

- Select from date... to date...
- Select VND-USD in need of viewing 2 types of unit price
- Select Currency ID
- Select 331 or 338
- Select All or Vendor
- Select Print Preview to check prior to print out. Select export to excel in need of exporting to excel file.

Dashboard x Detail Vendor Trial Balance x

Detail Vendor Trial Report

From date : 01/01/2020
 To date : 31/12/2020

Select Currency: VND

Account : VND

VND-USD
 Summary

Vendor: 331
 338

1 of 202 Automatic Zoom

ACCOUNT PAYABLE MOVEMENT REPORT - DETAIL 331
 (이지금계정보고 - 세부사항)

From date (시작일자) 01/01/2020 To date (종료일자) 31/12/2020
 Vendor (공급처) VND

Voucher No. (계정번호)	Date	Description (내역)	C/O Account (과목)	Current Period (당기) VND		Current Period (당기) USD	
				Debit (차액)	Credit (차액)	Debit (차액)	Credit (차액)
Beginning Balance (초기잔액)							
SL20 080207	20/08/2020	Other VAT input & output in May	100 000		\$12,018,892		
SL20 080204	11/08/2020	Payment for service	8182000		\$2,447,494		
SL20 080208	18/08/2020	Settlement fee	8400000			1,818,100	
Total Current Period (당기 총합)						\$14,466,386	1,818,100
Ending Balance (종료잔액)						\$12,649,186	

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b) Vendor Trial Balance

Similar to Vendor Detail Trial Balance

c) General Account 331-338

Similar to Vendor Detail Trial Balance

Dashboard x General Account 331-338 x

General Account 331-338 Report

From date : 01/01/2020
 To date : 31/12/2020

Select Currency: VND

Account : 3310000

VND-USD

Account Payables/Trade Payables/Payables

1 of 11 Automatic Zoom

ACCOUNT PAYABLE MOVEMENT REPORT SUMMARY - ACCOUNT NO 331

From date (시작일자) 01/01/2020 To date (종료일자) 31/12/2020

VND (단위) VND-USD

Vendor No. (공급처번호)	Vendor Name (공급처명)	Beginning Balance (시작잔액) VND	Current Period (당기) VND	Ending Balance (종료잔액) VND	Beginning Balance (시작잔액) USD	Current Period (당기) USD	Ending Balance (종료잔액) USD
ALVIN TRUST	Công ty TNHH Thương mại và Dịch vụ Đầu tư Hưng Thịnh, Hà Tĩnh						
AU VIBET	Công ty TNHH Kỹ thuật và Xây dựng Âu Việt						
BAND HUB&BUDY	Tập đoàn liên doanh Việt - Nhật						
BAND HUB&BUDY TRADING	Đơn vị liên doanh công - nông nghiệp liên doanh Việt - Nhật Thương mại						
BB BANK	Công ty TNHH Ngân hàng Việt Nam	14,833,144		14,833,144			
BESTWAY	Công ty TNHH Bestway, Thanh Hóa						
BULL&BOY	Công ty TNHH liên doanh liên doanh Việt - Nhật						

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d) List of Vendors

Select print or export this report as requested.

No.	Vendor ID (매입처-코드)	Vendor Name (매입처 이름)	Address (주소)	Tax Code (납세코드)	VAT Code (부가세)	AP Account (외상매입금)
1	A CHAU	Công ty CP truyền thông và giải trí Á Châu	Số 6, ngõách 110/3 ngõ 110 đường Nguyễn Hoàng Tôn, P Xuân La, Q Tây Hồ, TP Hà Nội	0109190828	VAT10EX	3311000
2	AMY	Công ty TNHH xây dựng và thương mại Á Mỹ	Số 104, Đ Hoàng Văn Thụ, Tổ 32, P Hoàng Văn Thụ, TP Thái Nguyên, T Thái Nguyên	4801283272	VAT10EX	3311100
3	AC QUY TIA SANG	Chi nhánh công ty cổ phần áo quy ta sáng tại Thái Nguyên	Số 287 Đường Thống Nhất, Phường Gia Sảng, Thành phố Thái Nguyên, Tỉnh Thái Nguyên, Việt Nam	0200188458-019	VAT10EX	3311000
4	AIR LIQUIDE	Cty TNHH Air Liquide Việt Nam	KCN Quê Võ Bắc Ninh	2300103821	VAT10EX	3311000
5	ALTWIN	Công ty TNHH Altwinn Vina	phòng 18, tầng 13 tòa nhà Charmuit, số 117 Trần Duy Hưng phường Trung Hòa, quận Cầu Giấy, Hà Nội	0108100403	VAT10EX	3311000
6	AN NGUYEN	Công ty TNHH Công Nghệ và thương mại An Nguyễn			VAT10EX	3311000
7	AN THINH	Công ty TNHH cán điện tử An Thịnh			VAT10EX	3311000
8	ANH PHONG	Công ty TNHH Đầu tư thương mại dịch vụ Anh Phong Việt Nam	Số 21 Nguyễn Quý Đức, Phường Thanh Xuân Bắc, Q. Thanh Xuân, TP Hà Nội	0108474988	VAT10EX	3311100
9	ANH THUY	Công ty TNHH Thương mại và dịch vụ Du lịch hàng không Anh Thủy	Số 108A Trần phú, P. Mộ Lao, Q. Hà Đông, TP Hà Nội	0104101073	VAT10EX	3311000
10	ACNVINA	Công ty TNHH môi trường viễn ACN Vina		102314372	VAT10EX	3311000

e) List of VAT input

- Select from date...to date...
- Select export to excel in need of exporting
- Select Print review to check over prior to print out.

Statement of VAT Input Report

From Date: 01/01/2020 To Date: 31/12/2020

Print Export to Excel

Hóa đơn, chứng từ mua hàng	Số hóa đơn	Ngày phát hành	Tên người bán	Mã số thuế người bán	Mã hàng	Địa chỉ SHVDY mua vào chi trả số thuế	Thuế suất (%)	Số thuế GTGT	Chi phí
1	2	3	4	5	6	7	8	9	10
	020710	01/01/2020	Sông Ty TNHH Bảo An và Phát Triển	010383000	Hàng ăn thức uống, hàng tiêu dùng khác		-	8.746,000	0,00000000
	020747	01/01/2020	Sông Ty TNHH Bảo An và Phát Triển	010383000	Hàng ăn thức uống, hàng tiêu dùng khác		-	4.874,000	0,00000000
	1000188458	01/01/2020	Sông Ty TNHH Bảo An và Phát Triển	010383000	Thuế GTGT hàng nhập khẩu		-	7.000,000	0,00000000
	1000000790	01/01/2020	Sông Ty TNHH Bảo An và Phát Triển	010383000	Thuế GTGT hàng nhập khẩu		-	28.897,000	0,00000000
		01/01/2019	Sông Ty TNHH Bảo An và Phát Triển	010383000	Hàng ăn thức uống, hàng tiêu dùng khác		-	11.019,000	0,00000000
	070302	07/01/2020	Thương mại dịch vụ Anh Phong Việt Nam	0108474988	Hàng ăn thức uống, hàng tiêu dùng khác		-	20,000	0,00000000
	070760	07/01/2020	Thương mại dịch vụ Anh Phong Việt Nam	0108474988	Hàng ăn thức uống, hàng tiêu dùng khác		-	12.880	0,00000000
	070760	07/01/2020	Thương mại dịch vụ Anh Phong Việt Nam	0108474988	Hàng ăn thức uống, hàng tiêu dùng khác		-	11,070	0,00000000
	1000000790	01/01/2020	Thương mại dịch vụ Anh Phong Việt Nam	0108474988	Thuế GTGT hàng nhập khẩu		-	18.870,000	0,00000000
	1000000790	01/01/2020	Thương mại dịch vụ Anh Phong Việt Nam	0108474988	Thuế GTGT hàng nhập khẩu		-	24.170,000	0,00000000

f) Print out Accounting Voucher

Print Voucher Accounting Report

From Date: 01/01/2020
To Date: 31/12/2020

Nguyen Province

RECORDING PAPER
Day 01 Month 01 Year 2020
Reference : AP20/010003

Vendor Name : VIETTEL THAI NGUYEN - Viettel Thái Nguyên- Chi nhánh tập đoàn viễn thông quản đội
Address : Số 4, hoàng Văn Thu, TP Thái Nguyên, T. Thái Nguyên

Account	Description	Debit	Credit
1331000	Cước điện thoại HD 5617485 ngày 01/1/2020	42,755	-
3311000	Cước điện thoại HD 5617485 ngày 01/1/2020 (Telephone fee inv no. 5617485 dated 01/1/2020)	-	470,300
6427000	Cước điện thoại HD 5617485 ngày 01/1/2020 (Telephone fee inv no. 5617485 dated 01/1/2020)	427,545	-
Total		470,300	470,300

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g) AP Overdue

AP Overdue Report

To date: 31/12/2020 | Select Currency: VND

Option: All Vend ID

OVERDUE ACCOUNTS PAYABLE
연체 미지급금 내역서
Date (날짜): 31/12/2020 | Currency: VND

Voucher Date (과금일자)	Voucher No. (과금번호)	Due Date (과금납부일)	Description (과금)	Amount (금액)	Foreign Currency (외화)	No. date overdue (연체일수)
1	2	3	4	5	6	7
A CHAU - Công ty CP Thủy Sản						
07/03/2017	200000	03/07/2017	Internal charge (No.200 Invoice 07/03/2017)	3,960,000	3,960,000.00	1,298
14/07/2018	200000	07/08/2018	New and transfer invoice (No.219 Invoice 14/07/2018)	3,960,000	3,960,000.00	556
Total (총계)				*3,960,000	*3,960,000.00	

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h) AP Aging

Process

- Release Batches

Inquiry

- View Voucher Information

Reports

- Detail Vendor Trial Balance
- Summary Vendor Trial Balance
- General Account 331-338
- List of Vendor
- Statement of VAT Input
- Print All Payment Voucher
- Print Voucher Accounting
- Payment By Vendor
- Voucher By Vendor
- AP Overdue
- AP Aging

Account Receivables

Cash Management

Fixed Asset Management

Dashboard AP Aging

AP Aging Report

To date : Select Currency :

Option:

All Vend ID

Print

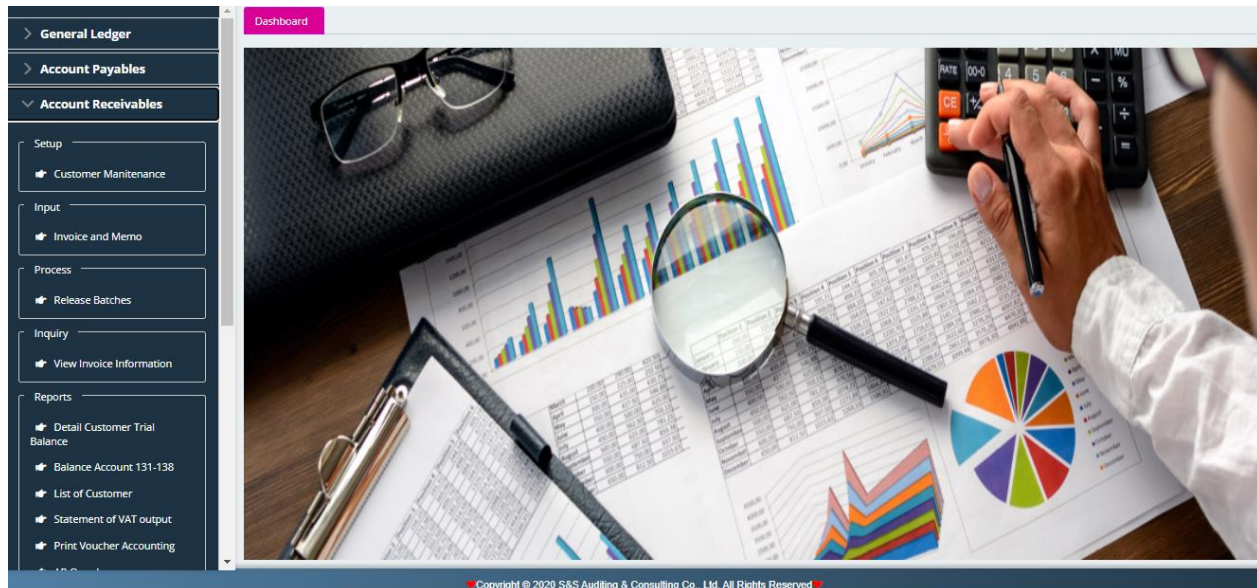
AGEING ACCOUNTS PAYABLE REPORT
거래처별 외상매출금 기간 분별

Currency: VND

Vendor Name (거래처명)	Inv. No. (입금번호)	0 - 15	15 - 30	30 - 45	45 - 60	60 - 75	75 + Overdue (기타)	TOTAL (합계)
		4	5	6	7	8	9	10
A. C/PAU - C/ong by C/P Invoice Billing va qua BI & C/PAU								
	000008	-	-	-	-	-	-	3,980,000.00
	000018	-	-	-	-	-	-	3,980,000.00
AC OUT - AA - BANG - C/ta thanh cong ty va khac va qua the khang tai kho Napoan								
	000411	-	-	-	-	-	-	2,580,000.00
	000468	-	-	-	-	-	-	822,850.00
ALL LIQUID - C/ta - 1/000 All Liquid Voucher Nam								
	000808	-	-	-	-	-	-	3,200,000.00
	000880	-	-	-	-	-	-	110,000.00
	001004	-	-	-	-	-	-	3,090,000.00
	001086	-	-	-	-	-	-	220,000.00
	001475	-	-	-	-	-	-	1,210,000.00
	001774	-	-	-	-	-	-	3,200,000.00
	002146	-	-	-	-	-	-	3,200,000.00

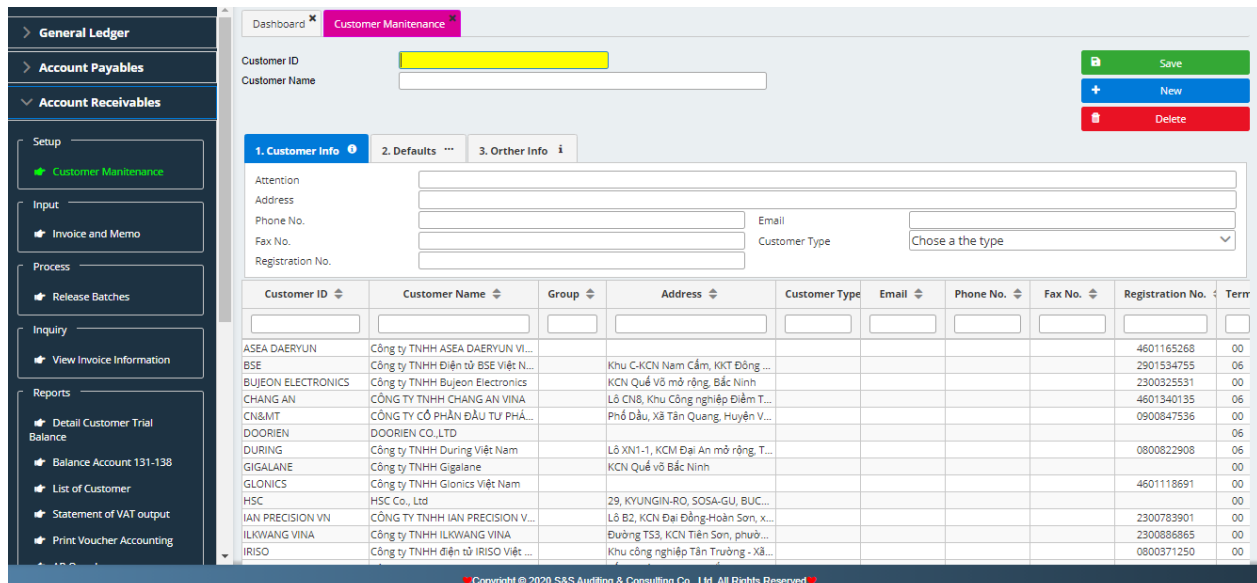
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III. ACCOUNTS RECEIVABLE



Right from the menu, Module AR can be divided into 5 sections: Set up: List of Customers, Input: Input invoices, Process: Release Batches, Inquiry: View AR inquiry, Reports.

1. Set up: List of Customers



To create a list of customers which include Customer ID and Customer Name. There are 3 following modules:

- Customer: Input address, tax code client
- Defaults: Select currency id, exchange rate (if any), AR account, SalesAcct, Prepayment Account, terms, tax rate.
- CreditInfo: Input bank account, bank name, bank phone and bank fax.

2. Input: Input invoices

- The invoices which have tracked in the warehouse, it shall be input into Inventory Management module - sales. When it is done, it will be linked to Account Receivable.
 - The service invoices which have not tracked directly then input into Module Account Receivable
- One invoice is made by Module Account Receivable (AR). Vouchers in Module AR include:

❖ Summary

- **Batch No.:** Leave blank, software will automatically arise.
- **Period of accounting:** (For example recorded on July, 2015: 07-2015), the arising month.
- **Voucher No.:** Input the voucher number.
- **Voucher Date:** Input the date of arising voucher (it shall be in the period accounting)
- **Voucher Type:** Select Voucher Type as Invoice.
- **Invoice No.:** Series number stated in the invoice
- **Customer ID:** Press F3 to select the customer code
- **Currency, Exchange rate:** depending on type of currency to have the corresponding rate to VND
- **Order Number:** the number of orders
- **Term:** Press F3 to select pay date
- **AR Account:** Press F3 to select account receivable account
- **Description (VN-EN):** Input description to invoices

❖ Details:

- **Account:** Press F3 to select the account expenses
- **Description (VN-EN):** Input description to transaction

- **Item ID:** Press F3 to select the exported goods (if any)
- **Quantity:** Input the number of goods
- **Unit Price:** Input unit price
- **Amount:** Input the amount of invoice
- **VAT Code:** Press F3 to select VAT
- Press **Save** to record voucher information of the customer.
 - **Debit:** Account Receivables of the customer – 131
 - **Credit:** Account Revenues (Account correlative with the risk)

3. Process: Release Batches

Batch No.	Month	Voucher No.	Voucher Date	Voucher Type	Vendor	Total Amount	Total Paid Amount	Status
006041	082020	AP20/080064	24/08/2020	VO	K&K	0.00		VO
006042	082020	AP20/080065	25/08/2020	VO	FORTUNE	0.00		VO
006043	082020	AP20/080066	26/08/2020	VO	KHI CN VIET NAM	0.00		VO
006044	082020	AP20/080067	26/08/2020	VO	XANG DAU	0.00		VO
006045	082020	AP20/080068	27/08/2020	VO	PHUNG HUNG	0.00		VO
006046	082020	AP20/080069	28/08/2020	VO	MAI LINH TN	0.00		VO
006047	092020	AP20/090008	01/09/2020	VO	VIETTEL THAI NGUYEN	0.00		VO
006048	082020	AP20/080070	27/08/2020	VO	SAMWON	0.00		VO
006049	092020	AP20/090009	01/09/2020	VO	PHUNG HUNG	0.00		VO
006050	092020	AP20/090010	02/09/2020	VO	OE GAS JIB	0.00		VO
006051	092020	AP20/090011	01/09/2020	VO	DAI THUAN	0.00		VO
006052	092020	AP20/090012	01/09/2020	VO	VIETTEL THAI NGUYEN	0.00		VO
006053	092020	AP20/090013	03/09/2020	VO	PHUNG HUNG	0.00		VO

This module is used to close account payable entries which were recorded and transferred into General Ledger

4. Inquiry: View AR Inquiry

- Select from date... to date...
- Select Summary or Details
- Select View to show the above detail table

Account Receivables

Setup

- Customer Maintenance

Input

- Invoice and Memo

Process

- Release Batches

Inquiry

- View Invoice Information

Reports

- Detail Customer Trial Balance
- Balance Account: 131-138
- List of Customer
- Statement of VAT output
- Print Voucher Accounting
- AR Overdue
- AR Aging

Cash Management

Dashboard View Invoice Information

Inquiry

Fromdate: 01/01/2020 Summary View

Todate: 31/12/2020 Detail

Reset sort filter Export Excel Excel - Selection Only

BatNbr	Period	Sta	Rised	RefNbr	DocDate	DocType	SerialNo	DocDescr	Terms	TermsDescr	ARAcct	CuryO
001742	022020	P	R	AR20/020002	2020-02-10T00:00:00	IN	SS/13T	Bán phẩ liệu theo HD 46...	00	Thanh toán tiền mặt	1311000	
001743	022020	P	R	AR20/020003	2020-02-29T00:00:00	IN	SS/13T	Bán phẩ liệu theo HD 61...	00	Thanh toán tiền mặt	1311000	
001744	012020	P	R	AR20/010001	2020-01-10T00:00:00	IN	SS/13T	Bán phẩ liệu theo HD 23...	00	Thanh toán tiền mặt	1311000	
001816	032020	P	R	AR20/030001	2020-03-31T00:00:00	IN	SS/13T	Bán hàng cho công ty C...	00	Thanh toán tiền mặt	1311000	
001898	042020	P	R	AR20/040001	2020-04-29T00:00:00	IN	SS/13T	Bán phẩ liệu theo HD 11...	00	Thanh toán tiền mặt	1311000	
002331	062020	P	R	AR20/060001	2020-06-30T00:00:00	IN	SS/13T	Bán phẩ liệu hóa đơn số...	00	Thanh toán tiền mặt	1311000	
002352	052020	P	R	AR20/050001	2020-05-30T00:00:00	IN	SS/14T	Bán phẩ liệu theo HD 13...	00	Thanh toán tiền mặt	1311000	
002532	032020	P	R	S220/030001	2020-03-05T00:00:00	IN		Bán hàng cho YOUNG D...	00	Thanh toán tiền mặt	1311000	
002533	032020	P	R	S220/030002	2020-03-12T00:00:00	IN		Bán hàng cho YOUNG D...	00	Thanh toán tiền mặt	1311000	
002534	032020	P	R	S220/030003	2020-03-19T00:00:00	IN		Bán hàng cho YOUNG D...	00	Thanh toán tiền mặt	1311000	
002535	032020	P	R	S220/030004	2020-03-26T00:00:00	IN		Bán hàng cho YOUNG D...	00	Thanh toán tiền mặt	1311000	
002536	032020	P	R	S220/030005	2020-03-06T00:00:00	IN	SS/13T	Bán hàng cho YURA the...	00	Thanh toán tiền mặt	1311000	
002537	032020	P	R	S220/030006	2020-03-13T00:00:00	IN	SS/13T	Bán hàng cho YURA the...	00	Thanh toán tiền mặt	1311000	
002538	032020	P	R	S220/030007	2020-03-16T00:00:00	IN	SS/13T	Bán hàng cho YURA the...	00	Thanh toán tiền mặt	1311000	

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5. Reports:

The report in module account receivable includes:

a) Customer Detail Trial Balance

- Select from date... to date...
- Select VND-USD in need of viewing 2 types of unit price
- Select Currency ID
- Select 331 or 338
- Select All or Vendor
- Select Print Preview to preview, print out, and export the report.

Account Receivables

Setup

- Customer Maintenance

Input

- Invoice and Memo

Process

- Release Batches

Inquiry

- View Invoice Information
- Detail Customer Trial Balance

Reports

- Balance Account: 131-138
- List of Customer
- Statement of VAT output
- Print Voucher Accounting
- AR Overdue
- AR Aging

Cash Management

Dashboard Detail Customer Trial Balance

Payment Details of Customers Report

From date: 01/01/2020 VND-USD Summary 131

To date: 31/12/2020 138

Select Currency: VND

Account:

Vendor: All Customer Customer

Print Export to Excel

ACCOUNT RECEIVABLE MOVEMENT REPORT - DETAIL 131
(미수금 계명 세부사황 보고)

Customer: (회사명) : Công ty TNHH ASEA CABERION VINH
Account: (계정명) : 1311000

Voucher No.	Date	Description	USD Account (USD)	Current Period - VND (VND)	Current Period - USD (USD)
1311000000	01/01/2020	Balance memo: Non-customer	112-000	8,476,918.98	815,476.918
1311001018	01/01/2020	Payment for Auditor	112-000	-	815,476.917
002010019	01/01/2020	Being posted in ASEA Caberion Vinh on no. 41 dated 31/01/2020	811-2000	3,173,182.000	-
002010019	01/01/2020	Being posted in ASEA Caberion Vinh on no. 41 dated 31/01/2020	333-1000	317,313.000	-
1311002001-0	11/03/2020	Balance memo: from ASEA Caberion	112-000	-	273,371.381
002010019	09/03/2020	Being posted in ASEA Caberion Vinh on no. 38 dated 09/03/2020	811-2000	4,008,916.000	-
002010019	09/03/2020	Being posted in ASEA Caberion Vinh on no. 38 dated 09/03/2020	333-1000	412,651.350	-
1311003000	09/03/2020	Balance memo: from ASEA Caberion Vinh	112-000	-	273,371.381
1311003000	11/03/2020	Balance memo: from ASEA Caberion Vinh	112-000	-	1,405,388.458
002010019	01/10/2020	Being posted in ASEA Caberion Vinh on no. 54 dated 01/10/2020	333-1000	492,284.504	-
002010019	01/10/2020	Being posted in ASEA Caberion Vinh on no. 54 dated 01/10/2020	811-2000	4,832,245.000	-
1311004000	01/04/2020	Balance memo: from Customer	112-000	-	3,102,076.110
1311004000	10/04/2020	Balance memo: from Customer	112-000	-	2,079,222.892
1311005000	01/04/2020	Balance memo: from Customer	112-000	-	144,109.674

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b) Balance of Account 131/138

Similar to Customer Detail Trial Balance

Balance Account 131-138 Report

From date: 01/01/2020
To date: 31/12/2020
Select Currency: VND
Account: 1310000

VND-USD

Print
Export to Excel

Accounts Receivables/Trade Receivables

Sl#	Customer ID (거래처 번호)	Customer Name (거래처 이름)	Opening Balance (개입잔액)		Current Period (현재)		Ending Balance (종료잔액)	
			Debit (과입)	Credit (과출)	Debit (과입)	Credit (과출)	Debit (과입)	Credit (과출)
1	ASEA DAERYUN	Công ty TNHH ASEA DAERYUN VINA	8,374,185,894.00	-	22,059,978,892.00	18,891,128+9.00	7,837,301,163.00	-
2	BSE	Công ty TNHH Điện tử BSE Việt Nam	-	-	21,317,148.00	21,317,148.00	-	-
3	BUJEON ELECTRONIC	Công ty TNHH Bujeon Electronics	892,842,453.18	-	1,712,712,225.00	2,218,022,892.00	108,281,832.18	-
4	CHANG AN	CÔNG TY TNHH ĐẦU TƯ PHÁT TRIỂN CÔNG NGHIỆP & MÔI TRƯỜNG VIỆT NAM	28,514,452.00	-	128,842,282.00	128,842,282.00	24,844,892.00	-
5	CNSMT	CÔNG TY CỔ PHẦN ĐẦU TƯ PHÁT TRIỂN CÔNG NGHIỆP & MÔI TRƯỜNG VIỆT NAM	8,881,127.00	-	111,442,124.00	8,124,828.00	112,238,892.00	-
6	DOORIEN	Công ty TNHH Doorien Việt Nam	-	-	3,283,848,978.00	3,283,848,978.00	-	-
7	DURING	Công ty TNHH During Việt Nam	-	-	3,283,848,978.00	3,283,848,978.00	2,825,894.00	-
8	OSANAIS	Công ty TNHH Osanais	322,812,282.00	-	322,812,282.00	322,812,282.00	-	-
9	SLONICES	Công ty TNHH Slonices Việt Nam	1,824,328,282.00	-	12,824,487,892.00	18,424,221,284.00	1,824,328,282.00	-
10	HBC	HBC Co., Ltd	7,284,378,282.00	-	2,876,222,848.00	3,289,827,894.00	1,894,882,872.00	-
11	IBSD	Công ty TNHH Đầu tư IBSD Việt Nam	12,212,282.00	-	48,424,282.00	48,424,282.00	12,212,282.00	-
12	LONG HAI	Công ty TNHH Long Hai	87,282,892.00	-	-	-	87,282,892.00	-
13	LONG HAI	CÔNG TY TNHH LONG HAI	3,884,128.00	-	-	-	3,884,128.00	-
14	LONG HAI	Công ty TNHH Long Hai Vietnam	-	-	2,827,128,222.00	2,827,128,222.00	-	-
15	LS	Công ty TNHH Đầu tư Đầu tư LS Việt Nam	78,887,222.00	-	2,244,748,892.00	2,244,748,892.00	78,887,222.00	-
16	LS VITRON	LS VITRON	-	-	-	-	-	-
17	LONG HAI	Công ty TNHH Long Hai Vietnam	-	-	8,128,427.00	8,128,427.00	-	-

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c) List of Customers

Select Print or Export in need of demand.

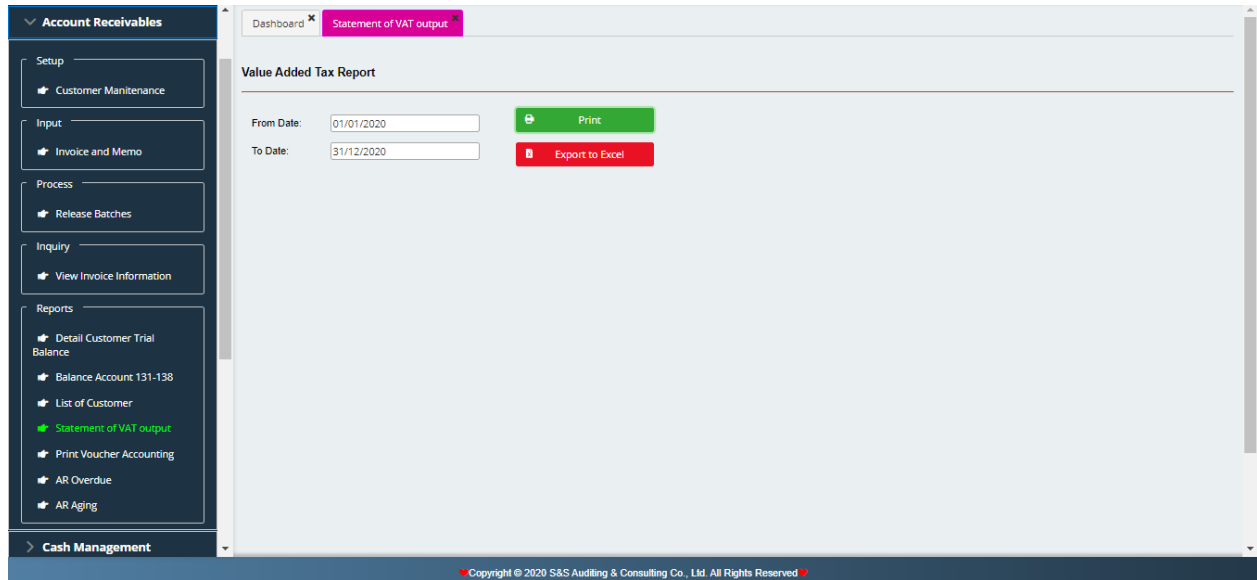
LIST OF CUSTOMER
고객 목록

No.	Customer ID (거래처 번호)	Customer Name (거래처 이름)	Address (주소)	Tax Code (세금)	AR Account (외상회계)	Pre-pay Account
1	ASEA DAERYUN	Công ty TNHH ASEA DAERYUN VINA		00	1311000	1311000
2	BSE	Công ty TNHH Điện tử BSE Việt Nam	Khu C-KCN Nam Cẩm, KKT Đông Nam Nghệ An, xã Nghi Xá, Huyện Nghi Lộc, Tỉnh Nghệ An, Việt Nam	VAT10EX	1311000	1311000
3	BUJEON ELECTRONIC	Công ty TNHH Bujeon Electronics	KCN Quê Võ mở rộng, Bắc Ninh	VAT10EX	1311000	1311000
4	CHANG AN	CÔNG TY TNHH CHANG AN VINA	Lô CN8, Khu Công nghiệp Diêm Thủy - Xã Diêm Thủy - Huyện Phú Bình - Thái Nguyên	VAT10EX	1311000	1311000
5	CNSMT	CÔNG TY CỔ PHẦN ĐẦU TƯ PHÁT TRIỂN CÔNG NGHIỆP & MÔI TRƯỜNG VIỆT NAM	Phố Dầu, Xã Tân Quang, Huyện Văn Lâm, Tỉnh Hưng Yên	00	1310000	1310000
6	DOORIEN	DOORIEN CO., LTD		00	1311000	1311000
7	DURING	Công ty TNHH During Việt Nam	Lô XN1-1, KCM Đại An mở rộng, Thị Trấn Lai Cánh, Huyện Cẩm Giàng, Tỉnh Hải Dương	VAT10EX	1311000	1311000

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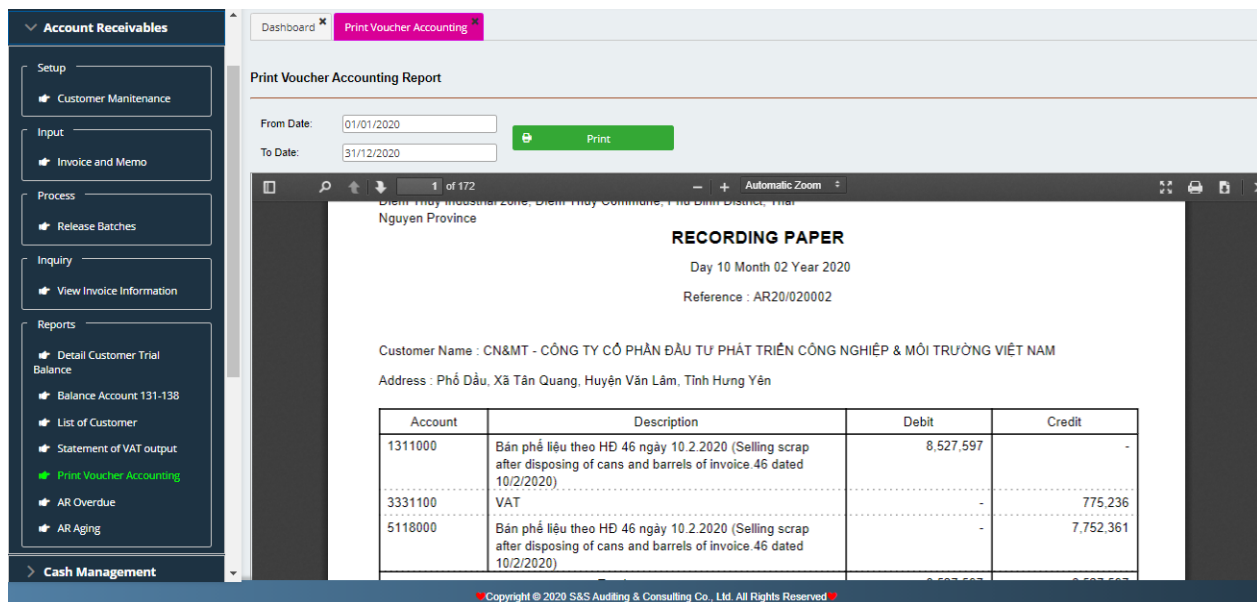
d) List of VAT output

- Select from date...to date...
- Select Export to excel in need
- Select Print Preview to preview and print out.



e) Print out Accounting Voucher

- Select from date...to date...
- Select Print Preview to preview and print out.



f) AR Overdue

- Select from date...to date...
- Select All or Customer
- Select Print Preview to preview and print out.

AR Overdue Report

To date : 31/12/2020 Select Currency : VND

Option:
 All Customer
 Customer

OVERDUE ACCOUNTS RECEIVABLE
 기간이 지난 외상매출금
 Date (날짜) : 31/12/2020

Voucher Date (기출 일자)	Voucher No. (기출 번호)	Due Date (기출 일자)	Description (기내)	Amount (금액)	Foreign Currency (외화)	No. of late vouchers (기출 초과건)
1	2	3	4	5	6	7
ASEA DAERYUN						
28/07/2019	0000282	28/07/2019	Saving goods to ASEA Daeryun Vina under invoice No. 0000282	888,821,108	888,821,108.00	828
28/07/2019	0000282	28/07/2019	Saving goods to ASEA Daeryun Vina under invoice No. 0000282	888,821,108	888,821,108.00	828
31/12/2019	000011	31/12/2019	Saving goods to ASEA Daeryun Vina under invoice No. 11 issued 31/12/20	2,801,870,882	2,801,870,882.00	388
31/12/2019	000011	31/12/2019	Saving goods to ASEA Daeryun Vina under invoice No. 11 issued 31/12/20	2,801,870,882	2,801,870,882.00	388
31/12/2020	0000284	31/12/2020	Saving goods to ASEA Daeryun Vina under invoice No. 284 issued 31/12	841,870,828	841,870,828.00	878
28/04/2020	0000110	28/04/2020	Processing fee ASEA Daeryun Vina 110 issued 28/04/2020	1,888,712,228	1,888,712,228.00	248
28/02/2019	0000128	28/02/2019	Factory fee ASEA under invoice No. 228 issued 28 Feb 2019	880,000,000	880,000,000.00	872
30/08/2020	0000182	30/08/2020	Saving goods to ASEA under invoice No. 182 issued 30/08/2020	4,383,878,828	4,383,878,828.00	184
28/02/2019	0000288	28/02/2019	Saving goods to ASEA under invoice No. 288 issued 28 Feb 2019	272,218,840	272,218,840.00	878
28/02/2019	0000288	28/02/2019	Saving goods to ASEA under invoice No. 288 issued 28 Feb 2019	272,218,840	272,218,840.00	878
28/02/2019	0000214	28/02/2019	Saving goods to ASEA Daeryun Vina under invoice No. 214 issued 28 Feb	188,828,274	188,828,274.00	847
28/02/2019	0000214	28/02/2019	Saving goods to ASEA Daeryun Vina under invoice No. 214 issued 28 Feb	188,828,274	188,828,274.00	847
28/04/2019	0000284	28/04/2019	Saving goods to ASEA under invoice No. 284 issued 28 Apr 2019	188,100,000	188,100,000.00	818

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g) AR Aging

- Select from date...to date...
- Select All or Customer
- Select Print Preview to preview and print out.

AR Aging Report

To date : 31/12/2020 Select Currency : VND

Option:
 All Customer
 Customer

AGEING ACCOUNTS RECEIVABLE REPORT
 기간별 외상매출금 보고서
 Date (날짜) : 31/12/2020

CUSTOMER NAME (고객명)	INV. NO. (기출번호)	0-15	15-30	30-45	45-60	60-75	75+ days (기타)	TOTAL (합계)
1	2	3	4	5	6	7	8	9
ASEA DAERYUN - Công ty TNHH ASEA DAERYUN VINH								
	0000128	880,000,000.00	-	-	-	-	-	880,000,000.00
	0000286	282,218,840.00	-	-	-	-	-	282,218,840.00
	0000284	188,100,000.00	-	-	-	-	-	188,100,000.00
	0000281	388,218,711.00	-	-	-	-	-	388,218,711.00
	0000288	828,828,228.00	-	-	-	-	-	828,828,228.00
	0000282	888,821,108.00	-	-	-	-	-	888,821,108.00
	0000412	81,488,818.00	-	-	-	-	-	81,488,818.00
	0000448	1,878,878,228.00	-	-	-	-	-	1,878,878,228.00
	0000483	1,828,887,888.00	-	-	-	-	-	1,828,887,888.00
	0000488	272,218,840.00	-	-	-	-	-	272,218,840.00
	0000011	2,488,870,882.00	-	-	-	-	-	2,488,870,882.00
	0000012	752,782,828.00	-	-	-	-	-	752,782,828.00
	0000010	881,878,828.00	-	-	-	-	-	881,878,828.00

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IV. CASH MANAGEMENT

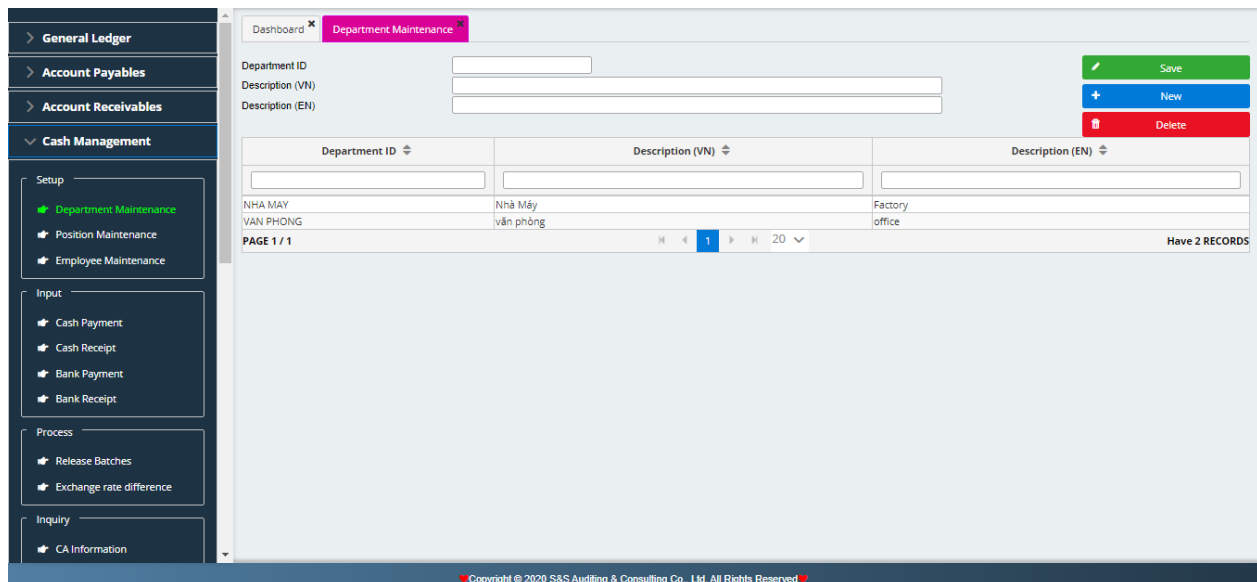


The CA can be divided into 3 sections:

- Setup: List of Departments, List of Position, List of Employees.
- Input: Cash Payment, Cash Receipt, Bank Payment, Bank Receipt.
- Reports

1. Setup

a) List of Departments



List of Departments is used to separate each department of the enterprise according to management scheme. Click new button to enter department code, department name both in Vietnamese and English. Then click save button.

b) List of Position

List of position is used to rank positions according to hierarchical level in the enterprise. Click new button to enter position code, position name both in Vietnamese and English. Then click save button.

c) List of Employees

List of employees is used to detail employees who regularly have cash receipt, cash payment, bank receipt, bank payment in the enterprise.

Select new button to enter list of employees including of employees code, employee name. For department and position selection, press key F3 for a drop-down list (as entered in the previous modules). Enter telephone number, address (if any) and click save.

2. Input: Recording cash receipt, cash payment

Cash Management is performed in Cash accounting module. All cash transactions incurred in the enterprise are created, saved and processed in CA module. These tasks are done by:

a) Cash payment, Bank payment transactions:

Dashboard x Cash Payment x

Batch No. <NEW> F3 Handling Hold Status Hold

Payment No. PC20/110001 Month 11-2020 Payment Date 17/11/2020

Origin Voucher AP Voucher F3

Address Cash Account F3

Reason (KR) Reason (VN)

Reason (EN) Receiver F3

Preview Next Copy New Save Delete

Table AR Invoice Report

Account	Account Name	Currency	Rate Exchange	Description (VN)	Description (EN)	Description (KR)	Debit Amount	D
		VND	1				0.00	
SUM							0.00	
Payment Voucher								
Advance Payment Voucher								
Payment Voucher A5								
Total Amount							0.00	

UnRelease

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Dashboard x Cash Payment x Bank Payment x

Batch No. <NEW> F3 Handling Hold Status Hold

Payment No. NC20/110002 Month 11-2020 Payment Date 17/11/2020

Origin Voucher AP Voucher F3

Address Bank Account F3

Reason (KR) Reason (VN)

Reason (EN) Receiver F3

Preview Next Copy New Save Delete

Table AR Invoice Report

Account	Account Name	Currency	Rate Exchange	Debit Amount	Domestic Amount	Tax ID	Tax Amount	Domestic Tax Amount
		VND	1	0.00	0		0.00	0
SUM				0.00	0		0.00	0
Payment Voucher								
Total Amount				0.00				

UnRelease

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❖ General Part:

- Batch no.: Leave blank as the software will automatically arise.
- Accounting period: (for example invoice in August 2014: 08-2014) Month in the year as transaction incurred.
- Payment no.: Enter payment no.
- Payment date: Enter date of payment
- Cash account: Press key F3 to select cash account

- Currency type, Exchange rate: Depending on currency type, there will be corresponding exchange rate to VND
- Reason of payment (VN-EN): Enter description for payment
- Receiver: Enter receiver name
- Address: Enter receiver address

❖ **Detail Part:**

- Account: Press key F3 to selected contra account.
- Description (VN-EN): this is linked to description entered in general part above
- Amount: Enter paid amount

❖ **Enter bill information:**

- Serial No.: serial number of bills
- Bill No.: number of bills
- Bill Date: date of issued bill
- Vendor: Press key F3 to select
- Click Save button to record the above information
- *Credit: Cash or Bank account*
- *Debit: Contra account (selected account in grid area)*

Press **Print** button to print Payment voucher

b) Cash receipt, bank receipt transactions

Account Payables

Account Receivables

Cash Management

Setup

- ▣ Department Maintenance
- ▣ Position Maintenance
- ▣ Employee Maintenance

Input

- ▣ Cash Payment
- ▣ **Cash Receipt**
- ▣ Bank Payment
- ▣ Bank Receipt

Process

- ▣ Release Batches
- ▣ Exchange rate difference

Inquiry

- ▣ CA Information

Report

Dashboard Cash Receipt

Batch No. <NEW> F3 Handling Hold Status Hold

Receipt No. PT20/110001 Month 11-2020 Receipt Date 17/11/2020

Origin Voucher AR Voucher F3

Cash Account F3

Reason (KR) Address

Reason (VN) Reason (EN)

Payer F3

← Preview Next → Copy + New Save Delete

Table AR Invoice Report

Account	Account Name	Currency	Cury Rate	Description (VN)	Description (EN)	Description (KR)	Credit Amount	D
		VND	1				0.00	
SUM							0.00	
Total Amount							0.00	

UnRelease

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Account Payables

Account Receivables

Cash Management

Setup

- ▣ Department Maintenance
- ▣ Position Maintenance
- ▣ Employee Maintenance

Input

- ▣ Cash Payment
- ▣ Cash Receipt
- ▣ Bank Payment
- ▣ **Bank Receipt**

Process

- ▣ Release Batches
- ▣ Exchange rate difference

Inquiry

- ▣ CA Information

Report

Dashboard Cash Receipt Bank Receipt

Batch No. <NEW> F3 Handling Hold Status Hold

Receipt No. NT20/110001 Month 11-2020 Receipt Date 17/11/2020

Origin Voucher AR Voucher F3

Bank Account F3

Reason (KR) Address

Reason (VN) Reason (EN)

Payer F3

← Preview Next → Copy + New Save Delete

Table AR Invoice Report

Account	Account Name	Currency	Cury Rate	Description (VN)	Description (EN)	Description (KR)	Credit Amount	D
		VND	1				0.00	
SUM							0.00	
Total Amount							0.00	

UnRelease

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❖ General Part:

- Batch no.: Leave blank as the software will automatically arise.
- Accounting period: (for example invoice in August 2014: 08-2014) Month in the year as transaction incurred.
- Receipt no.: Enter receipt number
- Receipt date: Enter date of receipt
- Cash account: Press key F3 to select cash account
- Currency type, Exchange rate: Depending on currency type, there will be corresponding exchange rate to VND
- Reason of receipt (VN-EN): Enter description for receipt

- Payee: Enter payee name
- Address: Enter Payee address

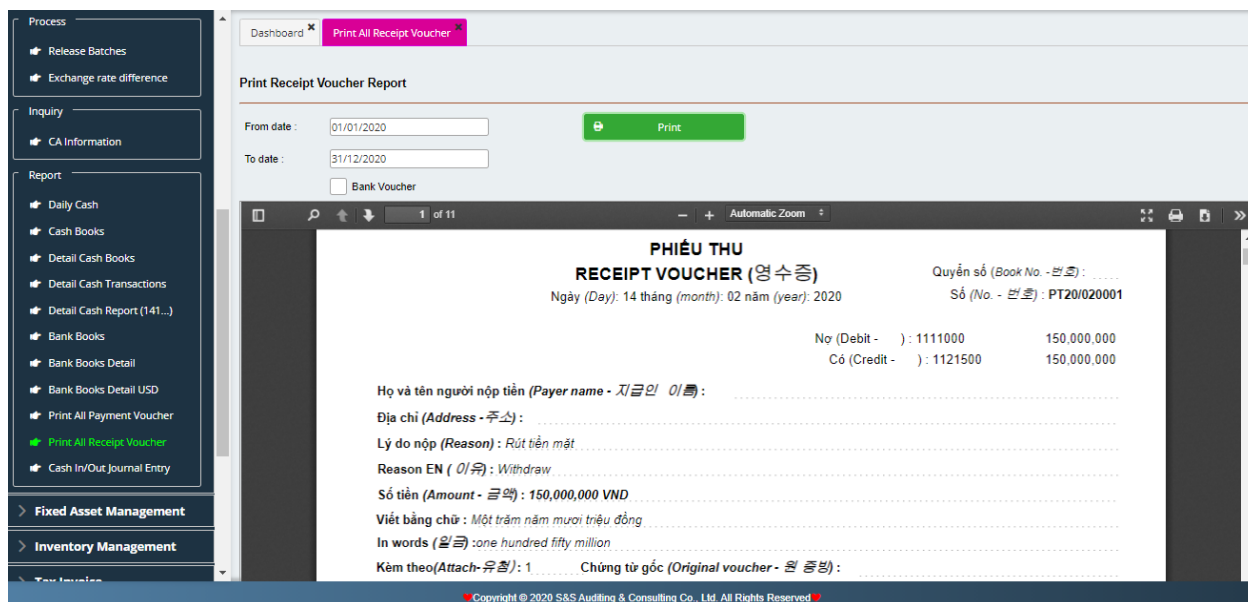
❖ **Detail Part:**

- Account: Press key F3 to selected contra account.
- Description (VN-EN): this is linked to description entered in general part above
- Amount: Enter receipt amount

❖ **Enter invoice information:**

- Serial No.: serial number of issued invoices
- Invoice No.: number of invoices
- Invoice Date: date of issued invoice
- Customer: Press key F3 to select
- Click Save button to record receipt information
 - *Debit: Cash or bank account*
 - *Credit: Contra account (selected account in grid area)*

Press **Print** button to print Receipt voucher



Note:

Where the enterprises receive bills with input VAT or record cash revenue with output VAT, in detail part, the enterprises must enter in 2 lines:

- + Line 1: Enter amount excluding VAT
- + Line 2: Enter input VAT (133) or output VAY (333), users shall manually calculate for tax amount and enter into this line.

3. Report

a) Release batches

Select all or month in need to process vouchers, then click download button to post receipt, payment transaction on general ledger. Then press execute.

Batch No.	Month	Invoice No.	Invoice Date	Invoice Type	Total Amount
003820	092020	NC20/090002	03/09/2020	Payment	89,509,955.00
003821	092020	NC20/090003	03/09/2020	Payment	996,181,637.00
003822	092020	NC20/090004	03/09/2020	Payment	1,482,002,500.00
003823	092020	NT20/090001	03/09/2020	Receipt	80,642,800.00
003824	092020	NC20/090005	03/09/2020	Payment	639,100.00
003825	092020	NC20/090006	07/09/2020	Payment	76,757,687.00
003826	092020	NC20/090007	08/09/2020	Payment	4,400,000.00
003827	092020	NC20/090008	08/09/2020	Payment	151,800,000.00
003828	092020	NC20/090009	08/09/2020	Payment	118,719,150.00
003829	092020	NC20/090010	08/09/2020	Payment	16,170,000.00
003830	092020	NC20/090011	08/09/2020	Payment	79,250,600.00
003831	092020	NC20/090012	08/09/2020	Payment	26,455,949.00
003832	092020	NC20/090013	08/09/2020	Payment	9,287,279.00

b) CA information: To present cash receipt, cash payment transactions and cash in bank in selected period..

Select from date ... to date

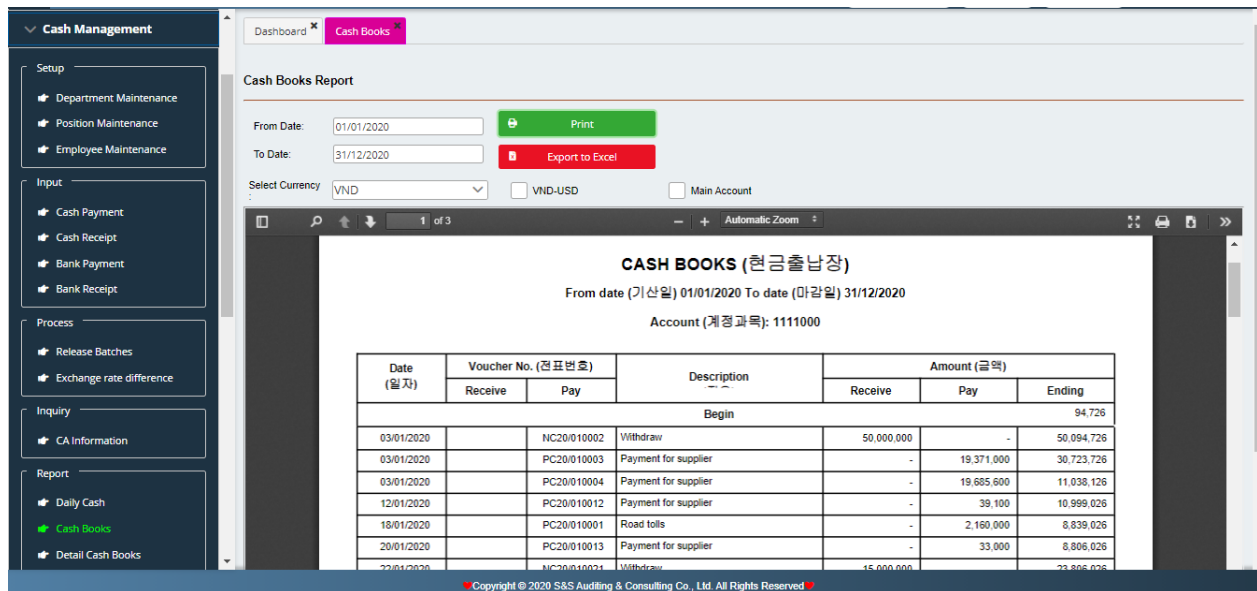
Click Print preview button

BatNbr	Period	Status	Rlsed	RefNbr	TranDate	EntryType	RefOrigNo	CashAcct	AcctName	CuryID	Curyt
003167	012020	P	R	PC20/010001	18/01/2020 12:...	D		1111000	Tiền Việt Nam	VND	1
003168	032020	P	R	NT20/030001	02/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003169	032020	P	R	NT20/030002	02/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003170	032020	P	R	NT20/030003	02/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003171	032020	P	R	NT20/030004	04/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003172	032020	P	R	NT20/030005	05/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003173	032020	P	R	NT20/030019	10/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003174	032020	P	R	NT20/030006	11/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003175	032020	P	R	NT20/030007	11/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003176	032020	P	R	NT20/030008	12/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003177	032020	P	R	NT20/030009	12/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003178	032020	P	R	NT20/030010	12/03/2020 12:...	R		1121500	Shinhan Bank ...	VND	1
003179	032020	P	R	NC20/030001	12/03/2020 12:...	D		1122300	Korean Exchan...	USD	231
003180	032020	P	R	NC20/030002	13/03/2020 12:...	D		1122300	Korean Exchan...	USD	231

c) Cash books: To present cash payment, receipt, and balance amount of the cash books in selected period.

Select from date ... to date

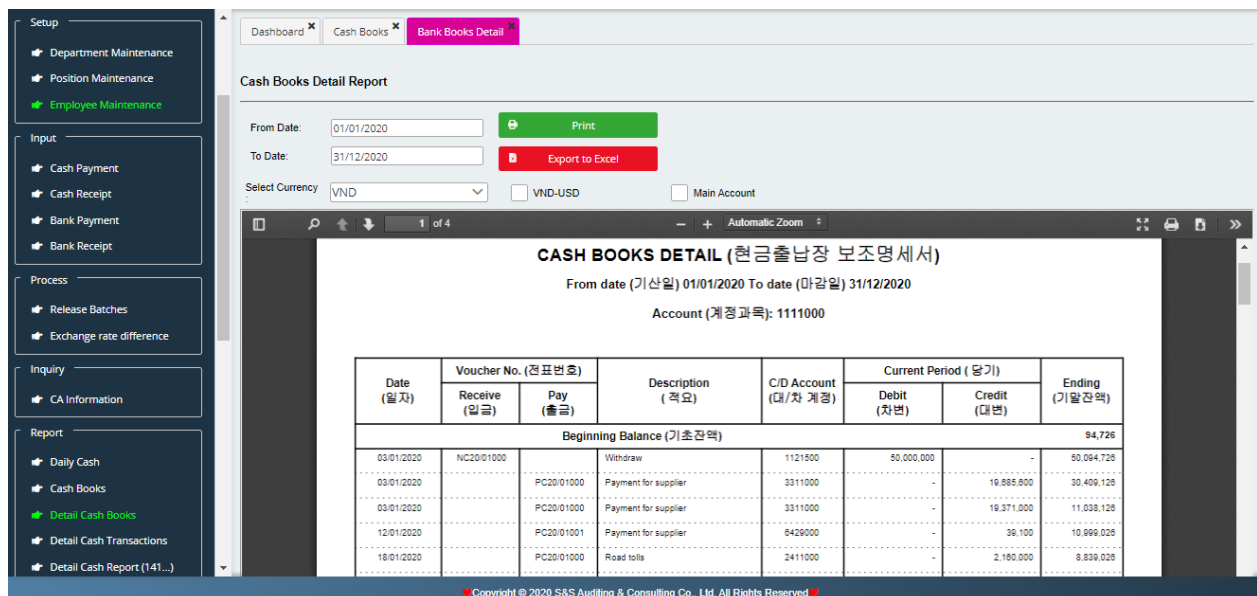
Click Print button



d) **Cash books detail:** To present details in cash payment, receipt and balance amount as well as the counter accounts for each transaction in the cash books.

Select from date ... to date

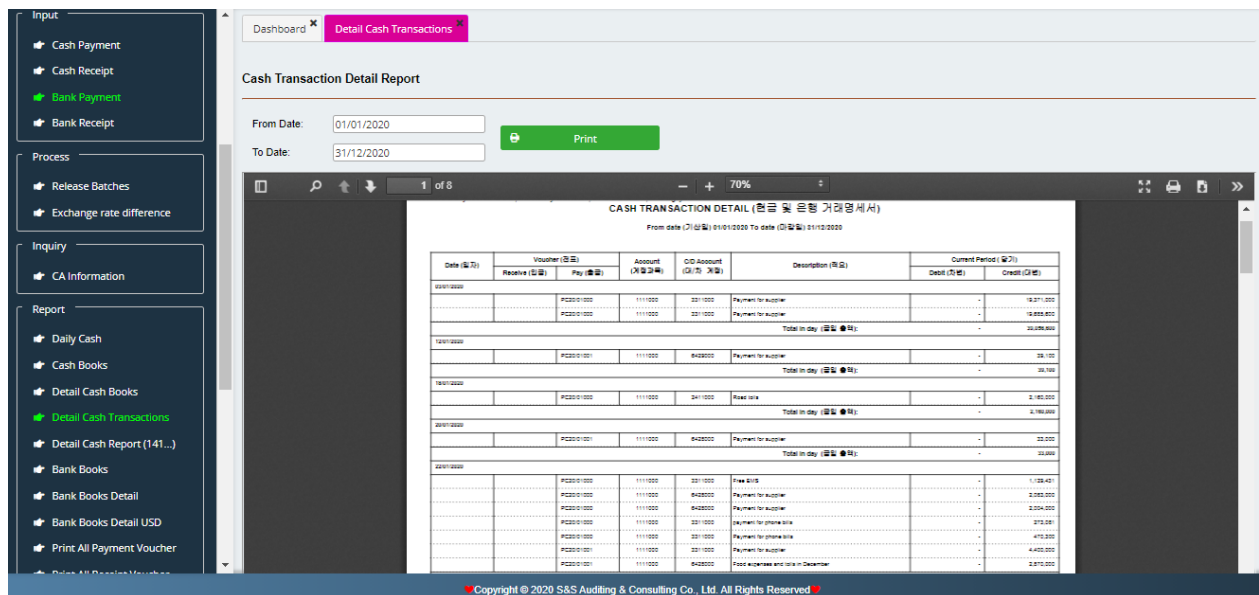
Click Print preview button



e) **Cash detail transactions**

Select from date ... to date

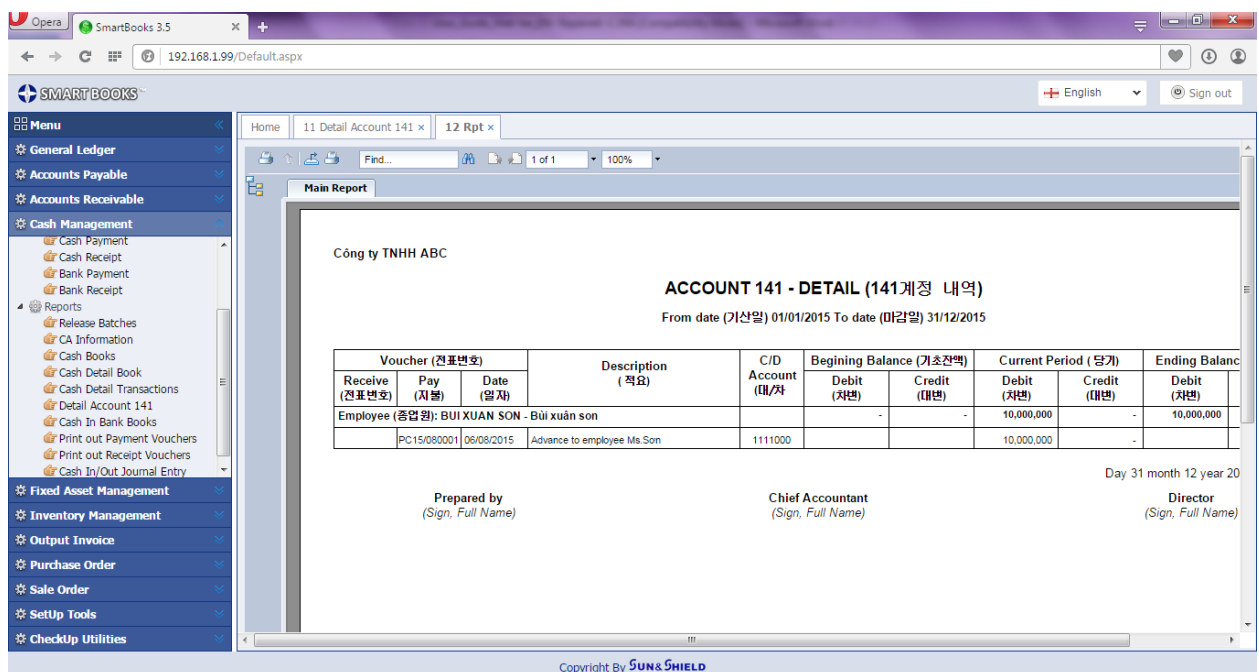
Click Print preview button



f) **Detail Account 141:** To present Advance amount from individuals.

Select from date ... to date

Click Print preview button



g) **Cash in bank books:** To present details in bank receipt, bank payment transactions in selected period.

Select from date ... to date

Click Print preview button

Bank Books Detail Report

From Date: 01/01/2020 To Date: 31/12/2020

Select Currency: VND VND-USD Main Account

CASH IN BANK BOOK
 ()
 From date (기산일) 01/01/2020 to date (마감일) 31/12/2020
 Account (계정) : 1121100
 Unit (단위) : VND

Voucher No. (번호)	Date (일자)	Description (목적)	C/D Account (대/차 계정)	Amount (양)		
				Inward (대내)	Outward (외부)	Balance (균형)
Beginning Balance (기초잔액)						198,861
NT20/030021	04/03/2020	pay in cash	1111000	650,000	-	848,801
NC20/030052	05/03/2020	Bank fee	6427000	-	405,475	443,324
NC20/030053	05/03/2020	Bank fee	6427000	-	231,700	211,624
NC20/030017	13/03/2020	transfer money	1121100	1,200,000	-	1,211,584

h) **Print out Payment Vouchers**

To select period for printing payment vouchers.

Print Payment Voucher Report

From date: 01/01/2020 To date: 31/12/2020

PHIẾU CHI PAYMENT VOUCHER (출금전표)
 Ngày (Day): 18 tháng (month): 01 năm (year): 2020
 Quyển số (Book No. - 번호): ...
 Số (No. - 번호): PC20/010001

Nợ (Debit -) : 2411000 2,160,000
 Có (Credit -) : 1111000 2,160,000

Họ và tên người nhận tiền (Receiver name - 수령인):
 Địa chỉ (Address - 주소):
 Lý do chi (Reason): Thanh toán Phí sử dụng đường bộ
 Reason EN (이유): Road tolls
 Số tiền (Amount - 금액): 2,160,000 VND
 Viết bằng chữ: Hai triệu một trăm sáu mươi nghìn đồng
 In words (단어): two million one hundred sixty thousand

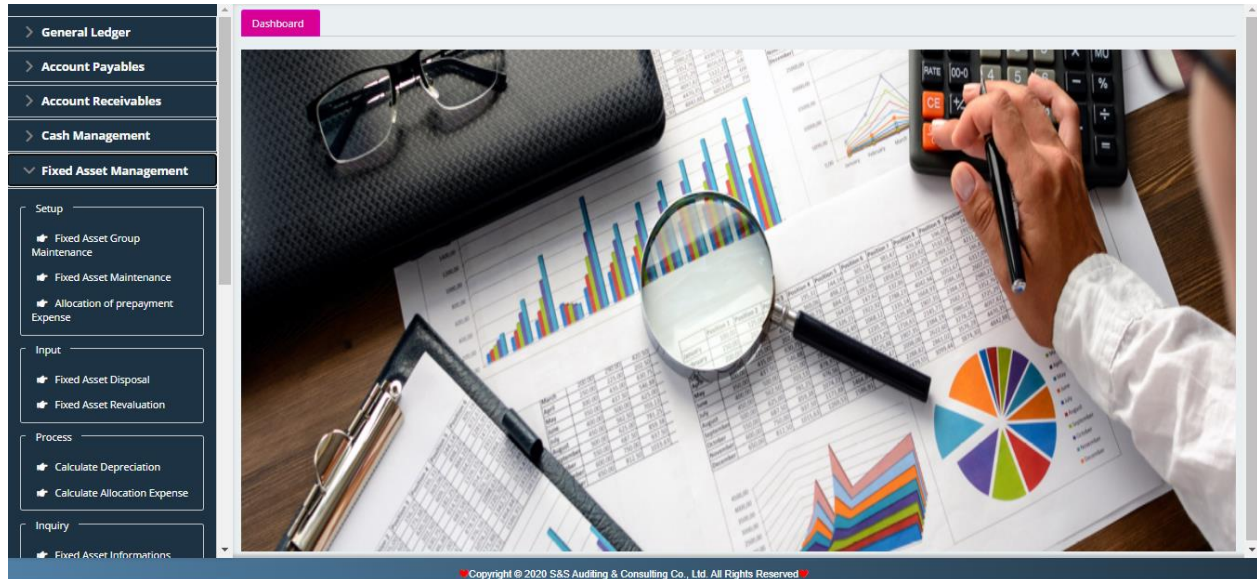
i) Print out Receipt Vouchers

To select period for printing receipt vouchers.

j) **Cash in/out Journal Entry:** To present cash payment journal, cash receipt journal in the selected period.

Voucher (권표)		Description (적요)	Debit (차변)	Credit (대변)	Amount (금액 합계)
No. (번호)	Date (일자)				
NT20/010001	02/01/2020	Received money from customer	1121500	1311000	18,553,416
NT20/010017	06/01/2020	Receive customer	1121500	1311000	200,000,000
NT20/010023	06/01/2020	Receive customer	1121500	1311000	130,000,000
NT20/010002	07/01/2020	Received money from customer	1121500	1311000	12,928,941
NT20/010003	10/01/2020	Received money from customer	1121500	1311000	521,800,995
NT20/010004	13/01/2020	Received from Yujung	1121500	1311000	252,791,671
NT20/010005	13/01/2020	Received money from customer	1121500	1311000	610,478,768
NT20/010006	15/01/2020	Received money from customer	1121500	1311000	66,963,764
NT20/010007	15/01/2020	Received money from customer	1121500	1311000	2,664,725

V. FIXED ASSETS AND EXPENSES MANAGEMENT



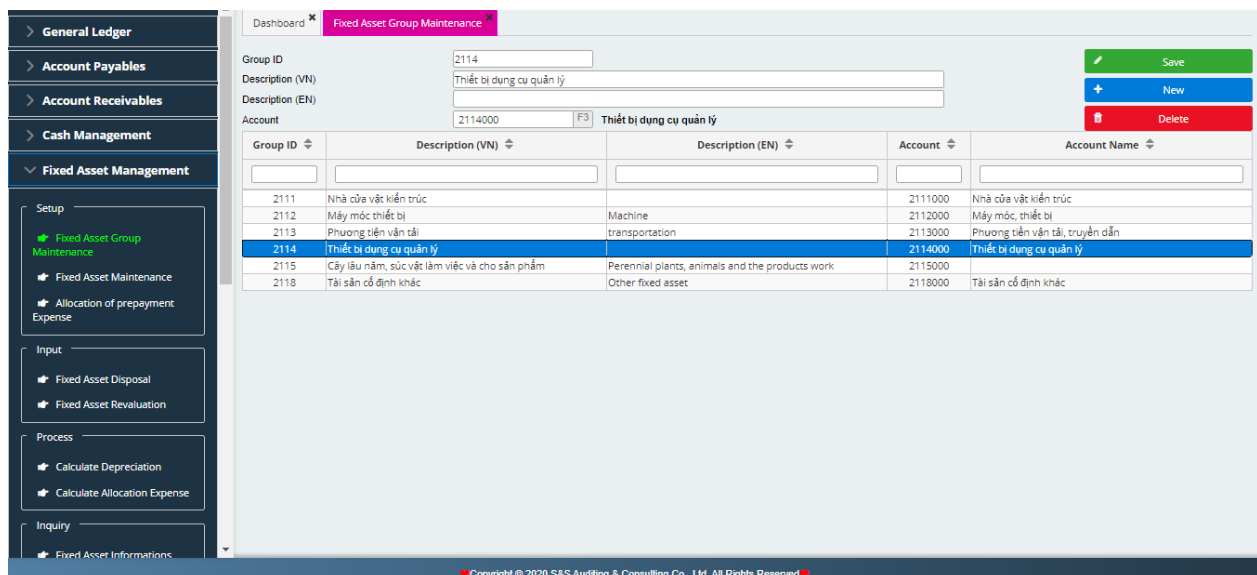
Module Fixed Asset helps to manage information on fixed assets, and monitor fixed asset allocation by month.

FA module is divided into 5 sections:

- **Set up:** List of fixed asset groups, list of fixed assets, and list of distributive costs.
- **Input:** Fixed asset disposal, fixed asset revaluation.
- **Process:** Calculate depreciation, Calculate allocation expense.
- **Fixed Asset Information.**
- **Reports**

1. Set up:

a) **List of fixed asset groups includes:** Fixed asset group code, description in VN, EN, KR, group account name.



b) List of Fixed assets

List of fixed assets is used to enter newly acquired fixed asset in the year

Asset ID	Asset Name	Original Price	Unit	Purchase Date	Start Use Date	Start Dep. Date	End Dep. Date	Disposal Date	History Cost	Dep.
BAN MACH- 10132...	Bản mạch dùng cho máy ph...	64,627,212.00	BO	01/01/1900	01/01/1900	01/06/2017	01/06/2022	01/01/1900	64,627,212.00	
BANG TAI	Phi lắp Bảng tải theo hóa đơn...	295,000,000.00	BO	01/01/1900	01/01/1900	15/12/2017	15/12/2022	01/01/1900	295,000,000.00	
BANG TAI_171	Bảng tải Line conveyor 20871...	335,000,000.00	BO	31/01/2020	01/01/1900	01/02/2020	01/02/2026	01/01/1900	335,000,000.00	
BANG TAI 2440*10...	Mua Bảng tải theo hóa đơn số...	544,912,000.00	CAI	14/05/2018	01/01/1900	14/05/2018	14/05/2023	01/01/1900	544,912,000.00	
BANG TAI-448	Lắp đặt bảng tải theo HD 448 ...	544,800,000.00	CAI	01/01/1900	01/01/1900	22/01/2019	22/01/2024	01/01/1900	544,800,000.00	
BANG TAI-79	Lắp đặt bảng tải theo HD 000...	295,000,000.00	BO	01/01/1900	01/01/1900	17/01/2018	17/01/2023	01/01/1900	295,000,000.00	
BANGTAI-415	Mua bảng tải theo hd: 415 ng...	544,800,000.00	CAI	01/01/1900	01/01/1900	13/11/2018	13/11/2023	01/01/1900	544,800,000.00	
BANMACH-CA-ACC...	Máy cuốn dây bản mạch Mod...	297,149,077.00	CAI	01/01/1900	01/01/1900	01/06/2017	01/06/2022	01/01/1900	297,149,077.00	

- Set asset code
- Set asset name
- Historic cost of assets
- Asset part: Asset group, unit, serial no., origin, date of purchase, brand, model.
- Account Part: Set up account information such as historical cost account, accumulated depreciation account, depreciation expense account 1, percentage rate % depreciation expense account 2, percentage rate % asset revaluation account, gain account and loss account for asset disposal.
- Other information Part: Set up information such as months for depreciation, depreciation start date, depreciation end date, pre-depreciated date, pre-depreciated amount, pre-depreciated months.

c) List of distributive costs

List of distributive costs is used to enter prepaid expenses incur in the period

Cost ID	Cost Name	History Cost	Allocate Time	Allocated Time	Acc. Allocate TI	Allocated Amo	Acc. Allocate Amount	Start Allocate	End Allo
AC QUY	Ấc quy đồng nai 70R hóa đơn ...	2,272,727.00	12.00	0.00	13.00	0.00	2,272,727.00	25/11/2017	25/11/2018
AC QUY-471	Ấc quy 12v-120Ah theo HD 47...	1,900,000.00	12.00	0.00	13.00	0.00	1,900,000.00	11/02/2018	11/02/2018
AC QUY-496	Ấc quy N45 theo HD 496 ngày...	546,000.00	6.00	0.00	7.00	0.00	546,000.00	14/02/2018	14/02/2018
BAC LOT	Bọc lót theo HD 20 ngày 15.0...	3,200,000.00	12.00	0.00	13.00	0.00	3,200,000.00	15/05/2017	15/05/2017
BAN AN_78	Bàn ăn canteen theo hóa đơn...	116,100,000.00	24.00	0.00	25.00	0.00	116,100,000.00	10/08/2017	10/08/2017
BAN KIEM TRA MA...	Mua bàn kiểm tra mach và hồ...	138,000,000.00	12.00	0.00	12.00	0.00	127,241,935.00	30/07/2019	30/07/2019
BAN SUB-415	Mua bàn SUB theo hd: 415 ng...	138,000,000.00	24.00	0.00	20.00	0.00	112,700,000.00	13/11/2018	13/11/2018
BAN SUB-448	Mua bàn SUB theo HD 448 ng...	138,000,000.00	36.00	0.00	18.00	0.00	66,403,220.00	22/01/2019	22/01/2019
BAN THAO TAC_134	Bàn thao tác theo HD 134 (7/...	241,800,000.00	24.00	0.00	10.00	0.00	98,735,000.00	07/09/2019	07/09/2019

- Information tab includes: expense code, expense name, amount, historical cost, allocation time, pre-allocated time, pre-allocated amount, allocation start date, allocation end date, allocated to date.
- Default tab includes: Account, expense account 1, percentage rate %, expense account 2, percentage rate %.

2. Input

a) Fixed Asset Disposal

Asset ID	Asset Name	Account	Description (VN)	Description (EN)	Quantity	Unit	History Cost
					0.00		0.00
					Total VAT Amount		0.00
					Before Tax Amount		0.00

- Batch no.: Leave blank as the software will automatically arise.
- Voucher date: Date for Fixed Asset Disposal
- Accounting period: Software will automatically arise based on the voucher date.

- Voucher No.: Input number of vouchers.
- Customer ID: F3 select Customer ID
- Currency type, Exchange rate: Depending on currency type, there will be corresponding exchange rate to VND
- Enter description for fixed asset disposal
- F3 for selection Asset ID
- Input amount & F3 select tax rate

b) Fixed Asset Revaluation

Same with **Fixed Asset Disposal**

Dashboard x Fixed Asset Revaluation x

Batch No. <NEW> F3 Handling Hold

Month 11-2020 Status Hold

Number Currency Currency

Date 17/11/2020 Rate Exchange 1

Description (VN)

Description (EN)

Description (KR)

Save

New

Delete

Asset ID	Asset Name	Account	Revaluation Amount	Revaluation Time	History Cost	Depreciation Amount	Remaining Amount
			0.00	0.00	0.00	0.00	0.00

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3. Process

a) Fixed asset depreciation calculation

Calculate monthly fixed asset depreciation by setting up reference number, select depreciation month, date, description in both Vietnamese and English. Click on asset for depreciation and save.

b) Allocation of prepaid expense

Calculate monthly expenses allocation by selecting accounting month, reference number, allocation date, and click to select expense for allocation in the month and press process button.

c) Fixed asset information

- Select from date ... to date...
- Click excel button to extract to excel table.

The screenshot shows the 'Fixed Asset Informations' inquiry screen. The 'Inquiry' section has 'From Date' set to 01/01/2020 and 'To Date' set to 31/12/2020. The 'FA Depreciation' dropdown is selected. A table of assets is displayed with columns: BatNbr, Period, RefNbr, DocDate, AssetID, AssetName, OrigPrice, DepAmt, RemainAmt, NoDepTime, DepTime, and Remc. An 'Export Excel' button is located above the table. The sidebar on the left contains navigation options: Setup (Fixed Asset Group Maintenance, Fixed Asset Maintenance, Allocation of prepayment Expense), Input (Fixed Asset Disposal, Fixed Asset Revaluation), Process (Calculate Depreciation, Calculate Allocation Expense), Inquiry (Fixed Asset Informations), and Report (List of Fixed Asset, Monthly Depreciation, Revaluation of Fixed Asset, Statement Detail of Fixed Asset, Allocation of Repaid Expense).

4. Reports

a) List of Fixed Assets

The screenshot shows the 'List of Fixed Assets' report. The report title is 'LIST OF FIXED ASSET (고정자산명세)'. The table has columns: No. (번호), Asset ID (자산번호), Asset Name (자산명), Label (구분), Model (모델), Qty (수량), Original (원가), Purchase Date (입고일), Date Used (사용일), Priority Cost (우선비용), and No. month Dep. (월별월감). The table lists 22 assets with their respective details. The report footer includes 'CÔNG TY TNHH MỸUNJUN ELECTRONIC VINA' and a copyright notice for S&S Auditing & Consulting Co., Ltd.

b) Monthly Depreciation

- Select Accounting Period
- Select Print Preview to preview and print out

Monthly Depreciation

Period : 05-2020 (MM-YYYY) Print

MONTHLY DEPRECIATION REPORT 05/2020
(월별감가상각보고서)

No. (번호)	Voucher (전표번호) Date (일자)	Asset ID (고정자산 코드)	Asset Name (고정자산명)	Unit (단위)	History Cost (원가)	Dep. Value (감가상각비)
1	31/05/2020 KH052020	DAY CHUYEN SX SONG HO	lắp đặt dây chuyền sản xuất má hàng Song Ho	BO	1,389,610,561	11,580,088
2	31/05/2020 KH052020	TSCD55	Giá trị thi công lắp đặt thiết bị cho công trình phụ trợ nhà máy Myungjin - Công ty Streng	Chiếc	14,850,000,000	49,500,000
3	31/05/2020 KH052020	TSCD76	Kính hiển vi Model NI-SZNI-SM7745-inv.205	BO	62,000,000	1,033,333
4	31/05/2020 KH052020	TSCD27	Công nghệ cho bể xử lý nước thải sinh hoạt	Chiếc	900,453,949	2,251,135
5	31/05/2020 KH052020	DIEN DAN MA-131&144	50% giá trị hợp đồng thi công và lắp đặt hệ thống điện dân ma theo hd 131 ngày 22/2 và HD 144 (27/3/2017)	CAI	448,289,963	7,471,499
6	31/05/2020 KH052020	DIEU HOA - 131	Mua điều hòa tủ đứng LG theo hồ sơ 131 ngày 31/05/19	BO	70,690,227	1,472,713

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c) Fixed asset revaluated minutes

- Select Accounting Period
- Select Print Preview to preview and print out

Revaluation of Fixed Asset

From Date: 01/01/2019 To Date: 31/12/2019 Print

REVALUATION OF FIXED ASSET (고정자산재평가보고서)
From date (시작일) 01/01/2019 To date (종료일) 31/12/2019

Voucher No. (전표번호) No. (번호): UNIT (단위):
UNIT (종류단위):
Description (내용):

No. (번호)	Asset ID (고정자산 코드)	Asset Name (고정자산명)	Book Value (서브가치)		Revaluation of Fixed Asset (고정자산평가)	
			History Cost (원가)	Accumulated Depreciation (누적감가상각비)	History Cost (원가)	Accumulated Depreciation (누적감가상각비)
<p>Evaluator (Sign, Full name):</p> <p>Prepared by (Sign, Full name):</p> <p>Date: 31 month 12 year 2019</p>						

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d) List of detail fixed assets: The same

Statement Detail of Fixed Asset

From Date: 01/01/2020 To Date: 31/12/2020

Print

CÔNG TY TNHH WYUNJUN ELECTRONIC VINH

STATEMENT DETAIL OF FIXED ASSET (고정자산명세서)

From date (일): 01/01/2020 To date (일): 31/12/2020

Asset Name (자산명)	Invoice No. (화주번호)	Invoice Date (화주일자)	Historical Cost (취득가액)	Increase (증가액)	Dep. Rate (상각률)	Depreciation Date (상각일)	Operating Balance (운영잔액)	Current Period (당기)	Acc. Depreciation (누계상각액)	Residual Value (잔존가액)	Depreciation Date (상각일)
...
Total (합계):											

Prepared by: _____ Chief Accountant: _____ Date: 31 month-12 year 2020
 Director: _____

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e) Allocation of expense prepaid: The same

Allocation of Repaid Expense

From Date: 01/01/2020 To Date: 31/12/2020

Print

Export to Excel

ALLOCATION OF PREPAID EXPENSES (선급비용 할계금목)

From Date 01/01/2020 To Date 31/12/2020

Account No. (과목번호)	Description (내역)	Date (일자)	Quantity (수량)	Unit Price (단가)	Expense (비용)	Prepaid Code (선급코드)	Quantity (수량)	Current Period (당기)	No. Prepaid (선급번호)	Expense (비용)	Current Period (당기)
0421000
...

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f) List of general fixed assets: The same.

Input

- Fixed Asset Disposal
- Fixed Asset Revaluation

Process

- Calculate Depreciation
- Calculate Allocation Expense

Inquiry

- Fixed Asset Informations

Report

- List of Fixed Asset
- Monthly Depreciation
- Revaluation of Fixed Asset
- Statement Detail of Fixed Asset
- Allocation of Repaid Expense
- Statement Summary of Fixed Asset

Inventory Management

Tax Invoice

Purchase Order

Dashboard Statement Summary of Fixed Asset

Statement Summary of Fixed Asset

From Date: Print

To Date: Export to Excel

CÔNG TY TNHH MỸUNJIN ELECTRONIC VINA

FIXED ASSETS REGISTER
(고정자산 등록명부)

From date (시작하는 날): 01/01/2020 To date (종료하는 날): 01/12/2020

Asset ID (고정자산번호)	Name of Fixed Assets (고정자산 이름)	Specimen Code (시본 코드)	Date Used (사용 일자)	No. of Assets (수량)	History Cost (원목 총액)			Accumulated Depreciation (합계 감가 누락액)			Net Value (순가액)	
					Beginning (시작금액)	Increase (증가)	Decrease (감소)	Beginning (시작금액)	Increase (증가)	Decrease (감소)		
[...]												
TASD1	THI KHUONG AI (THI KHONG AI)	80000000	17/01/0	275	63,047,388,167	-	-	63,047,388,167	3,707,322,662	07,838,338	-	62,312,327,165
TASD2	THI KHONG AI	870000	17/01/0	240	600,600,000	-	-	600,600,000	67,708,610	7,824,760	-	532,891,190
TASD3	THI KHONG AI	8070000	17/01/0	240	1,024,800,000	-	-	1,024,800,000	87,274,807	12,104,800	-	907,525,193
TASD4	THI KHONG AI	80000000	17/01/0	300	607,700,000	-	-	607,700,000	33,800,000	33,800,000	-	573,900,000
TASD5	THI KHONG AI	80000000	17/01/0	300	74,707,000	-	-	74,707,000	18,000,000	1,600,700	-	56,106,300
TASD7	THI KHONG AI	80000000	17/01/0	240	1,347,000,000	-	-	1,347,000,000	1,000,000,000	110,000,000	-	237,000,000
TASD8	THI KHONG AI	80000000	17/01/0	240	800,000,000	-	-	800,000,000	148,700,000	20,707,000	-	631,293,000
TASD9	THI KHONG AI	80000000	17/01/0	240	1,007,700,000	-	-	1,007,700,000	200,007,000	20,000,000	-	787,693,000
TASD0	THI KHONG AI	80000000	17/01/0	240	199,000,000	-	-	199,000,000	30,007,000	1,007,000	-	167,993,000
TASD1	THI KHONG AI	80000000	17/01/0	240	2,007,000,000	-	-	2,007,000,000	707,000,000	80,700,000	-	1,220,000,000
TASD2	THI KHONG AI	80000000	17/01/0	240	218,000,000	-	-	218,000,000	200,007,000	20,000,000	-	18,000,000
TASD3	THI KHONG AI	80000000	17/01/0	240	1,007,000,000	-	-	1,007,000,000	200,007,000	20,000,000	-	787,000,000
TASD4	THI KHONG AI	80000000	17/01/0	240	1,007,000,000	-	-	1,007,000,000	200,007,000	20,000,000	-	787,000,000
TASD5	THI KHONG AI	80000000	17/01/0	240	807,000,000	-	-	807,000,000	148,700,000	20,707,000	-	631,293,000
TASD6	THI KHONG AI	80000000	17/01/0	240	807,000,000	-	-	807,000,000	148,700,000	20,707,000	-	631,293,000
TASD7	THI KHONG AI	80000000	17/01/0	240	807,000,000	-	-	807,000,000	148,700,000	20,707,000	-	631,293,000
TASD8	THI KHONG AI	80000000	17/01/0	240	807,000,000	-	-	807,000,000	148,700,000	20,707,000	-	631,293,000
TASD9	THI KHONG AI	80000000	17/01/0	240	807,000,000	-	-	807,000,000	148,700,000	20,707,000	-	631,293,000

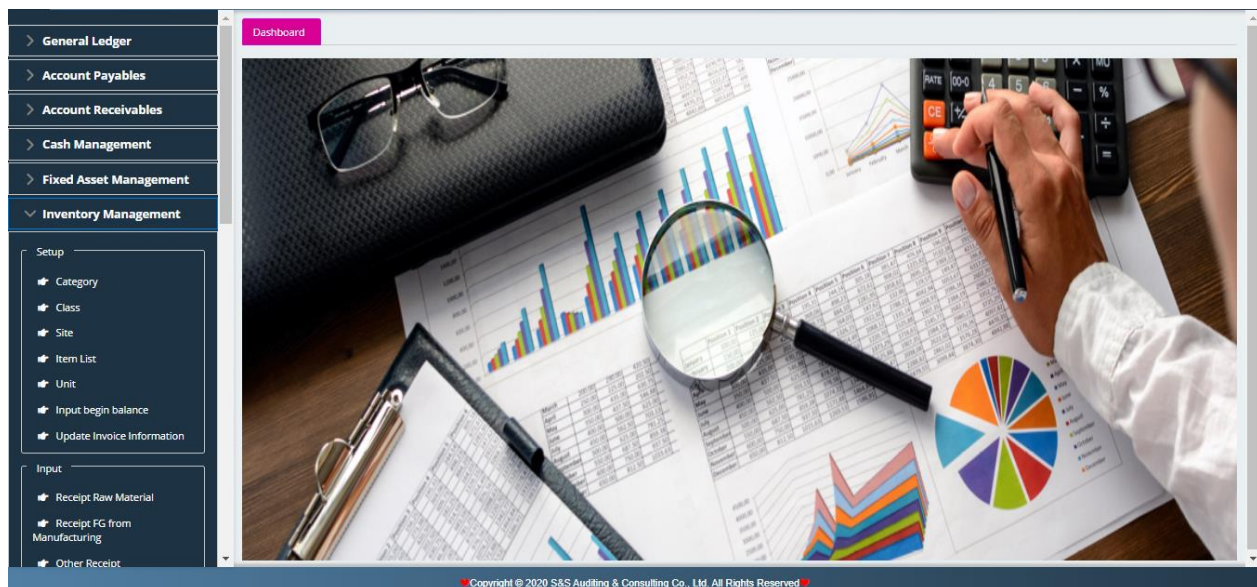
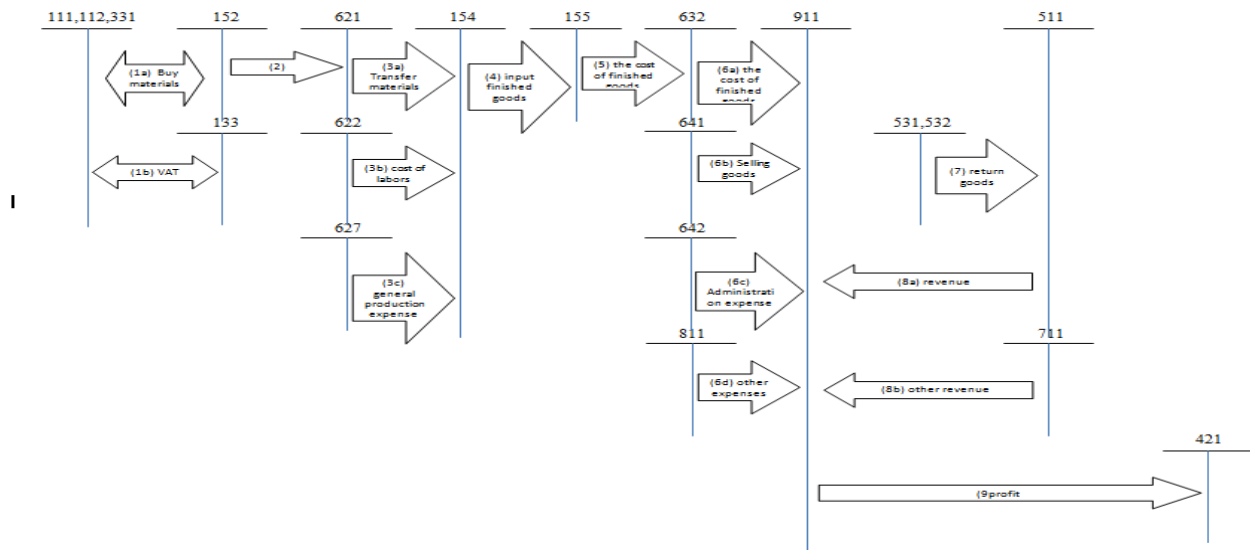
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VI. INVENTORY MANAGEMENT

Inventory Accounting Procedure



Inventory management module includes 4 sections:

- **Setup:** List of categories, list of groups, list of warehouses, list of items, list of units, Input an opening balance.
- **Input:** Input of raw material, input of finished products, Other inputs, Goods return, Output RMs for production, Sales, Other outputs, Returned sales.
- **Process:** Release batches, Input unit price of finished goods, Input unit price of output RMs, Input COGS, Post to general ledger, Calculate COGS.
- **Reports**

1. Setup:

a) List of categories

There are included code of each type of inventory, English name as well as Vietnamese name of each type

The screenshot shows a web-based application interface for setting up categories. On the left is a dark sidebar menu with the following items: General Ledger, Account Payables, Account Receivables, Cash Management, Fixed Asset Management, and Inventory Management (expanded). Under 'Inventory Management', there are two sections: 'Setup' (with items: Category, Class, Site, Item List, Unit, Input begin balance, Update Invoice Information) and 'Input' (with items: Receipt Raw Material, Receipt FG from Manufacturing, Other Receipt). The main content area is titled 'Category' and contains a form with three input fields: 'Category ID', 'Description (VN)', and 'Description (EN)'. To the right of these fields are three buttons: 'Save' (green), 'New' (blue), and 'Delete' (red). Below the form is a table with three columns: 'Category ID', 'Description (VN)', and 'Description (EN)'. The table is currently empty. At the bottom of the page, a footer contains the text: 'Copyright © 2020 S&S Auditing & Consulting Co., Ltd. All Rights Reserved'.

b) List of groups

There are included code of each type of inventory, English name as well as Vietnamese name of each type, and also corresponding inventory accounts, corresponding cost accounts, corresponding revenue accounts.

c) List of warehouses

Set up warehouse system (warehouse A, warehouse B...)

Class ID	Category ID	Description (VN)	Description (EN)	Inventory Acct	COGS Acct	Revenue Acct
CCDC	CCDC	Công cụ dụng cụ	TOOLS	1530000	6413000	5111000
HANG HOA	HH	Hàng hóa	GOODS	1561000	6321000	5111000
NVL	NVL	nguyên vật liệu	MATERIALS	1521000	6320000	5118000
THANH PHAM	TP	Thành phẩm	FINISHED GOODS	1550000	6320000	5112000

d) List of items

Setup Code of inventory, included: code of each inventory, English name as well as Vietnamese name of each type, code of group of inventories, units)

Class ID	Item	Description (VN)	Description (EN)	UOM 1	UOM 2	UOM Convert	Inventory Acct	COGS Acct	Revenue Acct	Trong lượng	Site ID	Acct 621	A
HANG HOA	1.3*1/1.2(2.2)...	6-Y5 12/24 CNT	1.3*1/1.2(2.2)*87/2-HOLE	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	1.3*1/1.2(2.2)...	6-Y5 12/24 C...	1.3*1/1.2(2.2)...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	10*4.9/SIDE ...	NPM 3HEAD ...	062020-NPM ...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	14*5.6/SIDE ...	NPM 3HEAD ...	062020-NPM ...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	245 BLOCK-S...	SMT 245 BLO...	245 BLOCK-S...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	2-RUBBER \$6...	NPM 3HEAD ...	62020-NPM 3...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	330*28*0.3(2...	6-SQUEEGEE ...	SQUEEGEE B...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	340*30*0.3(2...	6-SQUEEGEE ...	SQUEEGEE B...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	350*30*0.3(2...	6-SQUEEGEE ...	SQUEEGEE B...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	3H PAD 16.5*...	NPM 3HEAD ...	062020-NPM ...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	8MM	SPANNER 8MM	SPANNER 8MM	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	AIR HOSE 623...	AIR HOSE 623...	AIR HOSE 623...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	AIR HOSE 623...	AIR HOSE 623...	AIR HOSE 623...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	AIR HOSE 623...	AIR HOSE 623...	AIR HOSE 623...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	AIR HOSE 623...	AIR HOSE 623...	AIR HOSE 623...	CAI		0	1561000	6321000	5111000	0	HH	0	0
HANG HOA	AIXON \$0.08 ...	6-AIXON \$0...	AIXON \$0.15 ...	CAI		0	1561000	6321000	5111000	0	HH	0	0

- General: F3 Select Class ID, site ID (warehouse ID), units, units convert (if have 2 units)
- Account: Software will be run automatically
- Cost info: No need input

e) List of units

Dashboard **Unit**

UOM: CUON
Description (VN): cuốn
Description (EN): Tape

Save New Delete

UOM	Description (VN)	Description (EN)
BO	Bộ	Set
CAI	Cái	Cái
CUON	cuốn	Tape
DOI	Đôi	
GOI	Goi	Piece
HOP	Hộp	Box
KG	Kilogram	Kilogram
LO	Lo	EA
MET	mét	mét

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f) Input an opening balance.

Dashboard **Input begin balance**

Date: [] Load

Item ID: [] F3 Site ID: []
Class ID: [] Unit: []
Cury ID: Currency Cury Rate: 1
Quantity: 1 Amount: 0
Dosome: 0

Save New Delete

Period	Item ID	Item Name	Site ID	Class ID	Unit	Cury ID	Cury Rate	Quantity	Amount	Dosome
--------	---------	-----------	---------	----------	------	---------	-----------	----------	--------	--------

PAGE 1 / 1 | 1 | 15 | Have 0 RECORDS

Choose Upload Cancel Template

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For example, if you want input the opening balance in 2013, you have to select first is 2013, and select second year is 2014 to forward.

2. Input

a) Input of raw material, tools

Based on purchased invoices, and declaration import of raw material, tools, supplies, accountants shall make input notes by each item code of materials, tools and supplies.

Dashboard **Receipt Raw Material**

Batntr: 000468 F3 Handling: Release Status: Posted
Receipt Date: 17/08/2020 Period: 08-2020 PO No: F3
Receipt No.: R120/080003 Currency ID: Rate Exchange: 23270
Bank Account: F3 Vendor ID: BOSUNG Công ty TNHH Bosung Eng
Invoice No.: 1034789394 Serial: Invoice Date: 17/08/2020
Invoice Form: AP Account: 3310000 Phải trả cho người bán
Descr (VN): Nhập khẩu hàng hóa theo Tlx số 103478939430, ngày 17/08/2020 Descr (EN): Import goods, No. 103478939430 date 17/08/2020

Table ICR1 R1 Report

Item ID	Item Name	Site ID	Unit	ADRefNbr	Currency ID	Rate Exchange	Quantity	Unit price	Domestic Unit
YS12/24 RUBBER \$4	YS12/24 RUBBER \$4	HH	CAI		USD	23270	5.00	71.761	1,669.8
RUBBER \$0.9/\$0.7	YS12/24 RUBBER \$0.9/\$0.7	HH	CAI		USD	23270	5.00	71.761	1,669.8
					USD	23270	0.00	0.00	
SUM							10.00		

Total Quantity: 10.00 Total Receipt Amount: 16,698,784.00
Total Tax: 0.00 Total Amount: 16,698,784.00

Input of raw materials if any: transportation fee, import fee, import tax. There are 3 steps.

- **Step 1:** make one AP voucher in AP module: Dr Acc.1526, 1536 / Cr Acc. 331
- **Step 2:** User F3 choose AP voucher no. After that Input allcate amount.

Dashboard **Receipt Raw Material**

Batntr: 000468 F3 Handling: Release Status: Posted
Receipt Date: 17/08/2020 Period: 08-2020 PO No: F3
Receipt No.: R120/080003 Currency ID: Rate Exchange: 23270
Bank Account: F3 Vendor ID: BOSUNG Công ty TNHH Bosung Eng
Invoice No.: 1034789394 Serial: Invoice Date: 17/08/2020
Invoice Form: AP Account: 3310000 Phải trả cho người bán
Descr (VN): Nhập khẩu hàng hóa theo Tlx số 103478939430, ngày 17/08/2020 Descr (EN): Import goods, No. 103478939430 date 17/08/2020

Table ICR1 R1 Report

Item ID	Item Name	Site ID	Unit	ADRefNbr	Currency ID	Rate Exchange	Quantity	Unit price	Domestic Unit
YS12/24 RUBBER \$4	YS12/24 RUBBER \$4	HH	CAI		USD	23270	5.00	71.761	1,669.8
RUBBER \$0.9/\$0.7	YS12/24 RUBBER \$0.9/\$0.7	HH	CAI		USD	23270	5.00	71.761	1,669.8
					USD	23270	0.00	0.00	
SUM							10.00		

Total Quantity: 10.00 Total Receipt Amount: 16,698,784.00
Total Tax: 0.00 Total Amount: 16,698,784.00

- **Step3: Choose calculated**

Dashboard **Receipt Raw Material**

Batnbr: 000468 | Handling: Release | Status: Posted
 Receipt Date: 17/08/2020 | Period: 08-2020 | PO No:
 Receipt No: R120/080003 | Currency ID: Currency | Rate Exchange: 23270
 Bank Account: | Vendor ID: BOSUNG | Công ty TNHH Bosung Eng
 Invoice No: 1034789394 | Serial: | Invoice Date: 17/08/2020
 Invoice Form: | AP Account: 3310000 | Phải trả cho người bán
 Descr (VN): Nhập khẩu hàng hóa theo Tờ số 103478939430, ngày 17/08/2020 | Descr (EN): Import goods, No. 103478939430 date 17/08/2020

Table ICRec R1 | Report

VoucherInfo | OtherExpense | **AllocationExpense**

By Quantity | **Calculate**

Item ID	Item Name	Site ID	Unit	Quantity	Domestic Amount	Import Tax	Additional Cost	Amount	Allocate
				0.00	0.00	0.00	0.00	0.00	
SUM								0.00	
								Total Import Tax	0.00
								Total Additional Cost	0.00

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Press **Print** button to print Receipt Note

Dashboard **Receipt Raw Material**

Batnbr: 000468 | Handling: Release | Status: Posted
 Receipt Date: 17/08/2020 | Period: 08-2020 | PO No:
 Receipt No: R120/080003 | Currency ID: Currency | Rate Exchange: 23270
 Bank Account: | Vendor ID: BOSUNG | Công ty TNHH Bosung Eng
 Invoice No: 1034789394 | Serial: | Invoice Date: 17/08/2020
 Invoice Form: | AP Account: 3310000 | Phải trả cho người bán
 Descr (VN): Nhập khẩu hàng hóa theo Tờ số 103478939430, ngày 17/08/2020 | Descr (EN): Import goods, No. 103478939430 date 17/08/2020

Table ICRec R1 | **Report**

RECEIPT NOTE (매입 전표)
 Day 17 month 08 year 2020

- Vendor name (매입처 이름) : Công ty TNHH Bosung Eng
 - According (에 의하면) : - No. (번호): R120/080003
 - Site (장소) : HH - Address (주소) :
 - Description (적요) : Import goods, No. 103478939430 date 17/08/2020

No.	Item Name (품목명)	Item ID (품목)	Unit (단위)	Quantity (수량)	Unit Price (단가)	Amount (금액)

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b) Input finished goods

During the period, accountants determine number of finished products produced to make input notes for finished products. Note: Input quantity only

Dashboard **Receipt FG from Manufacturing**

Balnbr: 000581 Handling: Release Status: Posted
 Receipt Date: 30/04/2020 Period: 04-2020
 Receipt No: R220/040002 WIPAcct: 1540000
 Descr (VN): Nhập kho thành phẩm từ gia công tháng 4 Descr (EN): Input processing goods

Item ID	Item Name	Unit	Quantity	Unit Price	Amount	Inventory Account
28382-2R000	28382-2R000 Bộ dây dẫn điện phụ MQ4 IC B...	CAI	18,400.00	2,379.054	43,774,589	1552000
28432-2R000	28432-2R000 Bộ dây dẫn điện phụ MQ4 EXT...	CAI	10,423.00	3,568.581	37,195,315	1552000
28467-2U000	28467-2U000	BO	8,500.00	3,568.581	30,332,935	1552000
28467-2U010	28467-2U010	BO	7,300.00	3,568.581	26,050,638	1552000
29631-2F410	29631-2F410	BO	1,800.00	4,163.344	7,494,020	1552000
29631-2F420	29631-2F420	CHIEC	850.00	4,163.346	3,538,844	1552000
29631-2F500	Bộ dây dẫn điện	CAI	1,900.00	4,163.344	7,910,354	1552000
29631-2F510	Bộ dây dẫn điện	CAI	2,500.00	4,163.344	10,408,360	1552000
375V1-G7500	375V1-G7500 Bộ dây dẫn điện phụ AEV 3...	CAI	2,436.00	4,163.344	10,141,907	1552000
39222-2M440	39222-2M440	BO	28,800.00	2,577.308	74,226,476	1552000
47891-3B530	47891-3B530 Bộ dây dẫn điện phụ ON 4WD ...	CAI	2,800.00	3,370.326	9,436,913	1552000
47891-4G300	47891-4G300	CAI	13,344.00	3,370.327	44,973,640	1552000
SUM			410,304.00		5,488,148,381	

Total Quantity: 410,304.00
 Total Amount: 5,488,148,381

Print Sheet Voucher

Press **Print** button to print Receipt Finished Goods Note

Dashboard **Receipt FG from Manufacturing**

Balnbr: 000581 Handling: Release Status: Posted
 Receipt Date: 30/04/2020 Period: 04-2020
 Receipt No: R220/040002 WIPAcct: 1540000
 Descr (VN): Nhập kho thành phẩm từ gia công tháng 4 Descr (EN): Input processing goods

Table: ICRec R2 Report

1 of 8 Automatic Zoom

RECEIPT FINISHED GOODS NOTE (영수증을 참고 사항)

Day 30 month 04 year 2020
 Số : R220/040002

- Vendor name (매입처 이름) :
 - According (에 의하면) : no. (번호) Day 30 month 04 year 2020 của
 - Site (위치 현황) : - Address (주소) :

No.	Name, Label, Batch Size (이름, 라벨, 배치 사이즈)	Code (자재이름)	Unit (단위)	Quantity (수량)	Unit Price (단위당 가격)	Amount (금액)
1	28382-2R000 Bộ dây dẫn điện phụ MQ4 IC BYPASS EXTN	28382-2R000	CAI	18,400.0000	2,379	43,774,589
2	28432-2R000 Bộ dây dẫn điện phụ MQ4	28432-2R000	CAI	10,423.0000	3,568	37,195,315

c) Return Purchasing Order

First time, you have to select R1BatNbr (It is the Receipt No. which you return goods). After that, select period, Delivery date, Description VN, ENG, KR if any, and finally, input quantity return.

Inventory Management

Setup

- Category
- Class
- Site
- Item List
- Unit
- Input begin balance
- Update Invoice Information

Input

- Receipt Raw Material
- Receipt FG from Manufacturing
- Other Receipt
- Return Purchasing Order**
- Issue RM for Production
- Sales
- Other Issue
- Sales Return
- Adjustment Transaction

Process

Dashboard x Return Purchasing Order

Batnbr: <NEW> F3 Handling: Hold Status: Hold

Receipt Date: 17/11/2020 Period: 11-2020

Receipt No.: R420/110001 Currency ID: VND Rate Exchange: 1

Receipt Batnbr: F3 Vendor ID: F3

Invoice No.: Serial: Invoice Date: 17/11/2020

PO No.: AP Account: F3

Descr (VN): Descr (EN):

Preview Next Copy New Save Delete

Table ICRec R4 Report

Item ID	Item Name	Site ID	Unit	Quantity	Unit price	Domestic Unit price	Amount	Domestic Amount
				0.00	0.00	0.00	0.00	0
SUM				0.00			0.00	0

Print Sheet Voucher

Total Quantity: 0.00 Total Receipt Amount: 0

Total Tax: 0 Total Amount: 0

Choose Upload Cancel Template Create Item UnRelease

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Press Print button to print Delivery Note

d) Output raw material, tools

Based on output note for production: raw materials code, warehouse, quantity.

Dashboard X Issue RM for Production

Batntr: 000857 Handling: Release Status: Posted

Issue Date: 30/04/2020 Period: 04-2020

Issue No: S120/040001

Description (VN): Xuất mvl cho sx tháng 4/2020 Description (EN): Output material in Apr

Receiver: Address:

Table I C Issue S1 Report

Item ID	Item Name	Unit	Site ID	Quantity	Unit Price	Total	Account	Expense Account
6201178	SEKWANG PLT GF 201-H/D-SN	CAI	NVL	1,400,000.00	16.00	22,400,000	1521000	6210000
6210423	SEKWANG PLT GB35R-PLUG-H/D-C-PL	CAI	NVL	7,880,000.00	45.00	354,600,000	1521000	6210000
7G-7P	Sekwang PRE GU07G-7P-RECEP-H/D	CAI	NVL	120,000.00	32.00	3,840,000	1521000	6210000
A0009	KOREA PAPER 19MM (12EA X 5 =10...	KG	NVL	101.00	45,127.096	4,557,837	1521000	6210000
A0024	DPK PAPER 26MM	KG	NVL	200.00	44,695.181	8,939,036	1521000	6210000
A0025	DPK PAPER 15MM	KG	NVL	90.00	45,212.997	4,069,170	1521000	6210000
A0026	DPK PAPER 38MM	KG	NVL	120.00	44,646.959	5,357,635	1521000	6210000
A0028	DPK PAPER 22MM	KG	NVL	220.00	44,712.244	9,836,694	1521000	6210000
B0076	VIKO WOUND FILTER 250mm (Loại tr...	CAI	NVL	690.00	20,070.00	13,848,300	1521000	6210000
B0078	VIKO FILTRATION CARBON FILTER 2...	CAI	NVL	10.00	89,080.00	890,800	1521000	6210000
B0082	PL TECH GOLD CACBON FILTER 250...	CAI	NVL	33.00	225,000.00	7,425,000	1521000	6210000
4	VIKO WOUND FILTER 250mm (Loại tr...	CAI	NVL	690.00	20,070.00	13,848,300	1521000	6210000
SUM				9,477,795.80		4,371,340,146		

Total Qty: 9,477,795.80
Total Amount: 4,371,340,146

Press Print button to print Delivery Note

Dashboard X Issue RM for Production

Batntr: 000857 Handling: Release Status: Posted

Issue Date: 30/04/2020 Period: 04-2020

Issue No: S120/040001

Description (VN): Xuất mvl cho sx tháng 4/2020 Description (EN): Output material in Apr

Receiver: Address:

PrintSheet Voucher

Table I C Issue S1 Report

Day 30 month 04 year 2020
No. : S120/040001

- Receiver : - Address (Department)
- Reason : Output material in Apr
- Site : NVL - Address :

No.	Item Name	Item ID	Unit	Quantity	Unit Price	Amount
1	SEKWANG PLT GF 201-H/D-SN	6201178	CAI	1,400,000	-	-
2	SEKWANG PLT GB35R-PLUG-H/D-C-PL	6210423	CAI	7,880,000	-	-
3	Sekwang PRE GU07G-7P-RECEP-H/D	7G-7P	CAI	120,000	-	-
4	KOREA PAPER 19MM (12EA X 5	A0009	KG	101	-	-

e) Sales

Accountants use sale invoices to record sales notes

The screenshot displays the 'Sales' form in the Inventory Management system. The form includes fields for:

- Header:** Balnbr (000891), Issue Date (29/07/2020), Issue No (S220/070032), Bank Account, Invoice No (303364804210), SO Nbr, Description (VN) (Xuất hàng theo TK 303364804210), Receiver, Handling (Release), Period (07-2020), Customer ID (YOUNG DIECASTING), Currency ID (USD), Serial (SS/13T), Account (1311000), Status (Posted), and Address.
- Table:** A table with columns: Item ID, Item Name, Unit, Site ID, ADRefNbr, Currency ID, Rate Exchange, Quantity, Unit Price, and Domestic. It shows a total quantity of 3,240.0000 and a total amount of 36,633,870.
- Buttons:** PrintSheet Voucher, Print Sheet -COGS, Print Sheet - Invoice, Get InvoiceNo, Choose, Upload, Cancel, Template, Create Item, and UnRelease.

Item ID	Item Name	Unit	Site ID	ADRefNbr	Currency ID	Rate Exchange	Quantity	Unit Price	Domestic
200A 2P BOLTING O...	200A 2P BOLTING OUTER HOUSING	CHIEC	TP		USD	23075	3,240.0000	0.4900	11
					USD	23075	0.0000	0.0000	
SUM							3,240.0000		
Total Qty						3,240.0000	Total Amount	36,633,870	
Total VAT						0	Total Amount	36,633,870	

Press Print button to print Delivery Note

The screenshot shows the same sales invoice form as above, but with a 'Report' button highlighted. Below the form, a preview of the printed delivery note is shown. The note includes:

- Header:** Day 29 month 07 year 2020, No.: S220/070032.
- Receiver:** YOUNG DIECASTING CO., LTD - Address (Department)
- Reason:** Exporting good, cD no.303364804210
- Site:** TP - Address:
- Table:** A table with columns: No., Item Name, Item ID, Unit, Quantity, Unit Price, and Amount. It shows a total amount of 36,633,870.

No.	Item Name	Item ID	Unit	Quantity	Unit Price	Amount
1	200A 2P BOLTING OUTER HOUSING	200A 2P BOLTING C	CHIEC	3,240	11,307	36,633,870
Total						36,633,870

f) Returned sales

The same with goods returned

Table 1: Item Details

Item ID	Item Name	Unit	Site ID	Quantity	Unit Price	Domestic Unit Price	Amount	Domestic Amount
2002652001	Terminal Block Term(2002652001)	CHIEC	TP	28,340.00	60.24	60.24	1,707,201.60	1,707,201.60
2002653001	Terminal Block TAB-Term(2002653001)	CHIEC	TP	31,287.00	66.27	66.27	2,073,389.49	2,073,389.49
				0.00	0.00	0.00	0.00	0.00
SUM				59,627.00			3,780,591.09	3,780,591.09

Summary:
 Total Qty: 59,627.00
 Total VAT: 0
 Total Amount: 3,780,591
 Total Amount: 3,780,591

3. Processing

a) Release batches

Release batches by type:

- Input raw materials
- Output raw materials
- Goods returned
- Input finished products
- Sales
- Returned sales

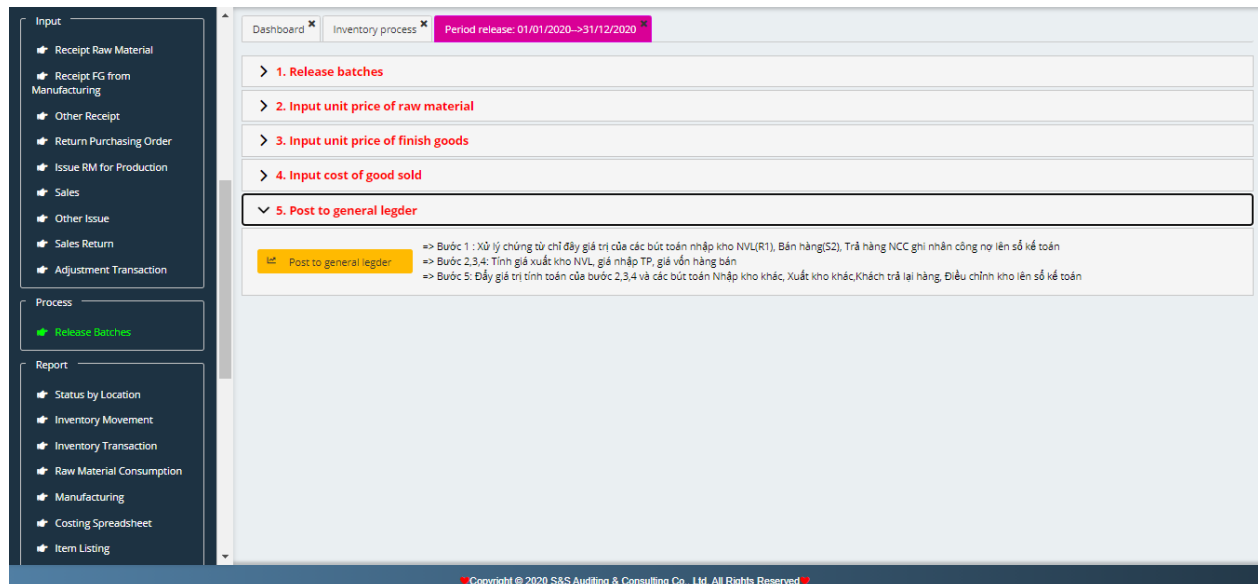
1. Release batches

Để phần mềm tính giá cho chuẩn xác xin hay release hết các bút toán phát sinh trong kỳ

- > 2. Input unit price of raw material
- > 3. Input unit price of finish goods
- > 4. Input cost of good sold
- > 5. Post to general ledger

b) Post to General Ledger (first time)

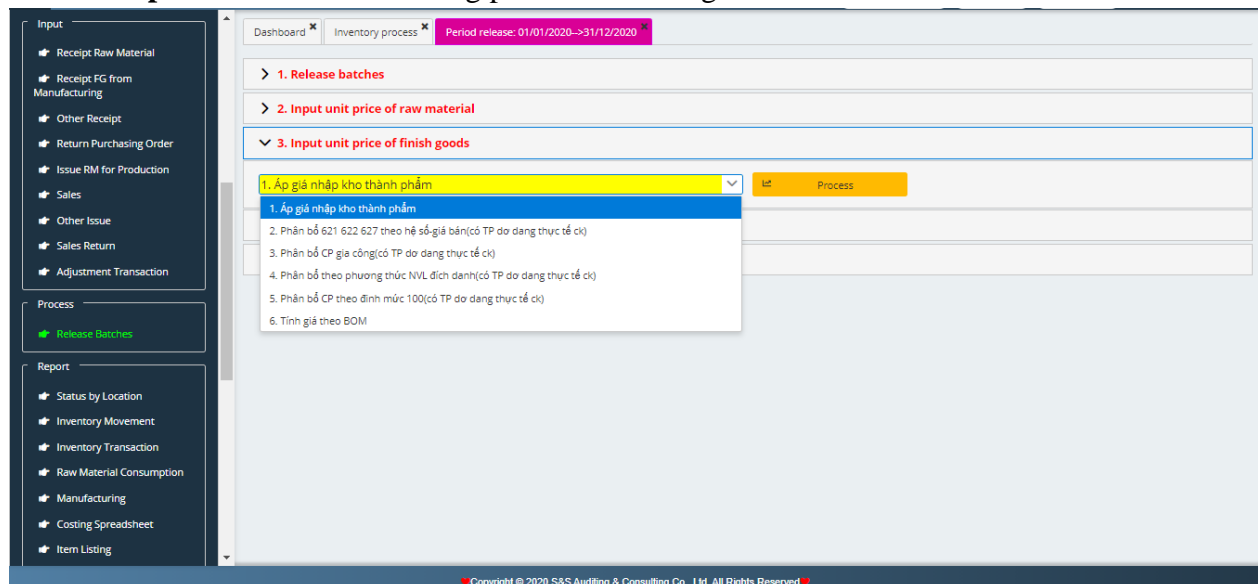
Go into Post to general ledger to transfer expenses 621, 622, 627 into general ledger



Choose from date... to date... Then click post.

c) Calculate Cost: includes below steps

- **Step 1:** Select the accounting period for costing calculation.



- **Step 2:** Go into calculate costing section, enter quotas for manufacturing of each type of finished products. A finished product comprises of many kinds of raw materials with pre-determined quotas so that each finished product and each raw material shall be entered in 1 line (This quota shall include natural deficiency amount if any). Once completing this step, click save button. Accountant shall choose the latest quotas table for the next time costing calculation. If there are any change, accountants should correct it.

Dashboard x Inventory process x Period release: 01/01/2020-->31/12/2020 x Áp Giá Nhập Kho Thành Phẩm x

From date: 01/01/2020 Load Clear

To date: 31/12/2020 By Site Calculator

Reset sort filter

Item ID	Item name	Unit	Site ID	Class ID	Quantity	Unit price	Amount
050 3P TERMINAL	050 3P TERMINAL	CAI	TP	THANH PHAM	6,000.00	272.882	1,637,291.00
100A 2M OUTER...	100A 2M OUTER HOUSING	CHIEC	TP	THANH PHAM	240.00	15,419.267	3,700,624.00
1031504	BTB 0.35 MA REIN 0.8 BR1	CAI	TP	THANH PHAM	30,998,500.00	4.789	148,450,422.00
2.0MUPOS DLC-C...	2.0MUPOS DLC-CONTACT-DLC3	CHIEC	TP	THANH PHAM	7,432,000.00	26.366	195,954,672.00
2.0MUPTA-CON...	2.0MUPTA-CONTACT-TA1	CHIEC	TP	THANH PHAM	6,978,900.00	35.445	247,366,247.00
2002652001	Terminal Block Term(2002652001)	CHIEC	TP	THANH PHAM	5,346,000.00	92.924	496,770,942.00
2002653001	Terminal Block TAB-Term(2002653001)	CHIEC	TP	THANH PHAM	2,388,000.00	98.432	235,054,650.00
200A 2P BOLTIN...	200A 2P BOLTING OUTER HOUSING	CHIEC	TP	THANH PHAM	292.00	7,778.13	2,271,214.00
2016626028	2016626028 SPOT-ON 1.5 NAIL	CAI	TP	THANH PHAM	1,661,000.00	18.439	30,627,576.00
2052521	2052521 LCD 0.5 HDR CONT[5n]	CAI	TP	THANH PHAM	18,308,000.00	1.958	35,849,616.00
2052531	2052531 LCD 0.5 HDR TER[3.85]VENU	CAI	TP	THANH PHAM	3,201,000.00	1.958	6,268,004.00
28382-2R000	28382-2R000 Bộ dây dẫn điện phụ MQ...	CAI	TP	GIA CONG	65,199.00	3,124.96	203,744,245.00
28402-2S000	28402-2S000 Bộ dây dẫn điện phụ YG ...	CAI	TP	GIA CONG	11,063.00	4,698.746	51,982,222.00
28432-2R000	28432-2R000 Bộ dây dẫn điện phụ MQ...	CAI	TP	GIA CONG	60,466.00	5,075.802	306,913,434.00
28467-2U000	28467-2U000	BO	TP	GIA CONG	45,000.00	3,964.485	178,401,805.00
					1,154,490,317.00		85,726,202,733.00

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+ Choose Upload Cancel Save

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d) Calculate Cost of Goods Sold (COGS)

Choose from date... to date... Choose download. Select calculator and then save.

Dashboard x Inventory process x Period release: 01/01/2020-->31/12/2020 x

1. Release batches
2. Input unit price of raw material
3. Input unit price of finish goods
4. Input cost of good sold

Process Để phần mềm tính giá cho chuẩn xác xin hãy release hết các bút toán phát sinh trong kỳ

5. Post to general ledger

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e) **Post to General Ledger (second time)** into Post to general ledger to transfer 155, 632 into general ledger.

The screenshot shows the 'Inventory process' dashboard with the 'Post to general ledger' step selected. The dashboard includes a sidebar with navigation options like 'Receipt Raw Material', 'Release Batches', and 'Status by Location'. The main content area shows a list of steps: 1. Release batches, 2. Input unit price of raw material, 3. Input unit price of finish goods, 4. Input cost of good sold, and 5. Post to general ledger. Below the steps, there are instructions in Vietnamese: '=> Bước 1 : Xứ lý chứng từ chỉ đầy giá trị của các bút toán nhập kho NVL(R1), Bán hàng(S2), Trả hàng NCC ghi nhân công vào lên sổ kế toán', '=> Bước 2,3,4: Tính giá xuất kho NVL, giá nhập TP, giá vốn hàng bán', and '=> Bước 5: Đầy giá trị tính toán của bước 2,3,4 và các bút toán Nhập kho khác, Xuất kho khác, Khách trả lại hàng, Điều chỉnh kho lên sổ kế toán'. A 'Post to general ledger' button is highlighted in yellow.

4. Report

a) **Status of Inventory:** To present quantity, remaining value of each type of goods at each period.

The screenshot displays the 'Status by Location' report. The report title is 'INVENTORY REMAINING REPORT' with filters for 'From Class: HH', 'To Class: NVLC', 'From Site: HH', and 'To Site: NVLC'. The report date is 17/11/2020. The main data table has columns for ItemID, Item Name, Unit, Site, Quantity, Unit price, and Amount. The report lists various items such as 'LABEL_YAG_1927A', 'CAP BLACK_0147A', and 'Peg pin M1A', along with their respective quantities and values. A 'Print Preview' button is visible at the top right of the report area.

ItemID	Item Name	Unit	Site	Quantity	Unit price	Amount
NVLC						
JA-2	LABEL_YAG_1927A	CMED	NVLC	0.00	0.00	0.00
NBDAP000020	CAP BLACK_0147A	CMED	NVLC	85,870.00	71.24	4,322,717.00
NBDAP000028	Peg pin M1A MEXICO PLUG_Mach	CMED	NVLC	0.00	0.00	0.00
NBDAP000038	DSB_SHELL_03_0117A	CMED	NVLC	143,487.00	260.24	42,800,775.00
NBDAP000080	DSB_SHELL_0127A	CMED	NVLC	0.00	0.00	0.00
NBDAP000070	DSB_NG0200-0117A (Peg nhieu-uy gwed)	CMED	NVLC	0.00	0.00	0.00
NBDAP000090	PLUG_T*_C-OUT-0148ED	CMED	NVLC	2,010.00	927.00	4,844,270.00
NBDAP000120	PLUG_DCC_DSB_SHELL_1948A	CMED	NVLC	0.00	0.00	0.00
NBDAP000120	PLUG_DCC_DSB_Rowing 1948A 1958A	CMED	NVLC	319.00	384.99	122,812.00
NDAAP000010	MICRO SHEILD UPPER_03-03-0117A	CMED	NVLC	8,000.00	112.98	903,944.00
NDAAP000040	MICRO SHEILD UPPER_03-03-0117A	CMED	NVLC	8,000.00	154.00	1,088,000.00
NDAAP000030	MICRO SHEILD UPPER_Type C_1941A	CMED	NVLC	0.00	0.00	0.00
NDAAP000040	MICRO SHEILD UPPER_Type C_1941A	CMED	NVLC	0.00	0.00	0.00
NEAAC000000	MICRO CASE BLACK UPPER_0157A	CMED	NVLC	0.00	0.00	0.00
NEAAC000010	DSB_CASE UPPER BLACK_0157A,B	CMED	NVLC	0.00	0.00	0.00
NEAAC000010	MICRO_CASE WHITE_UPPER_0117A	CMED	NVLC	0.00	0.00	0.00
NEAAC000040	DSB_CASE WHITE_UPPER_0181A	CMED	NVLC	0.00	0.00	0.00
NEAAC000080	MICRO_CASE BLACK_UPPER_0107A	CMED	NVLC	0.00	0.00	0.00
NEAAC000090	DSB_CASE BLACK_UPPER_0107A	CMED	NVLC	0.00	0.00	0.00
NEAAC000090	MICRO_CASE WHITE_UPPER_0110A	CMED	NVLC	0.00	0.00	23,141.00
NEAAC000000	DSB_CASE WHITE_UPPER_0168A	CMED	NVLC	0.00	0.00	40,100.00
NEAAC000000	DSB_CASE WHITE_UPPER_0168A	CMED	NVLC	3,000.00	174.00	522,000.00

b) Inventory Movement: To present quantity and value at the beginning period, quantity and value incurred during the period, quantity and value at the closing period for each inventory code at the selected period.

ItemID	ItemName	UOM	SiteID	ClassID	BegBalanceQty	BegBalanceAmt	InputQty	InputAmt	InputAddAmt	Inputtm
PT 15.8-11.8-0...	PT 15.8-11.8-0...	CAI	TP	THANH PHAM	0	0	0	0	0	0
0.5-12P-140	0.5-12P-140	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-16P-37.6	0.5-16P-37.6	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-40P-120m...	0.5-40P-120m...	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-40P-65	0.5-40P-65	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-40P-65mm...	0.5-40P-65mm...	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-46P-120-37...	0.5-46P-120-37...	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-50P-55	0.5-50P-55	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-50P-60	0.5-50P-60	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-50P-63	0.5-50P-63	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-51P-L150m...	0.5-51P-L150m...	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-55P-80	PIN 161217 S-BP	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-60P-36	0.5-60P-36	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
0.5-60P-60	0.5-60P-60	CHIEC	TP	THANH PHAM	0	0	0	0	0	0
SUM					14,088,887	5,578,667,608	1,254,451,614.44	158,877,725,009	150,294,480	

c) Raw Material Consumption: To present quantity, value of raw material being stock-out for production in the selected period.

Bx/Qty	Date	ItemID	Item Name	Unit	Size	Quantity	Unit Price	Amount
000000	31/01/2020	000174	SEKUNANTO FILT GP 20140 0-01	CAI	17L	2,800,000.00	16.00	44,800,000.00
000000	31/01/2020	000009	KORONA PAPER 80/90 (15A.XI+10PACAGES)	ROB	17L	20.00	42,127.10	2,278,918.00
000000	31/01/2020	000024	DPK PAPER 201001	ROB	17L	200.40	44,600.16	20,093,034.00
000000	31/01/2020	000025	DPK PAPER 101001	ROB	17L	19.80	41,277.22	896,000.00
000000	31/01/2020	000026	DPK PAPER 181001	ROB	17L	30.00	44,447.12	1,333,414.00
000000	31/01/2020	000028	DPK PAPER 221001	ROB	17L	119.70	44,732.20	2,214,814.00
000000	31/01/2020	000031	DPK PAPER 221001	ROB	17L	118.00	44,796.00	6,093,600.00
000000	31/01/2020	000033	DPK PAPER 141001	ROB	17L	40.00	44,630.33	1,784,940.00
000000	31/01/2020	000035	DPK PAPER 201001	ROB	17L	244.00	44,700.00	11,000,000.00
000000	31/01/2020	000042	DPK PAPER 241001	ROB	17L	272.00	44,796.00	12,189,720.00
000000	31/01/2020	000076	VISO WOOD FILTER 250mm (50x40x1) 140-100	CAI	17L	400.00	20,070.00	8,428,400.00
000000	31/01/2020	000076	VISO FILTRATION CARBON FILTER 220 mm (50x40x1)	CAI	17L	100.00	80,000.00	13,920,000.00
000000	31/01/2020	000082	PL TISS GOLD CARBON FILTER 200x100	CAI	17L	12.00	202,000.00	2,700,000.00
000000	31/01/2020	000084	VISO WOOD FILTER L 100 (50x40x1) 140-100	CAI	17L	20.00	80,000.00	4,014,000.00
000000	31/01/2020	000082	VISO WOOD FILTER 100mm (50 x50x1) 140-100	CAI	17L	20.00	40,140.00	1,000,000.00
000000	31/01/2020	000086	VISO CARBON FILTER 200 mm	CAI	17L	10.00	176,100.00	1,761,000.00

d) **Costing Spreadsheet:** To present various type of costs constituted value of input finished goods for each type of finished goods (labor cost, raw material cost, overhead expenses)

The screenshot shows the 'Costing Spreadsheet' report. The sidebar on the left includes sections for 'Input' (Receipt Raw Material, Receipt FG from Manufacturing, Other Receipt, Return Purchasing Order, Issue RM for Production, Sales, Other Issue, Sales Return, Adjustment Transaction), 'Process' (Release Batches), and 'Report' (Status by Location, Inventory Movement, Inventory Transaction, Raw Material Consumption, Manufacturing, Costing Spreadsheet, Item Listing). The main report area is titled 'Closing Entry Report' and shows filters for 'From date' (01/01/2020) and 'To date' (31/12/2020). The report title is 'COSTING SPREADSHEET' with a subtitle 'From date : 01/01/2020 To date : 31/12/2020'. The table below has columns: Item ID, Item Name, Quantity, Expense 001, Expense 002, Expense 007, Total Cost, and Unit Cost.

e) **Lists by Items:** To present quantity, unit price, total purchased amount, total cost of sale amount for each inventory code in the selected period.

The screenshot shows the 'Item Listing' report. The sidebar on the left includes sections for 'Process' (Release Batches) and 'Report' (Status by Location, Inventory Movement, Inventory Transaction, Raw Material Consumption, Manufacturing, Costing Spreadsheet, Item Listing, Details Cost of Goods Sold - Income, Summary Cost of Goods Sold - Income, Returned materials, goods, Summary input materials, Summary output materials, Print Voucher Accounting, WIP FinishGoods). The main report area is titled 'Item Listing' and shows filters for 'From date' (01/01/2020), 'To date' (31/12/2020), 'From Item' (PIN 120608P), 'To Item' (PT 10.64-6.64-0.47T), 'From Class' (CCDC), 'To Class' (THANH PHAM), 'From Site' (CCDC), and 'To Site' (TP). The report title is 'CÔNG TY TNHH MỸ-NGHĨN ELECTRONIC VINA' with a subtitle 'ITEM LIST'. The table below has columns: Date, Batch, Year, Site, INDT (Quantity, Unit price, Amount), and OUTDT (Quantity, Unit price, Amount). The report also includes a footer with 'Prepared by', 'Chief Accountant', and 'Director' fields.

f) **Details Cost of Goods Sold – Income:** To present quantity, sale unit price, revenue, unit cost of sale and cost of goods sold, gross profit for each sold inventory code during the selected period.

Details Cost of Goods Sold - Income

From date: 01/01/2020 To date: 31/12/2020
From Class: CCDC To Class: THANH PHAM
From Site: CCDC To Site: TP

**CÔNG TY TNHH MYUNGJIN ELECTRONIC VINA
DETAILS COST OF GOODS SOLD & INCOME**
From Class: CCDC - To Class: THANH PHAM
From Site: CCDC - To Site: TP
From Date: 01/01/2020 - To Date: 31/12/2020

ItemID	Date	Item Name	Unit	Site	Qty	Unit Price	Income	Unit Price (CCDC)	Cost of goods sold	Gross profit
28447-20200	31/01/2020	28447-20200	BO	TP	9,800.00	4,179.00	41,148,120.00	4,501.45	44,467,330.00	801,250.00
28621-2F410	31/01/2020	28621-2F410	BO	TP	3,000.00	4,871.00	14,613,000.00	4,746.25	14,424,250.00	188,750.00
28621-2F420	31/01/2020	28621-2F420	CBREC	TP	600.00	4,871.00	2,922,600.00	4,879.25	2,887,850.00	34,750.00
28621-2F510	31/01/2020	Bộ dây dẫn điện	CAI	TP	3,600.00	4,871.00	17,535,600.00	4,832.2	17,238,340.00	297,260.00
28621-2F510	31/01/2020	Bộ dây dẫn điện	CAI	TP	800.00	4,871.00	3,896,800.00	4,879.25	3,803,380.00	93,420.00
28622-2S040	31/01/2020	28622-2S040	BO	TP	30,000.00	3,018.40	90,552,000.00	3,048.11	91,860,370.00	(1,308,370.00)
28622-2S050	31/01/2020	28622-2S050	BO	TP	300.00	32,000.00	9,600,000.00	32,401.11	9,564,710.00	35,290.00
28622-2S220	31/01/2020	28622-2S220	BO	TP	800.00	32,000.00	25,600,000.00	32,401.11	25,728,270.00	(128,270.00)
28622-2S270	31/01/2020	28622-2S270	BO	TP	30,000.00	32,000.00	960,000.00	32,401.11	969,810.00	(9,810.00)
28622-2S270	31/01/2020	28622-2S270	CAI	TP	70.00	28,800.00	2,016,000.00	28,740.50	2,000,600.00	154,000.00
28622-2S280	31/01/2020	28622-2S280	CAI	TP	3,000.00	30,800.00	92,400,000.00	31,001.00	91,881,200.00	518,800.00
28622-2S280	31/01/2020	28622-2S280	CAI	TP	10.00	28,800.00	288,000.00	29,140.50	286,800.00	1,200.00
28622-2S290	31/01/2020	28622-2S290	CAI	TP	800.00	28,800.00	23,040,000.00	29,140.50	23,066,800.00	(26,800.00)
28622-2S441	31/01/2020	28622-2S441	CAI	TP	300.00	28,800.00	8,640,000.00	28,740.50	8,640,910.00	(910.00)
28622-2S700	31/01/2020	28622-2S700	CAI	TP	300.00	28,840.00	8,652,000.00	29,170.00	8,718,100.00	(66,100.00)

g) **Summary Cost of Goods Sold – Income:** To present quantity, revenue, cost of goods sold and gross profit for each sold goods type during the selected period.

Summary Cost of Goods Sold - Income

From date: 01/01/2020 To date: 31/12/2020
From Class: CCDC To Class: THANH PHAM
From Site: CCDC To Site: TP

**CÔNG TY TNHH MYUNGJIN ELECTRONIC VINA
SUMMARY COST OF GOODS SOLD & INCOME**
From Class: CCDC - To Class: THANH PHAM
From Site: CCDC - To Site: TP
From Date: 01/01/2020 - To Date: 31/12/2020

ItemID	Item Name	Unit	Site	Qty	Income	Cost of Goods Sold	Gross profit
28382-2R000	28382-2R000 Bộ dây dẫn điện phụ MQ4 IC BYPASS EXTN	CAI	TP	71,749	200,105,453.00	198,151,032.00	1,954,421.00
28402-2S000	28402-2S000 Bộ dây dẫn điện phụ YG LPERG EXTN	CAI	TP	19,582	81,785,553.00	51,978,838.00	29,806,715.00
28432-2R000	28432-2R000 Bộ dây dẫn điện phụ MQ4 EXTN LPERG	CAI	TP	82,800	348,329,059.00	309,913,434.00	38,415,625.00
28447-20200	28447-20200	BO	TP	9,800	41,148,120.00	44,467,330.00	(1,319,210.00)

h) **Goods return report:** To present details in quantity, value of inventory returned to vendor during the selected period.

Process

- Release Batches

Report

- Status by Location
- Inventory Movement
- Inventory Transaction
- Raw Material Consumption
- Manufacturing
- Costing Spreadsheet
- Item Listing
- Details Cost of Goods Sold - Income
- Summary Cost of Goods Sold - Income
- Returned materials.goods
- Summary input materials
- Summary output materials
- Print Voucher Accounting
- WIP FinishGoods

Tax Invoice

Purchase Order

Dashboard Returned materials.goods

Returned materials.goods

From date : 01/01/2020

To date : 31/12/2020

Return Purchasing Order

Sales Return

VND

Print

RETURN MATERIALS TO VENDOR

Fromdate: 01/01/2020 - Todate : 31/12/2020

Currency : VND

ItemID	Item name	Unit	Quantity	Unit Price	Amount
Total					

Date 31 month 12 year 2020

Người lập biểu (Ký, họ tên)

Kế toán trưởng (Ký, họ tên)

Giám Đốc (Ký, họ tên)

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VII. TAX INVOICE

Dashboard

General Ledger

Account Payables

Account Receivables

Cash Management

Fixed Asset Management

Inventory Management

Tax Invoice

Setup

- Issue Invoice
- Cancel Invoice
- Lost Bad Invoices

Input

- Internal Stock Movement
- List Invoices
- Check Invoice

Report

- Issue Invoice Report

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Right from Menu, Output Invoice module includes 3 sections:

- **Setup:** Cancelled invoice. Lost, fired, corrupt invoice.
- **Input:** List of Invoices, Check Invoices.
- **Report:** Issued Invoice Report, Cancelled Invoice Report. Lost, fired, corrupt invoice report. The Use of Invoice Report.

1. Setup:

a) Cancel an Invoice

The screenshot shows the 'Cancel Invoice' module. On the left is a navigation menu with categories: General Ledger, Account Payables, Account Receivables, Cash Management, Fixed Asset Management, Inventory Management, and Tax Invoice. Under 'Tax Invoice', there are sections for Setup (Issue Invoice, Cancel Invoice, Lost Bad Invoices), Input (Internal Stock Movement, List Invoices, Check Invoice), and Report (Issue Invoice Report, Lost Fire Corrupt, Cancel Invoice Report, The Use Of Invoice Report). The main area has a form with fields: Issue No (<NEW>), Company Name (CÔNG TY TNHH MYUNGJIN ELECTRONIC VINA), Address (Diem Thuy Industrial zone, Diem Thuy Commune, Phu Binh District, Thai Nguyen Province), Tax Code (2400759144), and Phone. Below the form are 'Cancel Invoice' and 'Report' buttons. A table with columns: Form, Form Name, Serial, Quantity, From No, To No, StartDate, Tax Code, Company Name, Contract No, Contract Date. At the bottom are 'New', 'Save', and 'Delete' buttons. A footer note reads: Copyright © 2020 S&S Auditing & Consulting Co., Ltd. All Rights Reserved.

This module is used to cancel the issued invoices which no longer use.

It shall input fully information as the cancel date.

Company name, address, tax code.

Method cancel.

b) Lost, tired, corrupt invoice

The screenshot shows the 'Lost Bad Invoices' module. The navigation menu is the same as in the previous screenshot. Under 'Tax Invoice', 'Lost Bad Invoices' is highlighted. The main area has a form with fields: Issue No (0001), Company Name (CÔNG TY TNHH MYUNGJIN ELECTRONIC VINA), Address (Diem Thuy Industrial zone, Diem Thuy Commune, Phu Binh District, Thai Nguyen Province), Tax Code (2400759144), and Reason. Below the form are 'Cancel Invoice' and 'Report' buttons. A table with columns: Form, Form Name, Serial, Quantity, From No, To No, StartDate, Tax Code, Company Name. At the bottom are 'New', 'Save', and 'Delete' buttons. A footer note reads: Copyright © 2020 S&S Auditing & Consulting Co., Ltd. All Rights Reserved.

This report is used to report the lost, fired, corrupt invoices

Input report date, report number.

Company name, address, tax code.

Causes of the lost, fired, corrupt invoices.

2. Input

a) Issued Invoices

From Account Receivable module, it shall input invoices' information to be printed this module or input the returned sales Inventory Management module. After processing the documents in this module, there will have a list of invoices to be printed

Dashboard X Xúc Kho VCNB X

Batch No. <NEW> F3 Handling Hold
Ref No S402/110001 Status Hold
Currency VND Rate Exchange 1
InvoiceNo 0000001 InvoiceDate 18/11/2020

Transporter Info

CommandNo CommandOwner
CommandDate 18/11/2020 CommandContent
Transporter ContractNo
Transportations TransportUnit
DeliveryPlace ReceivedPlace

Copy + New Save Delete

Invoice Detail Report

ProductCode	ProductName	Unit	Quantity	CuryUnitPri	UnitPrice	CuryAmount	Amount	InvoiceCuryUnitPri	InvoiceUnitPri	InvoiceCury	
			0.00	0.00	0	0.00	0	0	0	0	
							Total Amount	Currency	0.00	VND	0

Print Sheet

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Select invoices to be printed by clicking Print and select Details to print invoices

b) Check Invoices

Dashboard X Check Invoice X

Check Invoice

Invoice No. : [Yellow field] ✓ Check
Serial no. : [White field]
Bar Code : [White field]

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Checking invoices by typing Invoice No. to check the invoices condition not printed, invoices' information that printed

c) List Invoices

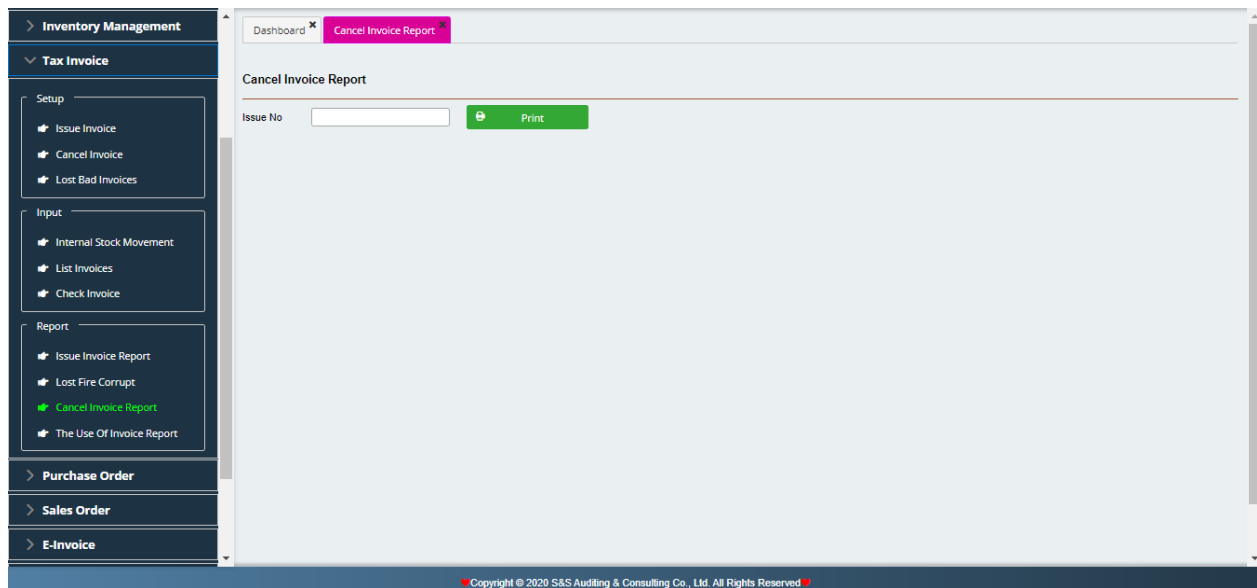
The screenshot shows the 'List Invoices' page. On the left is a navigation menu with categories: General Ledger, Account Payables, Account Receivables, Cash Management, Fixed Asset Management, Inventory Management, and Tax Invoice. Under 'Tax Invoice', there are sub-sections: Setup (Issue Invoice, Cancel Invoice, Lost Bad Invoices), Input (Internal Stock Movement, List Invoices, Check Invoice), and Report (Issue Invoice Report). The main area has a breadcrumb 'Dashboard > List Invoices' and radio buttons for 'All' (selected) and 'Month'. A '+ Load' button is present. Below is a table header with columns: Print, Invoice No, Date, Buyer, Client Name, Address, Tax, TotalAmount, VAT, Total Payment, and Pay. The table body is empty. At the bottom, it says 'PAGE 1 / 1' and 'Have 0 RECORDS'. A footer contains 'Copyright © 2020 S&S Auditing & Consulting Co., Ltd. All Rights Reserved'.

3. Report

a. Issued Invoice Reports

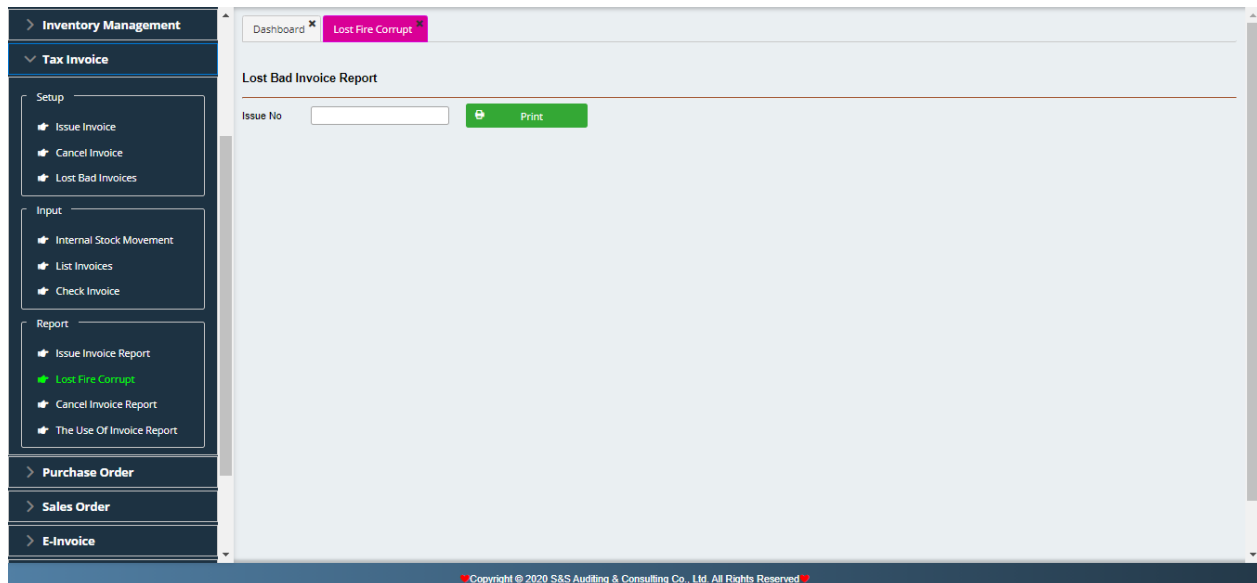
The screenshot shows the 'Issue Invoice Report' page. The left navigation menu is similar to the previous screenshot, but 'Issue Invoice Report' is highlighted under the 'Report' section. The main area has a breadcrumb 'Dashboard > Issue Invoice Report' and the title 'Issue Invoice Report'. Below the title is an 'Issue No' input field and a green 'Print' button. The footer contains 'Copyright © 2020 S&S Auditing & Consulting Co., Ltd. All Rights Reserved'.

b. Cancelled Invoice Report

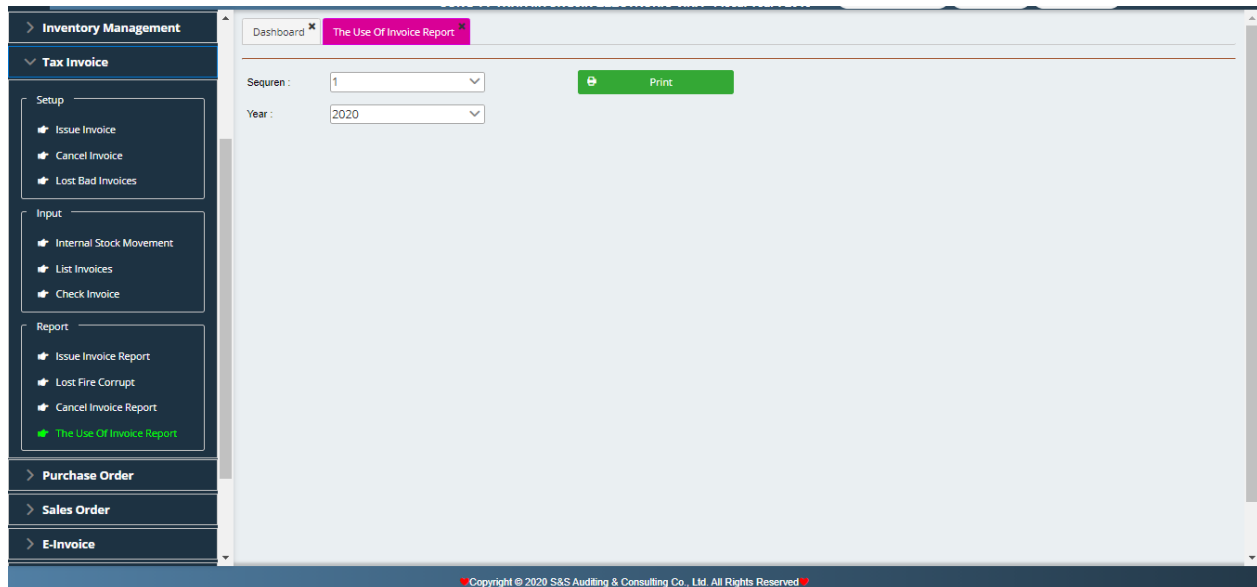


Click Print Preview to appear cancelled invoices report if during the period, there are any cancelled invoices

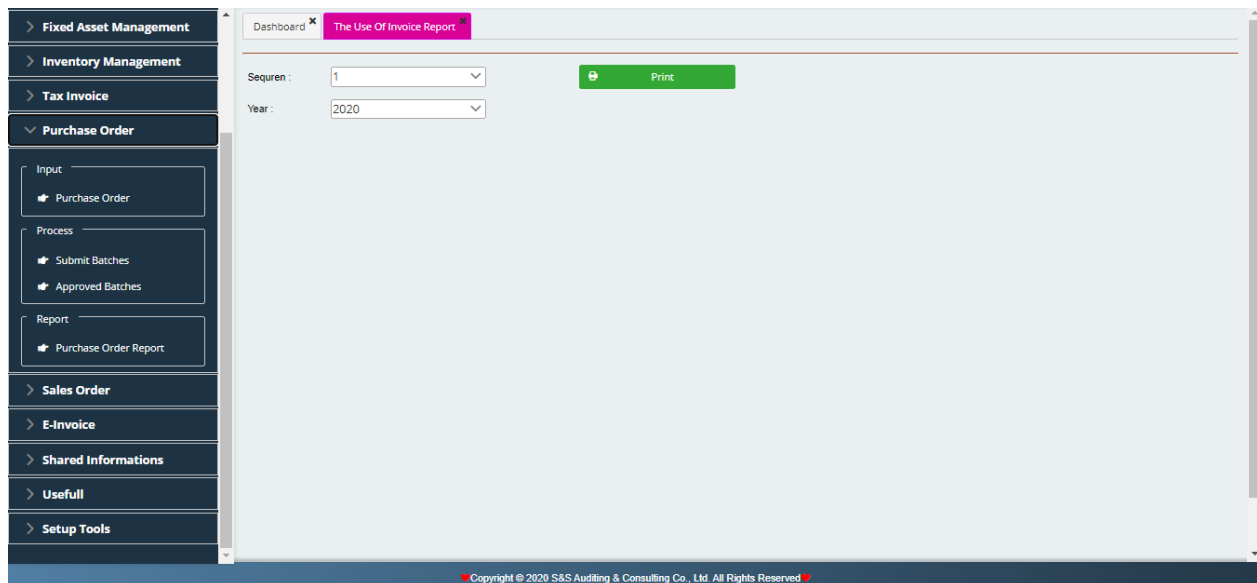
c. Lost, tired, corrupt invoice report



d. The use of invoice report



VIII. PURCHASE ORDER



Right from Menu, Purchase Order module has 3 sections:

- **Input:** Purchase Order, List of approval purchase order
- **Process:** Submit Batches, Approved Batches
- **Reports:** Purchase Order Report, Contract Implementation Report

1. Input

Purchase Order

The screenshot shows the 'Purchase Order' input form. The left sidebar contains navigation options: Fixed Asset Management, Inventory Management, Tax Invoice, Purchase Order (selected), Sales Order, E-Invoice, Shared Informations, Usefull, and Setup Tools. The main form area includes fields for PO BatchNo (<NEW>), PO Date (18-11-2020), PO Number (PO20/110001), Currency (VND), Descr VN, and Descr EN. It also has fields for Status (Open Order), Vendor ID, Rate Exchange, Center Code, and Place of delivery. Below these are 'Sale Order Infor' fields for ContractID, Buyer, ContractName, Terms ID, Delivery Date (18-11-2020), and PO Case (Material). Action buttons include Preview, Next, Copy, New, Save, and Delete. A 'Sales Order Detail' table is shown with columns for Item Code, Item Name, Account, Site ID, Quantity Order, Unit, Cury Unit Price, Unit Price, Cury Amount, Amount, Tax ID, and CuryTe. The table contains a single row with a SUM of 0.00. A 'Print Sheet' button is located below the table. The footer of the application reads 'Copyright © 2020 S&S Auditing & Consulting Co., Ltd. All Rights Reserved'.

Create a purchase order and send to senior for approval

PO number run automatically by the software

Enter PO date, vendor name, description.

Select Item ID, quantity, unit price, tax rates,...

Click save button.

2. Process

a) Submit batches

The screenshot shows the 'Release Batches' process form. The left sidebar is the same as in the previous screenshot. The main form area has a 'Release Batches' header with 'All' and 'Month' radio buttons, and 'Load' and 'Execute' buttons. Below is a table with columns: Submit, Approved, Cancel, SO Number, SO RefNumber, SO Date, Buyer, ReceiptNumber, Vendor, VendName, and Total Amount. The table is currently empty. Below the table, it says 'PAGE 1 / 1' and 'Have 0 RECORDS'. The footer of the application reads 'Copyright © 2020 S&S Auditing & Consulting Co., Ltd. All Rights Reserved'.

Click into submit box to submit purchase order pending for approval.

b) Approved Batches

Dashboard x Release Batches x Approved Batches x

All Month

PAGE 1 / 1 Have 0 RECORDS

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In approved batch section, if both approved box and submit box are ticked for a purchase order, it means the purchase order had been approved.

3. Reports

a) Purchase Order Report

Dashboard x Purchase Order Report x

Purchase Order Report

From date :

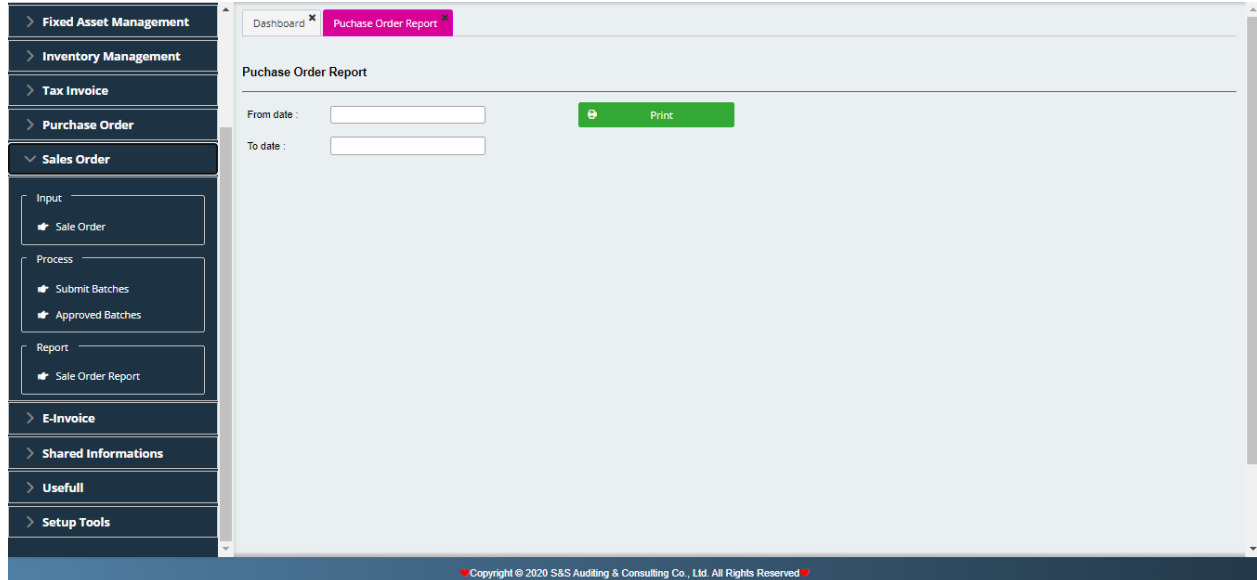
To date :

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Choose from date ... to date...

Select printing view button to view and print purchase order report.

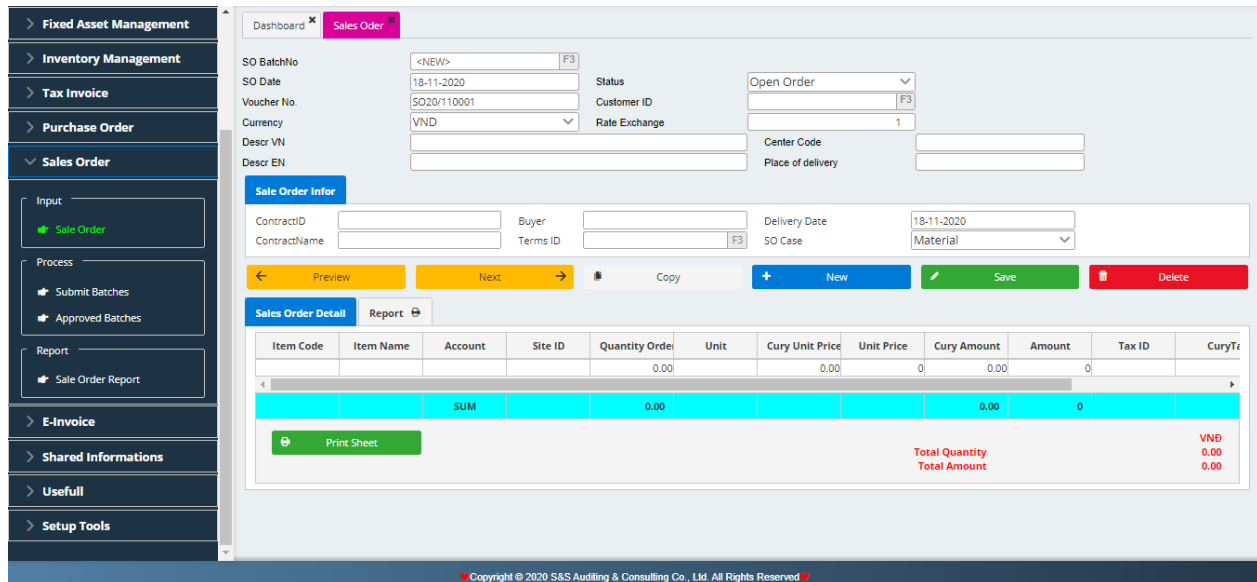
IX. SALE ORDER



In Main Menu, Sale order module consist of 3 sections:

- **Input:** Input sale order.
- **Process:** Submit batches, approved order report.
- **Report:** Sales order report.

1. Input Sale Order



This section helps to build sale order from customers.

SO number runs automatically by the software

Enter SO date, customer's name, description.

Select Item ID, quantity, unit price, tax rate,...

Click save button.

2. Process

a) Submit batches

Dashboard x Sales Order x Release Batches x

All Load
Month Execute

Submit	Approved	Cancel	SO Number	SO RefNumber	SO Date	Buyer	ReceiptNumber	Vendor	VendName	Total Amount
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	000001	SO15/110001	07/11/2015			KIBACO	công ty cổ phần ki...	2,000.00
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	000002	SO15/110002	09/11/2015			KIBACO	công ty cổ phần ki...	0.00

PAGE 1 / 1 Have 2 RECORDS

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Seniors may open Sales Order from customers to approve. If seniors agree a particular SO, he/she may click into approved box for this SO.

b) Approved Order Report

Dashboard x Sales Order x Release Batches x Approved Batches x

All Load
Month Execute

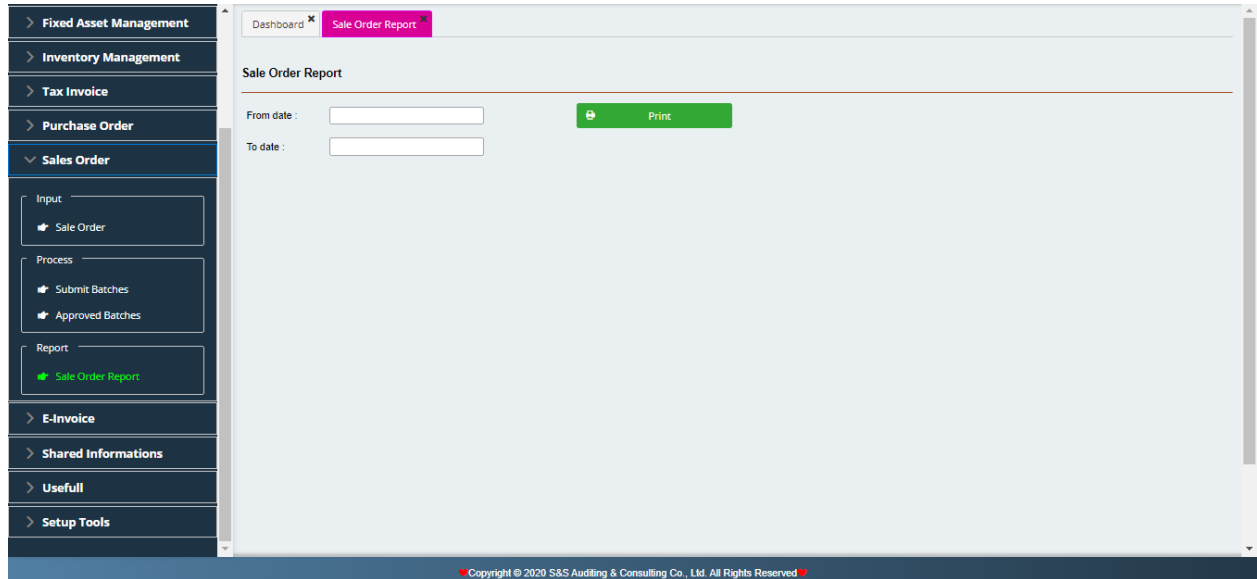
SO Number	SO RefNumber	SO Date	Vendor	VendName	Total Amount	Total Paid Amount	Payment 1	Payment 2	Payment 3
000001	SO15/110001	07/11/2015	KIBACO	công ty cổ phần ki...	2,000.00	2,000.00	0.00	0.00	0.00
000002	SO15/110002	09/11/2015	KIBACO	công ty cổ phần ki...	0.00	0.00	0.00	0.00	0.00

PAGE 1 / 1 Have 2 RECORDS

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At the Approved order report, the SO with submit box and approved box being ticked are the approved SO.

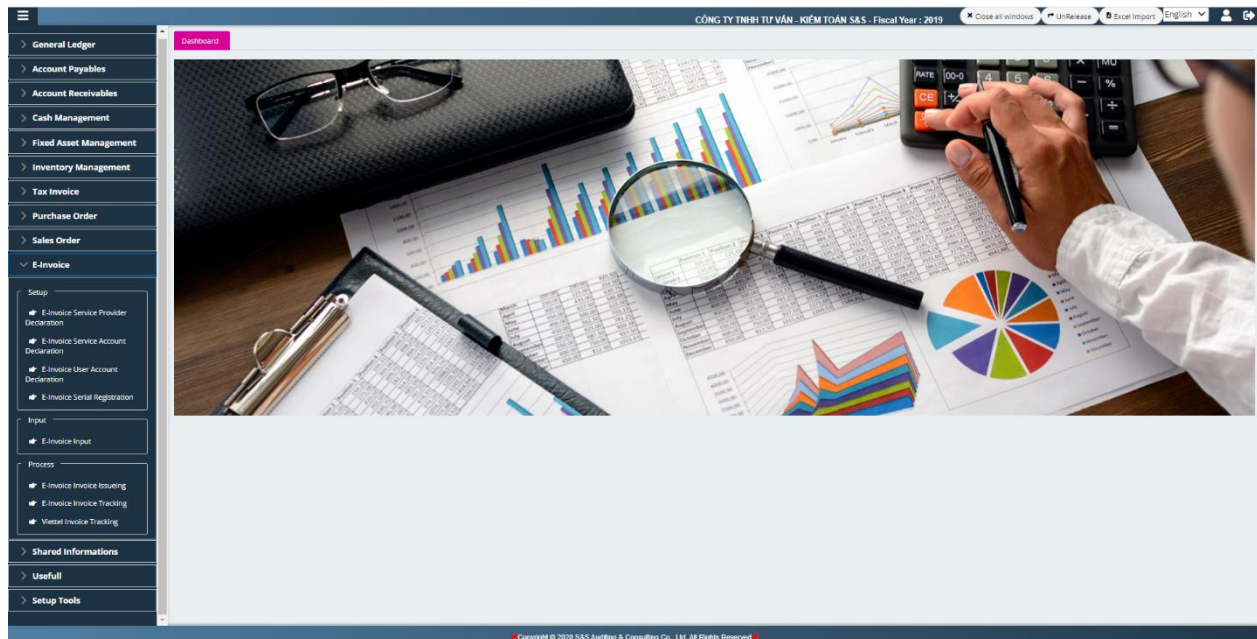
c) Sale Order Report



Select from date ... to date...

Select Print Preview to check over prior to print out sale report.

X. E-INVOICE



From the E-Invoice Menu, we can see that there are 3 modules: Setup, Input and processing.

1. Setup

a. E-Invoice service provider declaration

Dashboard | E-Invoice Service Provider Declaration

E-Invoice Provider: VIETTEL

E-Invoice Provider Name: [Field]

Publish Service Link: [Field]

Business Service Link: [Field]

Portal Service Link: [Field]

E-Invoice Provider	E-Invoice Provider Name	Publish Service Link	Business Service Link	Portal Service Link
VIETTEL				https://demo-sinvoice.viettel.vn

PAGE 1 / 1 | Have 1 RECORDS

Declare provider, link publish service, Business service link, Portal service link..

b. E-Invoice service account declaration

Dashboard | E-Invoice Service Account Declaration

Account ID: [Field] | Service Account: [Field]

Account Name: [Field] | Password: [Field]

Certificate Serial: [Field] | Portal Account: [Field]

EInvoiceAccount ProviderID: Tập đoàn Công nghiệp Viễn thông - Quân đội Việt Nam | Password: [Field]

Account ID	Account Name	Certificate Serial	Service Provider	Service Account	Portal Account
VT001	Tài khoản kế toán Vietnam	043A3DC989499C60F523	VIETTEL		0100709106-215_gsthen

PAGE 1 / 1 | Have 1 RECORDS

Declare the login account, system account, service account from the information provided by the service provider.

c. E-Invoice user account declaration

Dashboard E-Invoice User Account Declaration

User ID (F3)
Account ID (F3)
Portal Account
Password Send Email to SMB

User ID	Username	Account ID	Account Name	Portal Account	Send Email to SMB
USER	USER	VT001	043A3DC3B9A49C60F523	0100109106-403	<input type="checkbox"/>

PAGE 1 / 1 Have 1 RECORDS

Input full information for the user account, account for connecting the system.

d. E-Invoice serial registration

Dashboard E-Invoice Serial Registration

Form ID Pattern
Form Name (VN) Serial
Form Name (EN) Service Provider Tập đoàn Công nghiệp Viễn thông - Quân đội Việt Nam

Form ID	Form Name (VN)	Form Name (EN)	Pattern	Service Provider	Serial
GTGT01	Hóa đơn Giá trị gia tăng	VAT E-Invoice	01GTGT0008	VIETTEL	AAJ20E

PAGE 1 / 1 Have 1 RECORDS

Input full information: Invoice code, Invoice name, Invoice number, Serial invoice and supplier.

2. Input

This module is used to input invoice information.

Invoice Type	Item ID	Item Name	Unit	Currency ID	Rate Exchange	Quantity	Unit Price	Domestic Unit Price	Amount	Domestic Amount	Tax ID	VAT	Domestic Tax Amount
None					1	0.00	0.00	0.00	0.00	0.00		0.00	0.00
SUM									0.00	0.00		0.00	0.00
									Total Amount	0.00	Total Amount	0.00	0.00
									Total VAT	0.00	Total VAT	0.00	0.00
									Total Payment	0.00	Total Payment	0.00	0.00

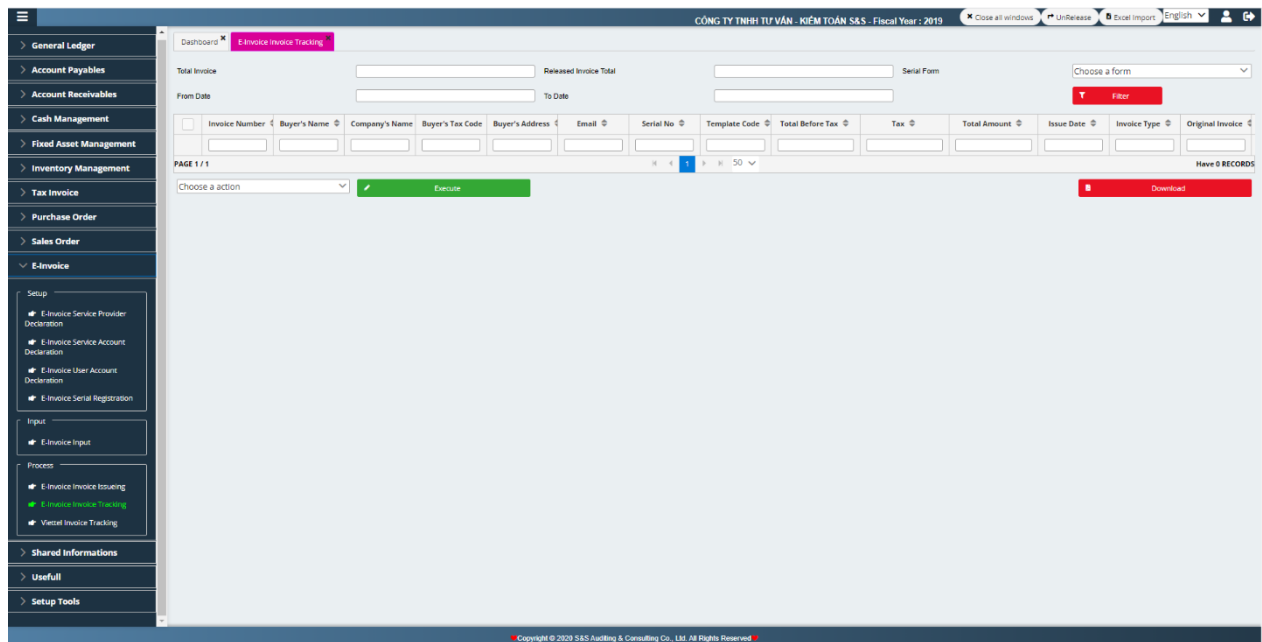
3. Processing

a) E-Invoice issuing

Số hóa đơn	Ngày hóa đơn	Mã khách hàng	Tên khách hàng	Địa chỉ	Mã số thuế	Email	Thuế suất (%)	Tên hàng	Tiền thuế	Tổng thanh toán	Hình thức thanh toán

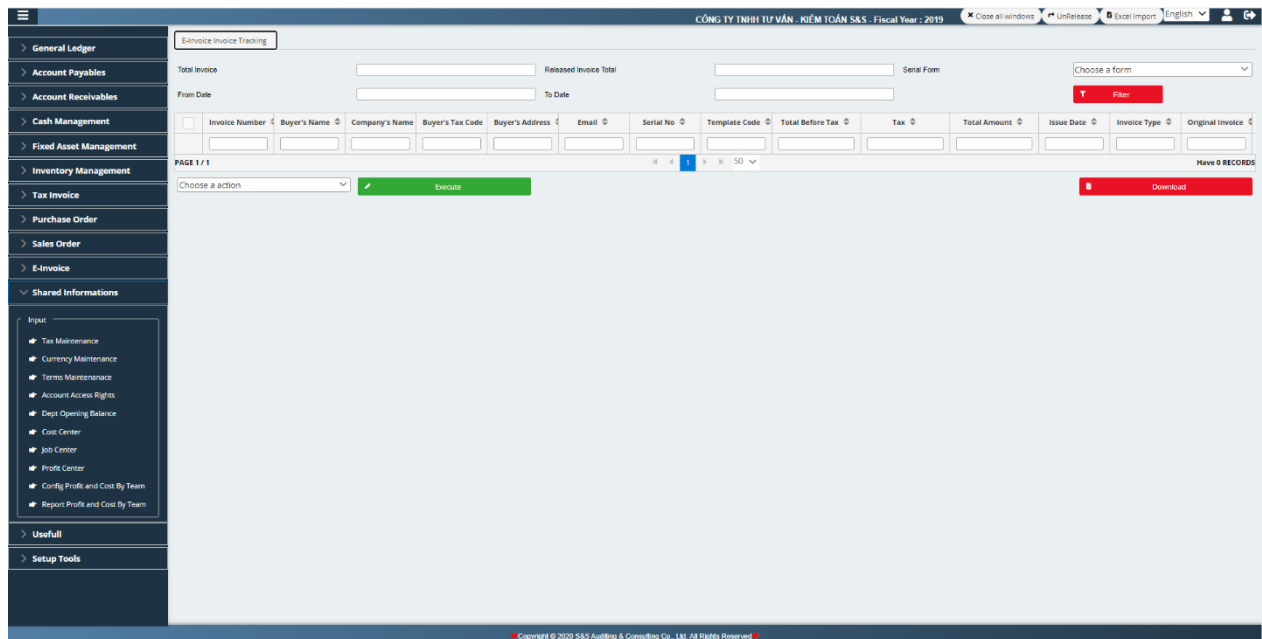
From the list of invoices, choose the invoice to be issued, choose the processing method: Draft release, Release ...

b) E-Invoice Tracking



Track invoices for a list of invoices, invoice status

XI. SHARED INFORMATIONS



1. Tax Maintenance

Dashboard Tax Maintenance

Save New Delete

Tax ID	Description (VN)	Description (EN)	Rate (%)	Sales Account	Purchasing Ac
00	Không tính thuế		0.00	3331100	1331000
IMPVAT	Thuế nhập khẩu	Thuế nhập khẩu	0.00	3331100	1321000
IMPVAT	Thuế GTGT hàng nhập khẩu	Thuế GTGT hàng nhập khẩu	0.00	3331200	1331000
VAT00	Thuế suất 0%	0% VAT	0.00	3331100	1331000
VAT05K	Thuế suất 5%	5% VAT	5.00	3331100	1331000
VAT10K	Thuế suất 10%	10% VAT	10.00	3331100	1331000
VAT5MBC	5% TEST		5.00	1331000	3331100
VAT5PC	Thuế TTDB	Thuế TTDB	30.00	8332000	1321000

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Setup list of tax.

2. Currency Maintenance

Dashboard Currency Maintenance

Save New Delete

Currency ID	Description (VN)	Description (EN)	Rate Exchange	Effect Date	Main Currency
JPY	Tiền Yên Nhật	Japanese currency	200.00	25/11/2009	<input type="checkbox"/>
KOR	Tiền HQ		1,100.00	31/12/2007	<input type="checkbox"/>
SGD	Tiền đô Singapore		1.00	01/01/2017	<input type="checkbox"/>
USD	Tiền đô		16,132.00	31/12/2007	<input type="checkbox"/>
VND	Tiền Việt		1.00	31/12/2007	<input checked="" type="checkbox"/>

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Setup currency maintenance.

3. Terms maintenance

Dashboard **Terms Maintenance**

Terms ID: 01
 Description (VN): Thanh toán trong 15 ngày
 Description (EN):
 Number of Days: 15 Discount (%): 0

Terms ID	Description (VN)	Description (EN)	Number of D	Discount (%)
00	Thanh toán tiền mặt		0.00	0.00
01	Thanh toán trong 15 ngày		15.00	0.00
02	Thanh toán trong 30 ngày		30.00	0.00
03	Thanh toán trong 45 ngày		45.00	0.00
04	Thanh toán trong 60 ngày		60.00	0.00
05	Thanh toán trong 75 ngày		75.00	0.00
06	Thanh toán ngân hàng	Payment by bank account	0.00	0.00

Input:

- Tax Maintenance
- Currency Maintenance
- Terms Maintenance**
- Account Access Rights
- Dept Opening Balance
- Cost Center
- Job Center
- Profit Center
- Config Profit and Cost By Team
- Report Profit and Cost By Team

Useful:

- Setup Tools

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4. Account access rights

Dashboard **Account Access Rights**

AccModule: GL
 Account: 1330000
 VN Description: Thuế GTGT được khấu trừ
 EN Description: Deductible VAT
 IsGA:
 IsMaster:
 IsDetail:

Update Account List

Mid	AccModule	Acct	Descr	DescrEN	IsGA	IsMaster	IsDetail
1	GL	1110000	Tiền mặt	Cash In Hand	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	GL	1111000	Tiền Việt Nam	Vietnamese dong	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	GL	1120000	Tiền gửi ngân hàng	Cash at Bank	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
25	GL	1310000	Phải thu của khách hàng	Accounts Receivable/Trade Receivables	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
26	GL	1330000	Thuế GTGT được khấu trừ	Deductible VAT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
29	GL	1331000	Thuế GTGT được khấu trừ của hàng hóa, dịch vụ	Deductible VAT for Goods & Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
41	GL	1410000	Tạm ứng	Advances	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
35	GL	1520000	Công cụ, dụng cụ	Tools, Supplies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
36	GL	1540000	Chi phí sản xuất, kinh doanh dở dang	Work in Progress	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
47	GL	1490000	Thành phẩm	Finished Goods	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Input:

- Tax Maintenance
- Currency Maintenance
- Terms Maintenance
- Account Access Rights**
- Dept Opening Balance
- Cost Center
- Job Center
- Profit Center
- Config Profit and Cost By Team
- Report Profit and Cost By Team

Useful:

- Setup Tools

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Have 1236 RECORDS

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5. Dept opening balance

Dashboard **Dept Opening Balance**

Account Payables

Account Receivables

Cash Management

Fixed Asset Management

Inventory Management

Tax Invoice

Purchase Order

Sales Order

E-Invoice

Shared Informations

Input:

- Tax Maintenance
- Currency Maintenance
- Terms Maintenance
- Account Access Rights
- Dept Opening Balance**
- Cost Center
- Job Center
- Profit Center
- Config Profit and Cost By Team
- Report Profit and Cost By Team

Usefull

Setup Tools

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CÔNG TY TNHH TƯ VẤN - KIỂM TOÁN S&S - Fiscal Year : 2019

Date: Load

Period: Account: Save

Currency: VND Rate Exchange: 1 New

Currency Debit Amount: 0 Currency Credit Amount: 0 Delete

Debit Amount: 0 Credit Amount: 0

Customer ID: Vendor ID:

Employee ID:

MainKey	Period	Account	Currency	Rate Exchange	Currency Debit Amount	Currency Credit Amount	Debit Amount	Credit Amount	VendorID	CustID	EmployeeID
SUM					0.00	0.00	0.00	0.00			

PAGE 1 / 1 Have 0 RECORDS

Close Upload Cancel Export to Excel Template

6. Cost center

Dashboard **Cost Center**

Account Payables

Account Receivables

Cash Management

Fixed Asset Management

Inventory Management

Tax Invoice

Purchase Order

Sales Order

E-Invoice

Shared Informations

Input:

- Tax Maintenance
- Currency Maintenance
- Terms Maintenance
- Account Access Rights
- Dept Opening Balance
- Cost Center**
- Job Center
- Profit Center
- Config Profit and Cost By Team
- Report Profit and Cost By Team

Usefull

Setup Tools

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CÔNG TY TNHH TƯ VẤN - KIỂM TOÁN S&S - Fiscal Year : 2019

Cost ID: Save

Cost Name: New

Cost Group: Delete

Cost Name(EN):

Cost Name(KR):

Cost ID	Cost Name	Cost Name(EN)	Cost Name(KR)	Cost Group
---------	-----------	---------------	---------------	------------

7. Job center

Dashboard **Job Center** | CÔNG TY TNHH TƯ VẤN - KIỂM TOÁN S&S - Fiscal Year : 2019 | Close all windows | UnRelease | Excel Import | English | [User Icon]

Save
 New
 Delete

TeamID Team Name
 Team Name(EN)
 Team Group
 Team Name(KR)

TeamID	Team Name	Team Name(EN)	Team Name(KR)	Is Team Group	Created Date
RE				<input checked="" type="checkbox"/>	2016-09-29T10:23:33.307

Shared Informations
 Input:
 Tax Maintenance
 Currency Maintenance
 Terms Maintenance
 Account Access Rights
 Dept Opening Balance
 Cost Center
Job Center
 Profit Center
 Config Profit and Cost By Team
 Report Profit and Cost By Team

Usefull
Setup Tools

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8. Profit center

Dashboard **Profit Center** | CÔNG TY TNHH TƯ VẤN - KIỂM TOÁN S&S - Fiscal Year : 2019 | Close all windows | UnRelease | Excel Import | English | [User Icon]

Save
 New
 Delete

ProfitCenterID ProfitCenterName
 ProfitCenterName(EN)
 ProfitCenterName(KR)

ProfitCenterID	ProfitCenterName	ProfitCenterName(EN)	ProfitCenterName(KR)
RE	BNV		lwr

Shared Informations
 Input:
 Tax Maintenance
 Currency Maintenance
 Terms Maintenance
 Account Access Rights
 Dept Opening Balance
 Cost Center
 Job Center
Profit Center
 Config Profit and Cost By Team
 Report Profit and Cost By Team

Usefull
Setup Tools

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9. Config profit and cost by team

Dashboard **Config Profit and Cost By Team**

Month: Load Data Save

Copy Date: Copy Date Filter Delete

Config Team ID	Group Team	Team	Percent	Month
0			0	11.2020

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10. Report profit and cost by team

Dashboard **Report Profit and Cost By Team**

From Month: To Month:

View Report

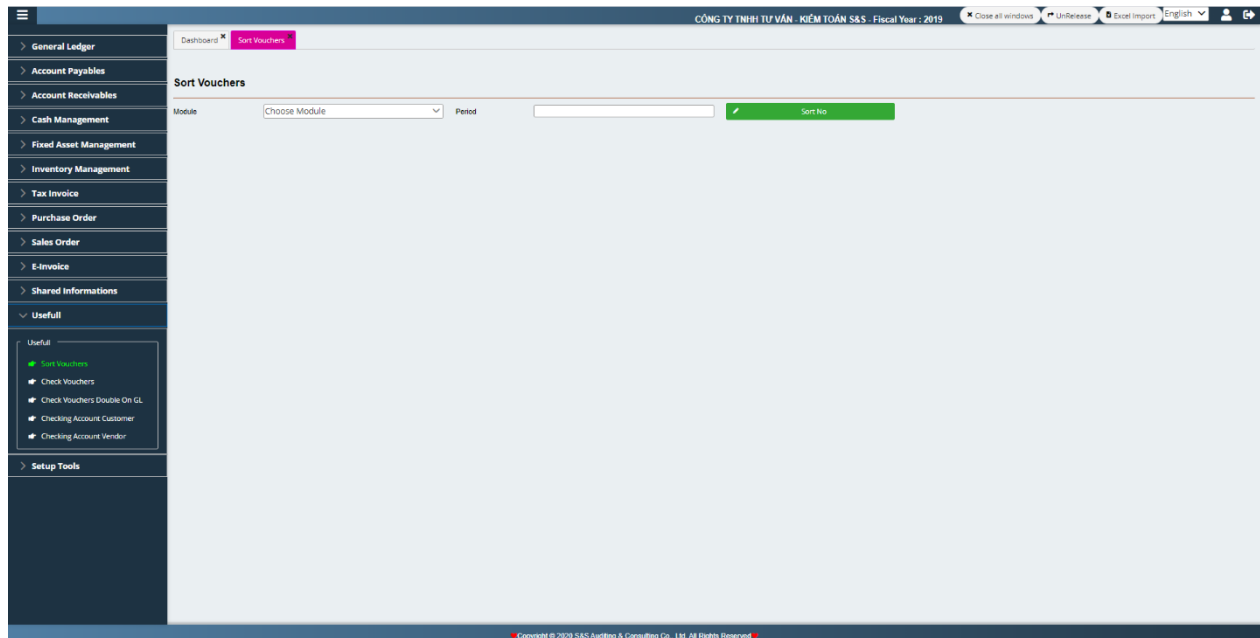
Period	Voucher Number	Ref Number	Module	Debit	Credit	Amount	Cost	Team	Team Group	Profit Center	Config Team ID
--------	----------------	------------	--------	-------	--------	--------	------	------	------------	---------------	----------------

Report: Preview Print

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XII. USER FULL

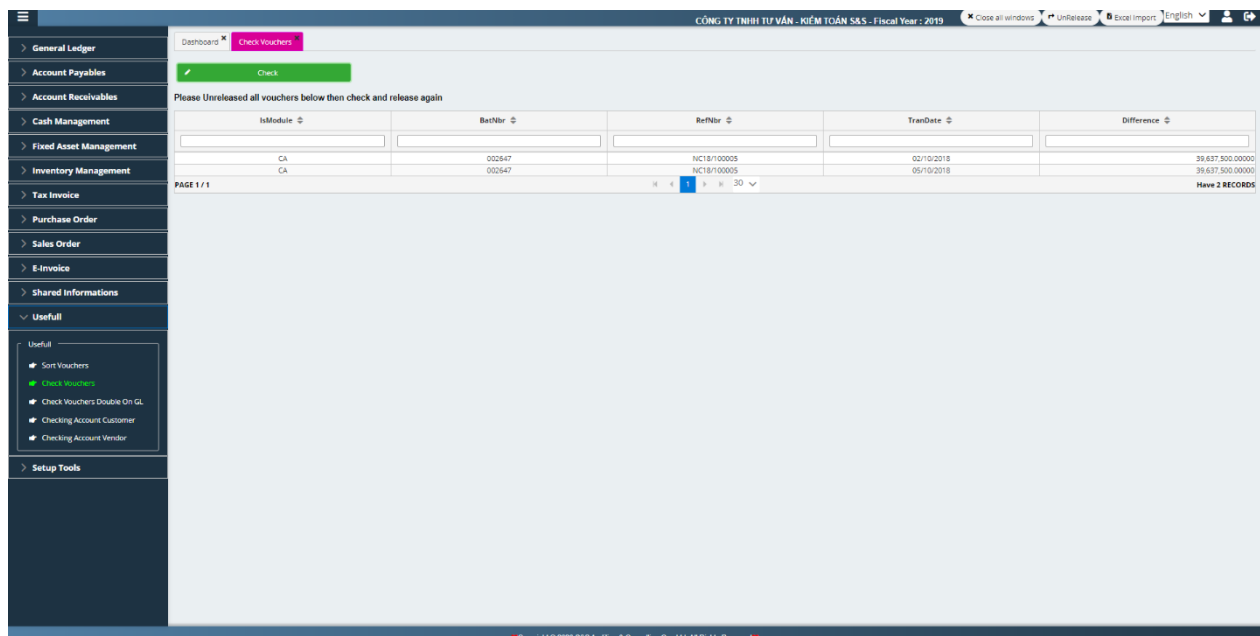
1. Soft Vouchers



Select the module to sort, select the accounting month and then click sort.

Note: need to unrelease all the vouchers before soft.

2. Check Vouchers



Used to check false or false documents, from which you can know whether the entered data is correct or not quickly.

3. Check vouchers double on GL

IsModule	BatchNo	RefNo	TranDate	TranType	GLAmount	SubAmount	Different
AR	009200	TLTSCD01	26/06/2019	IN	1,070,454,000.00	0.00	1,070,454,000.00
AR	009224	TLTSCD	14/11/2019	IN	388,248,000.00	0.00	388,248,000.00
AR	009547	TLTSCD	01/03/2020	IN	74,957,166.00	0.00	74,957,166.00
AR	009745	TLTSCD	20/05/2020	DI	44,000,000.00	0.00	44,000,000.00
AR	009746	TLTSCD	15/06/2020	DI	23,500,000.00	0.00	23,500,000.00
AR	009747	TLCCDC	25/05/2020	DC	3,300,000.00	0.00	3,300,000.00
AR	009748	TLCCDC	10/06/2020	DC	3,300,000.00	0.00	3,300,000.00

It is used to check if the documents have been merged or not, and then handle them properly.

4. Checking account customer

IsModule	BatchNo	RefNo	TranDate	Account	Account Name	Customer ID	Customer Name	ARAcct	ARAcctDescr
IN	009761	S220/030213	31/03/2020	1311000	Phải thu của khách hàng (ngắn hạn)	SHINHWA	Công ty TNHH Shinhua Tape & Film	1310000	
CA	004809	JN7201/10001	09/11/2020	1311000	Phải thu của khách hàng (ngắn hạn)	3M	3M Innovation Singapore Pte., Ltd	1310000	Phải thu của khách hàng

Use check to know the debt customers receivable for settlement.

5. Checking account vendor

Dashboard | Checking Account Vendor

Check

Please Unreleased all vouchers below then check and release again

IsModule	Batch	RefNbr	TransDate	Account	Account Name	Vendor ID	Vendor Name	APAcct	APAcctDescr
CA	004451	JNC2010001	08/05/2020	3311000	Phải trả cho người bán (ngắn hạn)	SM	SM Taiwan Co., Ltd	3310000	Phải trả cho người bán
CA	004451	JNC2010001	08/06/2020	3311000	Phải trả cho người bán (ngắn hạn)	SM	SM Taiwan Co., Ltd	3310000	Phải trả cho người bán
CA	004505	JNC2010001	03/10/2020	3311000	Phải trả cho người bán (ngắn hạn)	SM	SM Taiwan Co., Ltd	3310000	Phải trả cho người bán
CA	004507	JNC20110001	09/11/2020	3311000	Phải trả cho người bán (ngắn hạn)	BESC	BE Enterprise INC	3310000	Phải trả ngắn hạn người bán - VND
CA	004508	JNC20110002	09/11/2020	3311000	Phải trả cho người bán (ngắn hạn)	BESC	BE Enterprise INC	3310000	Phải trả ngắn hạn người bán - VND

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Useful

- Sort Vouchers
- Check Vouchers
- Check Vouchers Double On GL
- Checking Account Customer
- Checking Account Vendor

Setup Tools

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Use supplier debt check.

XIII. SETUP TOOL

Dashboard

General Ledger

Account Payables

Account Receivables

Cash Management

Fixed Asset Management

Inventory Management

Tax Invoice

Purchase Order

Sales Order

E-Invoice

Shared Informations

Useful

Setup Tools

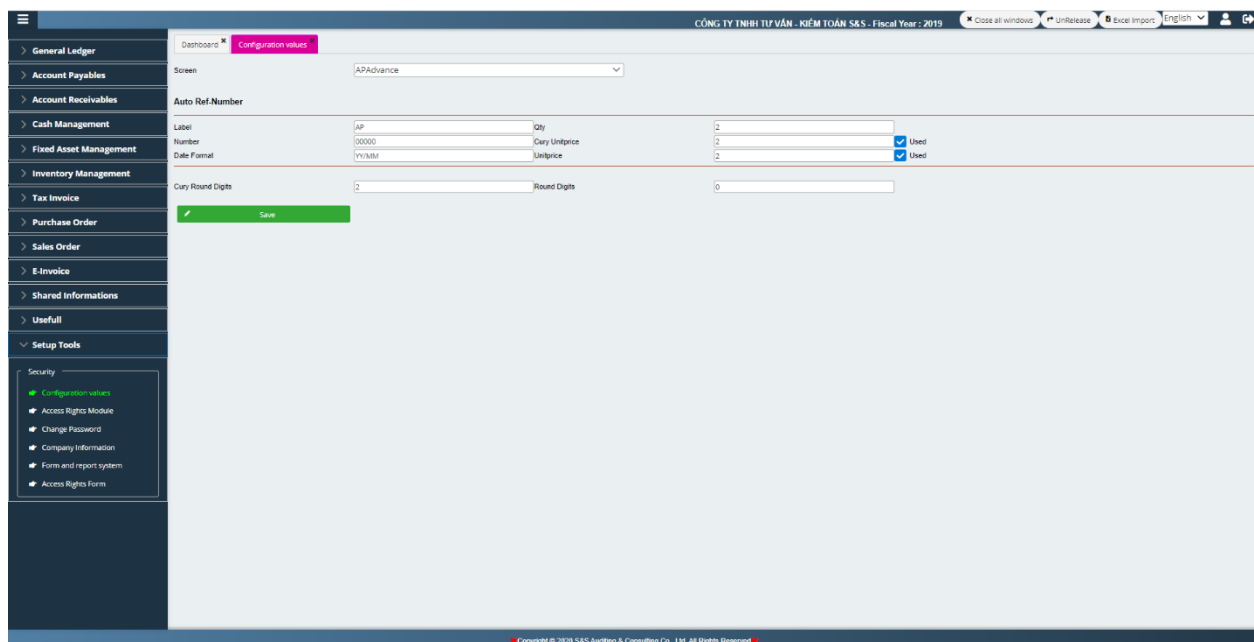
Security

- Configuration values
- Access Rights Module
- Change Password
- Company Information
- Form and report system
- Access Rights Form

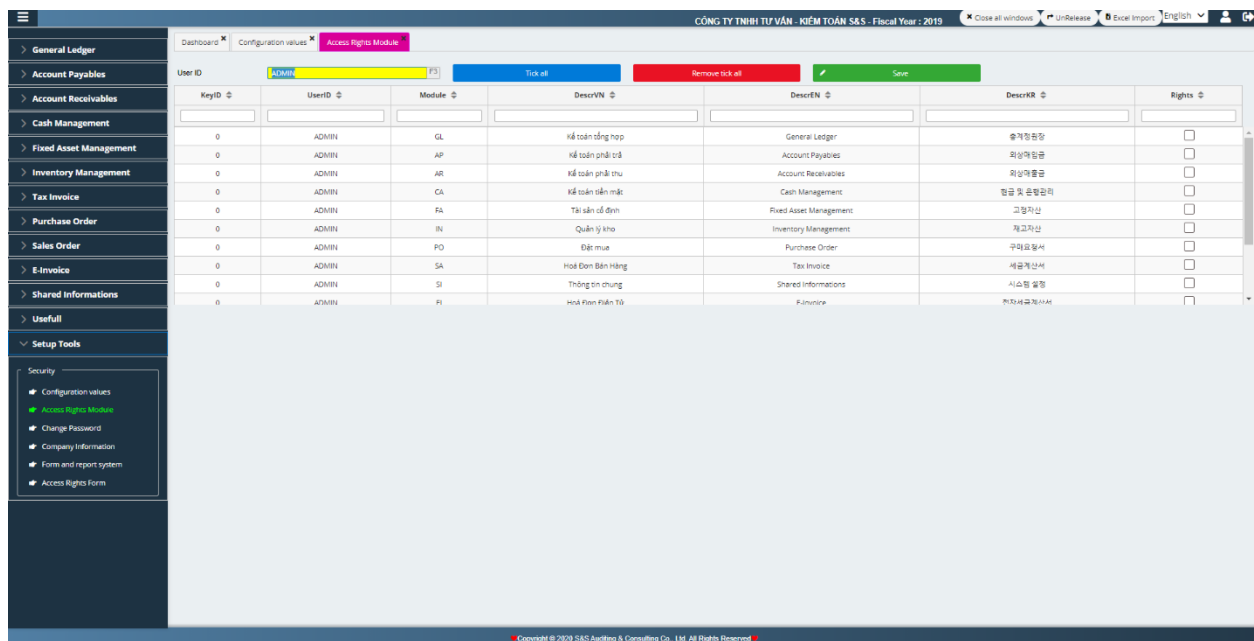
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General setting functions: Configuration, Module Access, Change Password, Company Information, Screen, Form Access

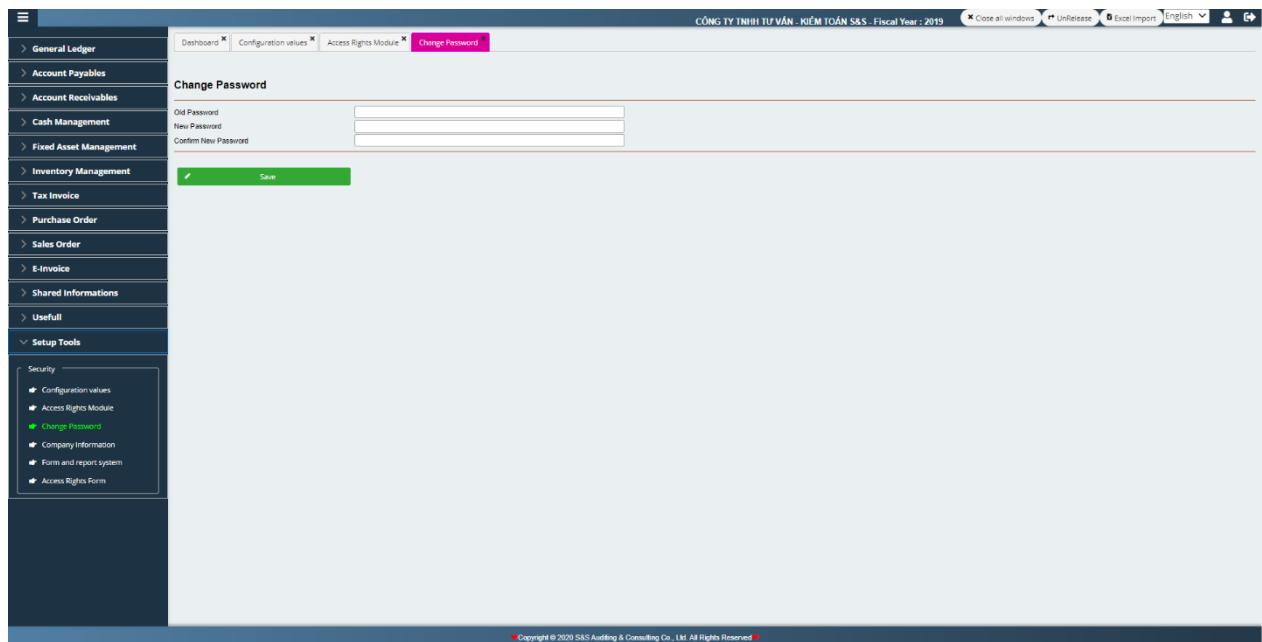
1. Configuration: Used to configure the input form, set to get a decimal number, to round how many numbers after commas



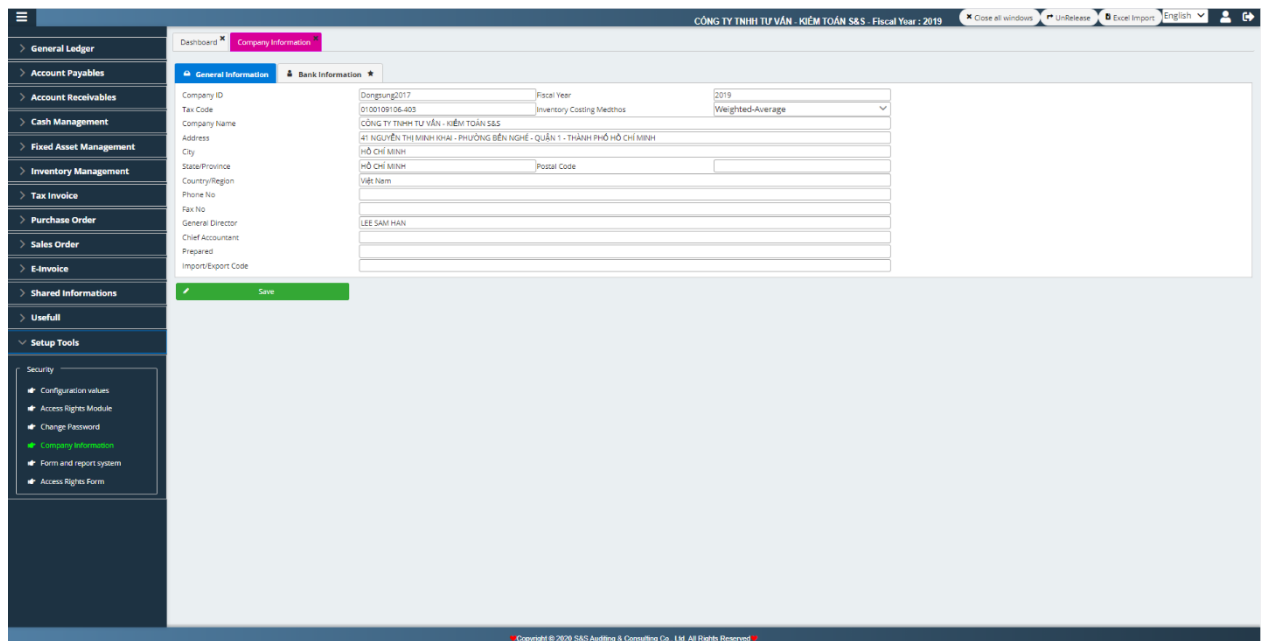
2. Access module: Used to manage which accounts login account will be allowed to access, use which module, decentralize user will have the right to use which module.



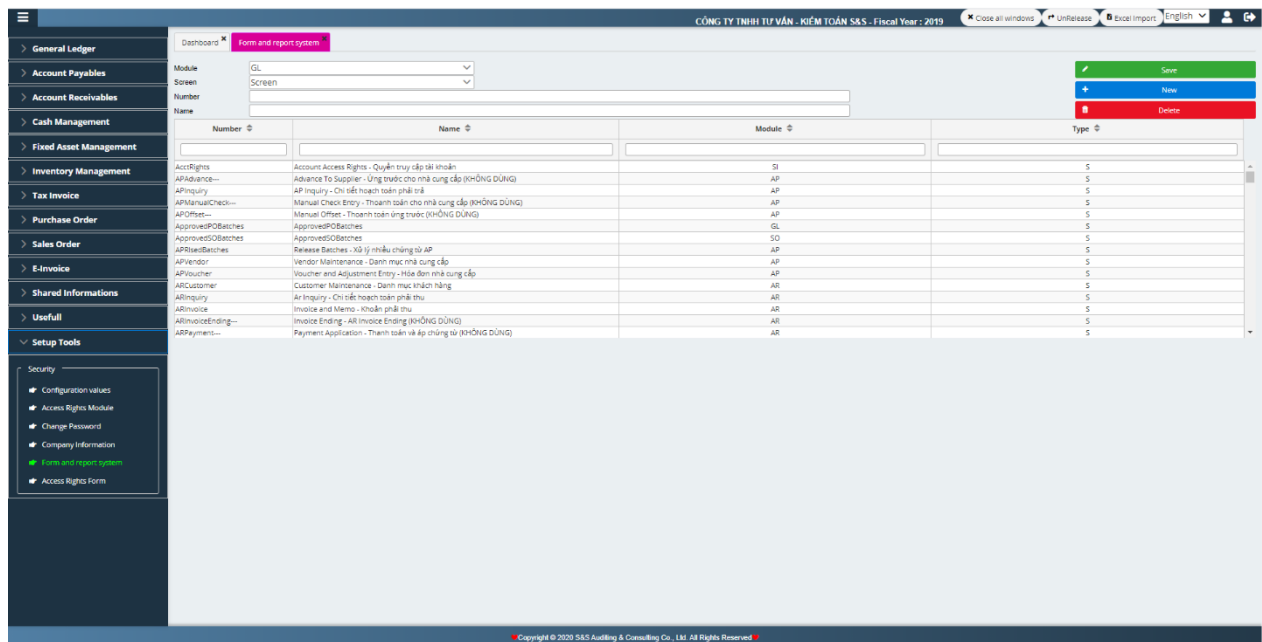
3. Change password: User can change password by himself to ensure the security of software and data.



4. Company information: Used to enter some basic information of the company, for displaying information on some cards, forms ... in reports.



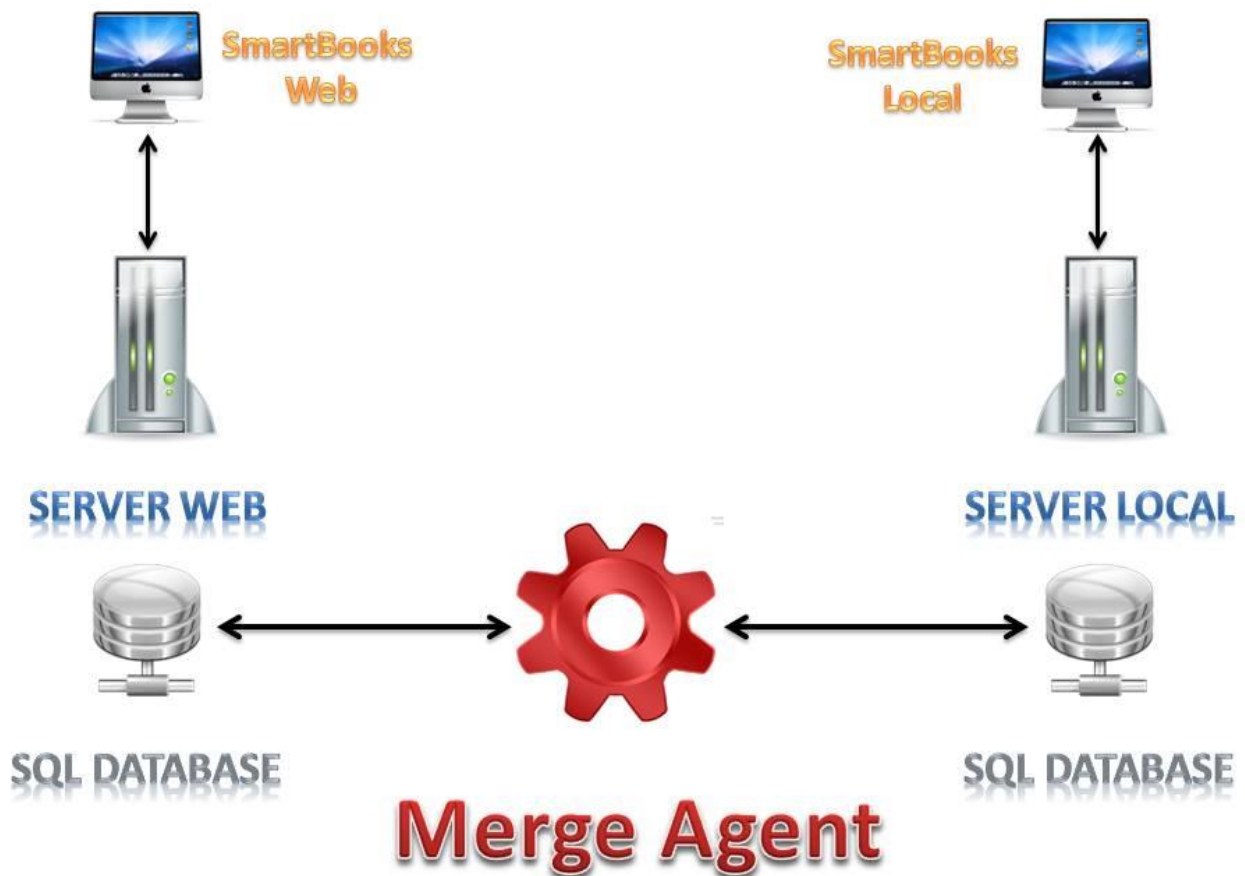
5. Screen: Manage menus in modules to show or not, some unnecessary menus will be hidden if not in use.



6. Form access: Help manage which form users are allowed to use, thereby decentralizing user input to avoid input errors and increase data security.



Data synchronization



Data synchronization is the process of information exchange and synchronization among multiple data sources in a central server in two-dimensional data (Upload Data - Download Data) in real time

We use SQL Server Replication to make the process of information exchange and synchronization

SQL Server Replication is data copy, encryption technique distributed data from this database to another database, then the data synchronization and data unification are conducted among database

This technology is used from a server to server requiring high transaction, including: improving scalability and availability, data warehouse and reports, integrating data from multiple locations, integrating asynchronous data and offloading batch process. Merge replication is primarily designed for mobile applications or distributed server applications that may cause data conflict This process is done automatically when connecting to the Internet from local system to central system.

Installation consists of 2 parts:

Part 1: Set a local system at the company you need to manage

Part 2: The central system is installed at SSAudit, data is concentratively managed on the central server

Local information at your company is synchronized and merged with central system via internet network through data synchronization solution.

Our central system has the ability to restore local data system, so the restoration and maintenance takes place easily and quickly through the Internet.

Advantages:

Combine with the advantages of both Winform and Webform classical solutions.

Data security and high availability of data

Ability to copy and restore data, remote system protection.

Information is reflected exactly and timely.

Ensure safety and security of data while performing communications.